

MHAC PROJECT/ GOAL	DETAILS	VOLUNTEER LEAD	BUDGET ALLOCATION	STATUS	TIMELINE
<b>2024 MHAC Projects</b>					
<b>Heritage Property Research</b>	To collect research available on designated and listed properties in Rideau Lakes Township. To populate the MHAC Access Database with missing information on properties of interest.	MHAC, John Welsh (Access Database Volunteer)	\$ 4,500.00	<b>In progress.</b> Heritage Property Sheets have been revised and final versions were included on the March Agenda and received MHAC approval. Once Heritage Property Research is completed and available online, the committee has expressed interest in photo cataloguing and beginning research on "Historic People" - refer to MHAC Rec 55-2023. The most recent block of completed research was included in the March Agenda package for review and in the April Agenda Package for Committee approval. The final block of historic properties research was included on the May and June Agendas, revisions were made and circulated as part of the July Agenda Package. Research approved in July was provided to John Welsh for addition to the Access Database and info was formatted into property sheets. Portland Property Sheets were provided to the County GIS Department and have been uploaded to the Rideau Lakes Map It Culture Map. Two Listed Properties that are no longer standing in Portland are not currently published to the map (Bresee House, Albert Gallagher House). Six Property Sheets for designated properties were included on the October Agenda for approval (Knowlton House, Blair House, Brier Hill Cemetery, Old Stone Mill, Newboro Courthouse (pending Final Designation) and Powhattan Lodge (pending Final Designation). With research of 60 properties now complete, the next phase of research on Freeland Properties has begun. <b>Freeland Properties have been added to "Properties of Interest" and draft research has been included in the November Agenda for review.</b>	April - December
<b>Historic Settlement Signs</b>	To mark the 17 Historic Settlements identified in By-Law 2020-50 with physical signs installed by the Township and included in the Rideau Lakes Sign Plan. Four signs were selected each year for production and installation. In 2024, all signs will have been ordered.	All	\$1,000 (4 @ 250 per side)	<b>In progress.</b> Fosterville, Briar Hill, Halladay Quarry, Esthertown signs were ordered for installation in 2024. Locations for the Ballentine and Fosterville signs involve negotiations with the property owners. The October update on the 17 signs is as follows: Cranworth (2 sides ordered, one installed, second in progress), Daytown (installed, two sided), Esthertown (waiting for one sign to be delivered - should be two sided), Freeland (installed, two sided), Halladay Quarry (waiting for one sign to be delivered - should be two sided), Newboyrne (installed, one sided - should be two sided), Plum Hollow (installed, one sided - should be two sided), Blairs Settlement (post is installed, two sided), Salem (installed, one sided - should be two sided), The Narrows (installed, one sided - should be two sided), Briar Hill (waiting for one sign to be delivered - should be two sided), The Bush (installed, damaged, need to reorder x2), California (waiting for sign to be delivered x2), Cheney's Corners (installed, one sided - should be two sided), Clear Lake (installed, one sided - ok due to angle).	Order by December 31, 2024
