

Report to Municipal Services Committee  
Meeting Date: November 25, 2024  
**Report Title:** Emergency & Protective Services  
Update

Department: **Emergency & Protective Services**  
Author's Name: Gene Richardson  
Position: Fire Chief/Manager of Community  
Protection  
File/Report # FIRE-2024-19



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**RECOMMENDATION:** Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Emergency & Protective Services monthly update provided on November 25<sup>th</sup>, 2024, covering the period of October 01–October 30<sup>th</sup>, 2024, be approved, as presented in MSC Report FIRE-2024-19.

### **Administration**

- Attended virtually the Loyalist Sector Meeting for Community Emergency Management Coordinators (CEMCs)
- Completed a fire drill at Lombard Manor.
- Held a District Chiefs Meeting at Station #1
- Completed interviews for the Fire Administration position. Happy to have Rilie Baker accept this position.
- Moved trucks and equipment into the new Fire Station #2. Had a very successful ribbon cutting ceremony. Special thanks to all involved and to the Rapid Relief Team for coming out and providing us with great burgers and snacks.
- Meetings are scheduled for November to meet with Stations and complete one-on-one meetings with all FFs.
- Implementing the FirePro software system to replace the CriSys system.

### **Training & Professional Development**

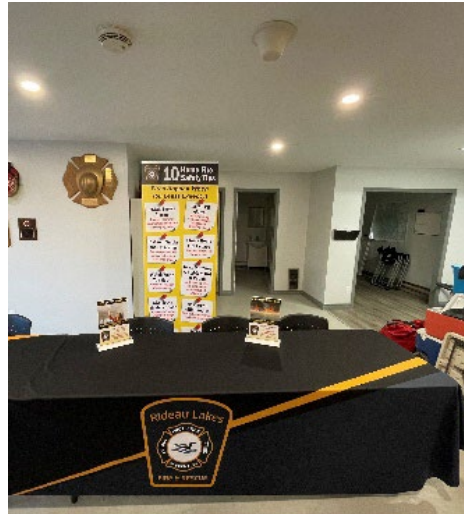
Training over the past month has focused on Search and Rescue. The department began with theoretical training on search and rescue practices, which was followed by hands-on practical training at the station. We concluded the month with real-life scenario exercises at our training grounds in Newboro, simulating situations the department may encounter. This included working through three separate scenarios, with firefighter survival training conducted concurrently.

There have been no fire enforcement actions taken, nor any inspections of concern to report.

Fire Prevention and Public Education efforts centered around Fire Prevention Week. RLFR visited all five schools in our jurisdiction, conducting unannounced fire drills with students, which were observed by fire service personnel. All schools completed satisfactory drills. Additionally, each school received a presentation focused on "Smoke

Alarms: Make Them Work for You," which was this year's theme for National Fire Prevention Week.

We also hosted open houses at Stations #3 and #4, offering prevention messaging and obstacle courses for youth participation. To enhance the professionalism of our educational efforts, we purchased new table covers and pop-up fire life safety messaging boards. A picture of these items is attached for your reference.



Our by-law process has been active, with several complaints received regarding dogs at large, stray animals, and potential unlicensed kennels. While our by-laws adequately address dogs at large or stray, the current by-law framework makes it challenging to process cases involving what constitutes a "kennel." We will provide further information when a staff report, and recommendations are brought forward concerning By-law 2012-03 – Keeping of Animals.

### **Operations – Calls for Emergency Service – October 2024**

21 calls for assistance were received during this reporting period within the Rideau Lakes response area including the Village of Westport and Smiths Falls responses.

#### **\*\*Call summary attached**

- 6 Medical Assist Calls
  - 6 MVA: Tiered Response and Other
  - 2 Burning Complaint Calls
  - 3 Remote Alarm
  - 1 Public Service; Police Assistance
  - 1 Smoke external: Smell of smoke
  - 1 Smoke internal: Smell of smoke
  - 1 Structure Fire
- 21

- Station 1 – 1
- Station 2 – 4
- Station 3 – 6
- Station 4 – 7
- Smiths Falls-3

**Attachments:**

- October 2024 Dispatch Report

*e-signature*

October 28, 2024

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Gene Richardson  
FIRE CHIEF

*e-signature*

November 19, 2024

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Shellee Fournier  
CAO

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DATE