

Report to Municipal Services Committee  
(PW/Planning/C&LS)  
Meeting Date: September 9, 2024  
**Report Title: Municipal Properties Update**

Department: Facilities & Parks  
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Position: Manager of Facilities and Parks  
File/Report # FAC-2024-23



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**RECOMMENDATION:**

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Municipal Properties Update Report be received for information, as presented in MSC report FAC-2024-23.

**UPDATE ON OPERATIONS:**

**Fire Station #2 Construction**

- The interior garage floor slab was completely ground down and will be painted with epoxy paint as the finish was unacceptable to owner. Exterior painting to be completed next week at window trim.
- Septic installation completed.
- Hydro and Internet services are now completed. BELL to run line to their phone line on September 3.
- Asphalt work most likely not completed until October 2024, Tackaberry behind due to rain this summer.
- Occupancy of the new Fire Station is expected to be mid to late September at which time the staff will begin to move in, however the trucks won't be relocated until the asphalt is completed.

**Portland Hall and Library Construction**

- See attached Project Status Report from contractor.
- Further to the July 30th incident of trusses falling into building, the site super is now reporting a mechanic was servicing the crane on site and may have hit trusses when extending the arm of boom.
- Framing is completed, steel for roof is on order. Mechanical and electrical rough ins are underway.
- Contractor has submitted claim for extra site civil work to replace wet soil, staff awaiting Architect's recommendation.
- General contractor awaiting direction from Architect on site design issues.

### **South Elmsley (REHMC)**

- The Road's department will be bush hogging long grass and the contractor is scheduled week of September 9 to install a concrete look-out pad as requested by Recreation Department to complete a 2021 pre-approved grant from the Community Foundations of Canada as part of the community connection's trail project.

### **Delta Maple Syrup Factory**

- Cambium to attend the October 15 MSC meeting as a delegation to present findings of their reports and answer questions. Reports will be shared in October report.

### **Harbours and Boat Launches**

- The Harbour Master last day was on August 9, and he did not stay on as part time. Given the boating season was almost over, it was decided MP staff would share the day-to-day Harbour tasks.

### **Newboro Hall**

- Minor variance application for shed was approved. The last day for appeal is September 17, 2024.
- One of the conditions is that the Township (owners) install screening between the shed and roadways through a vegetive buffer or fencing. The shed will face 2 roads.

### **Red Brick School House**

- Shingle replacement to start September 9, 2024.

### **Sidewalks**

- Sidewalk report received from Sidewalk Canada. Staff currently reviewing for repairs required.

### **General**

- Sign installation of historic signs underway.
- Dead tree at Kin Park has been cut and removed off site.
- MP staff will be down to 3 plus supervisor. Jordon Breese will return to Grade 12 and Reid Wilson under contract has accepted a full-time job with GIM. Ben Steven's last day as seasonal equipment operator will be September 12.

### **Vehicles and Equipment**

- Repair costs continue to impact department vehicle maintenance budget. Recent fuel supply repair to truck 131 by Leeds Transit was costly due to troubleshooting.

FINANCIAL IMPLICATIONS:

- None

ATTACHMENTS:

- Project Status Report Portland Hall

e-signed

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Steve Holmes, Manager of Facilities and Parks

September 4, 2024

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Date

e-signed

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Shellee Fournier, CAO

September 4, 2024

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Date