<b>Historical Society Seed Funds</b>	Annual intake October 31. Refer to By-Law 2012-62.	All	\$ 7,500.00	<b>Complete for 2024.</b> Draft MHAC Budget increased to \$1,500 per organization, subject to approval. These organizations are: Chaffey's Lock and Area Heritage Society (CLAHS); Delta Mill Society (DMS); Elgin and Area Heritage Society (EAHS); Portland on the Rideau Historical Society (PHRS). The Bastard and South Burgess Heritage Society (BSBHS) is inactive and may choose to dissolve. The Newboro and Area Heritage Society (NAHS) was incorporated in 2023. Changes to these organizations will require an update to By-Law 2012-62. The 2024 Budget was approved by Council on March 4, 2024. A memo to finance has been completed and authorized to issue 2024 seed funds. <b>Applications for 2025 Seed Funds due October 31, 2024 have been received from all five active 5 heritage societies in Rideau Lakes.</b>	October
<b>Digitization</b>	Archive Project led by Sue Warren in partnership with the Rideau Lakes Public Library, Delta Branch.	Sue Warren	\$ 2,000.00	<b>Complete.</b> The Rideau Lakes Public Library has been successful in a Young Canada Works application for a summer student for the Archives in 2024. Additionally, the Bastard and South Burgess Historical Society made a \$1,200 donation to the Archives as they close the organization. Tyson Legault was hired, trained and digitization took place over the summer. (RLPL are also planned 2 events; one green screen heritage photo booth at the Chaffey's market and the other at the Clifford Pennock exhibit at the Red Brick Schoolhouse in August. Tyson also conducted 2 open sessions at the RLHC on Tuesday and Thursday afternoons 1-4 p.m.)	April - December
<b>Local Heritage in School Projects</b>	Work with schoolboard contacts to help with topics for heritage Week at the schools, and inspire student projects.	George German	\$ 500.00	<b>Complete.</b> Sue Warren and Dustin Bulloch have been working with the Highschool to provide materials that suit the new curriculum. (Refer to the March 21 minutes for details).	February
<b>Rideau Lakes Heritage Network Symposium</b>	Heritage Societies come together to host an annual event. Consider aligning with Documentary launch.	Ad-Hoc Sub-Committee: Heritage Symposium Planning Group	\$1,000 (offset by ticket sales)	The Old Town Hall in Delta is interested in hosting the 2024 Symposium.	
<b>Memberships</b>	Maintain memberships with Community Heritage Ontario (CHO), STQRY (MyTours).		\$1,140 (CHO \$75, STQRY \$960, OHS 102.25)	<b>Complete.</b> MHAC has renewed its membership with Community Heritage Ontario for 2024 (\$75). STQRY invoices are being paid monthly. Documentaries has been added to the draft. <b>A membership with OHS has been purchased</b>	January

<b>Conferences and Seminars</b>	Members to identify opportunities to attend conferences and seminars.	All	\$ 500.00	<b>Complete.</b> The CHO conference took place in Gravenhurst June 13 to 15, 2024. Fees to attend range from \$85 to \$325. Councillor Paula Banks and Diane Haskins showed an interest in attending. The 2024 Smiths Falls Heritage Symposium was held on Monday, October 28, 2024, at the Station Theatre from 9am to 3pm.	October
<b>Storyboard</b>	Philippsville and Plum Hollow Storyboards proposed for 2024. An unveiling event and donor recognition plaques are anticipated. Consider aligning launch with Meet & Greet/Visioning Exercise (TBD late June).	Diane Haskins	\$10,000 (Storyboard \$5,000, Unveiling \$500, Donor plaques \$60, Installation \$150)	Locations for the Philippsville Storyboard were discussed at the March 21 meeting. Both proposed locations are on the County ROW; on shoulder of the road at the James Phillips Plaque or in front of the Masons Building. Storyboards will not be completed in 2024.	
