

Agenda Item #9.4.1

Proposed Motion: Councillor P. Banks - Municipal Office

Moved By: Councillor P. Banks

Seconded By: _____

Be it resolved that the Municipal Services Committee directs staff to release an RFP for design services with the main goal being that as much of the current office space as possible be utilized, while taking into consideration a design for expansion that is large enough to fit all employees now and in the foreseeable future; while creating a comfortable and creative place to work;

AND FURTHER that the successful designer establishes a needs and wants list from staff through an internal survey and/or the CAO that provides up to ten recommendations for their new work space and it be provided to and approved by Council as one of the first steps in this process;

AND FURTHER the successful designer shall prepare two concept designs of which Council will chose one so that a relatively accurate budget can be established;

AND FURTHER that there be a tender ready design by December 20th 2024 for the Chantry Municipal Office in order to commence construction in spring 2025.