<b>Visioning Exercise (Heritage Society Meet &amp; Greet)</b>	A vision exercise for the members of MHAC has been recommended to develop a common path forward among heritage groups in Rideau Lakes. Discuss Heritage Centre and Doors Open 2025. Consider aligning with Storyboard Unveiling.	All	\$ 500.00	<u><a href="#">Link: Refer to the Rideau Lakes Cultural Heritage Strategic Plan for details.</a></u> The Heritage Meet and Greet event was held on June 7 from 10 to 2 at the Old Town Hall in Delta. The next Heritage Meet and Greet is proposed for Friday, October 18, 2024, at which the newest documentary will be launched. A draft invitation and program were provided to the committee as part of the September Agenda package. The Chaffey's Locks Community Hall was confirmed as the location for the October 18th Meet and Greet, held from 10 am to 2 pm. Over 30 people registered. A review of the Cultural Heritage Strategic Plan (deferred at the September MHAC meeting) is planned for the November MHAC meeting.	2024-06-07 and October 18
<b>Documentary Films</b>	To continue the series of documentary films created by filmmaker Allison Margot Smith. A film screening and QR Code labels are also anticipated.	Allison Smith	\$1,540 (Films \$500, Film Screening \$450, Newspaper Ads \$160, QR Code Labels \$40)	QR code locations for Lombardy (e.g. Van Clief Park) and Elgin and Chaffey's Lock are to be determined. QR codes for the Lombardy and Elgin films have been ordered. A television interview of Allison Margot Smith, was conducted by Kathy Botham of YourTV at the Smiths Falls recording studio, in celebration of Allison's recent OHS President's Award. (Link: <a href="https://youtu.be/PrVas0An-GI?si=q1dXglUjMm6whecd">https://youtu.be/PrVas0An-GI?si=q1dXglUjMm6whecd</a> ). QR code locations for Elgin and Lombardy have been approved, and labels installed. Permission has been requested for two locations in Chaffey's Lock, permission was granted at the Cataraqui Trail Rest Stop, and QR code was subsequently installed. The new documentary film, "Middle Class Vacations in 19th Century Portland and Rideau Lakes" was circulated by email to committee members for review and approved. <b>The new film was screened on October 18 at the meet and greet. A media release has been drafted.</b>	October
<b>Rideau Lakes Map</b>	MHAC and Economic Development Committees work together to publish an annual map of the Township that features heritage and highlights villages. Formerly the Heritage Map and Village Maps were created independently. Quantity of \$5,000 planned for 2024.	MHAC and Economic Development Committees	\$ 3,000.00	<b>Complete.</b> Updated Village Maps were created for the 2024 Calendar. Increased quantity of 5,000 planned for 2024. Community Maps circulated to MHAC as part of the March Agenda package for review. Proposed Map content included in the April Agenda Package for approval by MHAC. The map design was completed in May and final proofs went to print. Delivery of 5,000 was received by May 10th and distribution by staff and volunteers to key locations took place prior to the Victoria Day Weekend. Approximately 100 copies remain in stock. <b>A review of map content, and a discussion around proposed edits for the 2025 edition is planned for the November MHAC meeting.</b>	February-May
<b>Rideau Lakes Guide</b>	MHAC and Economic Development Committees work together to publish an annual guide of the Township that features heritage and highlights villages. Formerly referred as the Rideau Lakes Business and Heritage Tour. Quantity of 3,000 planned for 2024.	MHAC and Economic Development Committees	\$ 1,500.00	<b>Complete.</b> Committee members are asked to review the Guide and provide edits for the 2024 edition. Guides were delivered and distributed for International Picnic Day on June 18th. Approximately 10 copies remain in stock.	March-June
<b>Heritage Plaques</b>	To commemorate and display the heritage of Hanna Park, the Delta Maple Syrup Factory, Effie Tett Place, the Beverley Exchange (2024).	Diane Haskins	\$ 750.00	<b>In progress.</b> A plaque has been requested to replace the former acknowledgement of Effie Tett at the white pavilion in Newboro. NAHS to be consulted on the plaque. Draft plaque to be developed and approved by MHAC for quote. A size of 81/2 by 11 has been identified as suitable. MHAC requested that a QR code be included on the Effie Tett Plaque. Correspondence to NAHS has been sent regarding the Effie Tett Plaque. NAHS discussed the plaque at their most recent meeting. Suggestions are forthcoming.	
<b>Doors Open 2025</b>		Diane Haskins	\$ 5,000.00	<b>In progress.</b> Included in the 2024 budget process. Event Registration is about \$1,500. Discussion took place at the July 20th and August 17th meetings. A Working Group was created at the January 18th meeting. A list of potential locations was provided to the working group by email. A draft Job Description for a Heritage Event Program Assistant, was reviewed finalized and posted. Members of St. Mary's Church in Newboro have requested consideration as a potential site, celebrating their 175th anniversary in 2025 (Contacts Ross Lambert and Joan Wright). Rosanne Lake was hired and started as an employee on June 10. Sabina Barrett and Diane Haskins were named as spokesperson and deputy spokesperson, and the first working group meeting took place on July 15. A new email contact was set up as doorsopen@rideaulakes.ca A second working group meeting was held on August 9th at which the minimum 10 sites were preliminarily established (as per the August 18th MHAC minutes). The website is now live at rideaulakes.ca/doors open. A photo shoot took place on August 20th and images are currently being acquired for all potential sites. The third Working Group meeting took place on Friday, September 13th, with Diane Haskins as spokesperson until Sabina is able to return. <b>The working group met with Ontario Heritage Trust on October 17th at noon.</b>	June to December

<b>Capital Projects</b>	Heritage Centre - Artifacts and Archives: Feasibility Study 2024	Dustin Bulloch	\$ 3,500.00	<b>In progress.</b> Partner with Economic Development, Rideau Lakes Public Library, and Heritage Societies. Sue Warren and Dustin Bulloch will made presentation at the June 7 Meet & Greet event. A survey was suggested. A draft RFQ was developed for the September MHAC meeting, and quotes have been requested for a preliminary feasibility study regarding a Central Archive in Rideau Lakes. A staff report was included in the October Agenda Package. <b>It was decided that the Archive Study would not proceed in 2024.</b>	September-December
<b>Ongoing Activities</b>					
<b>Project</b>	<b>Description</b>	<b>Volunteer Lead</b>	<b>Allocation</b>	<b>Status</b>	<b>Timeline</b>
<b>Cemetery Grant Program</b>	Intake and Administration. Annual deadline of February 15.		See Funding Formula	<b>Complete.</b> 14 Cemeteries that are not eligible for the Cemetery Grant were contacted regarding the option to apply to the Community Grant Program due November 15, 2023. A list of cemeteries in Rideau Lakes was updated for the MHAC Committee for the November meeting. The deadline to apply is February 15, annually. The application deadline is closed for 2024. A memo to finance has been completed and authorized. Funds will be issued by Electronic Funds Transfer (EFT) to avoid lost cheques in 2024.	January - February
<b>Heritage Plaque Program</b>	Applications open year-round.		Shared Cost - 75% Applicant /25% MHAC	Enquires about Heritage Plaques have been received from Stoodley's Kitchen and Beverage in Elgin (for 9 Water Street, Elgin).	
<b>Additional Projects</b>					
<b>Heritage Properties Inventory Project</b>	To identify properties of Interest within all 6 villages in the Township.	Sue Warren and Diane Haskins		<b>Ongoing.</b> A list of 22 properties in the Freeland and area needing documentation was provided by Diane Haskins on Oct 25 2023. At the January 18th 2024 meeting, 17 properties were approved for addition to the list of "Properties of Interest." In addition, Hutchings Homestead (507 Hutchings Road) has been brought forward by a member of the community for consideration. In that case, it has been requested that the property owner provide an expression of interest. The McKinney House (798 Hwy 15) is listed as a "Property of Interest." Listed Properties were included as an item on the February 15th agenda, and MHAC recommended to Council that Listed Properties be categorized as Properties of Interest. Council Resolution 33-2024 supported this recommendation re Listed Properties. Listed Properties that are not in the process of Designation will be categorized as Properties of Interest as of January 1, 2025. An update was provided as part of the July 16 MHAC Agenda package. A list of 18 Freeland Properties was approved by MHAC per 2024-08.	
<b>Heritage Designations</b>	Requests to designate Township owned properties in Newboro, Request to designate Hutchings Homestead, Request to list 9 Water Street in Elgin.	Diane Haskins		<b>In progress.</b> More information required to formulate the By-Laws for designation. Specifically, to identify the heritage features that should be protected/conserved for each of the two properties; Newboro Community Hall and Rideau Lakes Library (Newboro Branch). On Monday November 7, 2022, Rideau Lakes Council requested that a staff report be presented to the Municipal Services Committee in advance of any designation that outline the implications, if any, on both future renovations to the facilities for accessibility as well as insurance implications for the subject properties. For the Hutchings Homestead, a letter of consent from the owner has been requested. Since the March 2023 meeting, some additional information was garnered to help fill in the blanks on the draft By-Law for the designation of Newboro Community Hall. The draft descriptions were included in the February 2024 agenda package for feedback. Notice of Designation was served to the municipality at the regular Municipal Services Committee meeting, to the OHT and published in the Review Mirror. At the July 2 Council Meeting, the By-Law was passed to designate 10 Brock Street in Newboro. A new webpage dedicated to Heritage Properties has been created ( <a href="https://www.rideaulakes.ca/heritage-properties">https://www.rideaulakes.ca/heritage-properties</a> ). The By-law is in the process of being registered on title by the Township's legal team. Once registered, a request to add the property to the Provincial Heritage Register will be made with the Ontario Heritage Trust, and a notice will be published.	June to December
<b>Historic Settlements Website Content</b>	Briar Hill	Sue Warren		<b>Complete.</b> How best to highlight Historic Settlements (such as a brochure) was discussed at the June 2023 meeting. ( <i>Committee Question: How do other Municipalities promote Historic Settlements?</i> ) Research on Briar Hill was completed by Rosanne Lake for Committee Review. The description on Briar Hill submitted by Sue Warren has been published. The description for Cheney's Corners submitted by Sue Warren has been published.	
<b>Cemetery By-Law</b>	Draft Cemetery Bylaw	Marie White		<b>In progress.</b> A draft policy is in development.	
<b>Effie Tett Place</b>		Diane Haskins		<b>Complete.</b> Effie Tett Place has been added to the maps and the guide content. The municipal park sign has been installed.	
<b>Shared Portal</b>	A shared folder to store documents, agendas and minutes.	Sabina Barrett		<b>Complete.</b> The shared portal was established in January 2024.	
<b>Storyboard Request - Tett Cemetery</b>				Storyboard Guidelines in development.	
<b>Storyboard Request - Stone Road</b>				CEC to provide more information. Research was completed by MHAC. A potential location on the Cataragui Trail was identified, should a storyboard be developed.	

STQRY Updates				Allison provided an outline of where in the existing tours the documentaries should be added. This was completed. STQRY updates were deferred the April 18th MHAC meeting.	
Cemetery Research		Howard French		Information provided by Howard French was included as part of the January 18 and March 21 Agenda Packages. A working Group has been established. Neil Patterson has provided cemetery research.	
<b>Other Items Requested - for MHAC Consideration</b>					
Online Map Updates	Request to add Heritage Plaque Locations to the Cultural Heritage Map (see the Cultural Heritage Tab on the "MapIt" Tool )	Diane Haskins		<a href="https://www.arcgis.com/apps/MapSeries/index.html?appid=818394433eb54593b3943610489afe7c">Link: https://www.arcgis.com/apps/MapSeries/index.html?appid=818394433eb54593b3943610489afe7c</a> Portland Property Sheets were uploaded to the Culture Map through the Rideau Lakes Map It tool administered by the County.	
Additional Online Map Updates	Add Storyboards, Historic Settlements and Cemeteries to the Cultural Heritage Map (see the Cultural Heritage Tab on the "MapIt" Tool )	Diane Haskins			
Additional Online Map Updates	Add description of Newboro Memorial Park and Effie Tett Place to website - History of Parks in Rideau Lakes	Diane Haskins		<b>In progress.</b> Information was received from Diane Haskins and two new webpages were developed; one for Heritage Park in Elgin and one for Effie Tett Place. These pages were then linked to the Elgin Village page / Newboro Village page as points of interest. Descriptions for Newboro Memorial Park and Hanna Memorial Park are needed.	
Heritage Preservation Guidelines		Allison Smith			
<b>Wish List</b>					
<b>Project</b>	<b>Description</b>	<b>Volunteer Lead</b>	<b>Allocation</b>	<b>Status</b>	<b>Timeline</b>
Reprints: Walking / Driving Tours	To update and publish walking tours and driving tours.			Please add QR codes for Documentaries to Heritage Walking and Driving Tours. <b>The Chaffey's Lock Walking Tours are out of stock. The Chaffey's Lock Walking Tour was produced by CLAHS. More copies are needed.</b>	