

BY-LAW NUMBER 2026-49

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to Authorize the Mayor and Clerk to sign a Contract with Petrie Ford Sales (Kingston) Ltd.

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Committee of the Whole reviewed Report RDS-2026-18 and concurs with the recommendation to pass a By-Law to authorize the Mayor and Clerk to sign a contract for the purchase of a Half Ton Truck from Petrie Ford Sales (Kingston) Ltd.;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the Contract, as outlined in Schedule 'A', with Petrie Ford Sales (Kingston) Ltd.
2. All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

Read a first and second time this 4th day of May, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

Read a third time and finally passed this

day of 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES AGREEMENT

BETWEEN: The Corporation of the Township of Rideau Lakes
(Hereinafter referred to as "the Township")
OF THE FIRST PART

AND: Petrie Ford Sales (Kingston) Ltd.
(Hereinafter referred to as "the Proponent")
OF THE SECOND PART

WHEREAS authority is given under the *Municipal Act* for the Council of the Township of Rideau Lakes to engage in contracts for the purpose of providing services;

AND WHEREAS the Council of the Corporation of the Township of Rideau Lakes is desirous of engaging Petrie Ford Sales (Kingston) Ltd. to undertake the purchase of a 2026 Ford F-150 4x4 SuperCrew Cab.

NOW THEREFORE the Township and the Proponent hereby agree to the following terms and conditions:

1. The Proponent will provide the services/scope and undertake the work as set out in RFP PW2026-12, in the proposal submitted by the Proponent and dated April 8, 2026, (attached hereto as Schedule 'A'), all documents forming part of this Agreement.
2. The Proponent represents and warrants that the performance of this Agreement will not conflict with any other contract to which it is bound and, while performing this Agreement it will not engage in any services or employment or enter into any agreement in conflict with this Agreement. The Proponent agrees to disclose potential conflicts of interest that may arise during the term of this Agreement.
3. The Proponent shall not assign or sublet the whole or any part of this Agreement without the prior written consent of the Township, unless the use of subcontractors is expressly stated in the proposal submitted by the Proponent and accepted by the Township.
4. The Proponent acknowledges that while performing the services under this Agreement, that it is not an employee of the Township of Rideau Lakes, and as such shall be responsible for the payment of all expenses required by law, including, but not necessarily limited to, Employment Insurance premiums, Income Tax, Canada Pension Plan contributions, etc., failing which the Proponent shall reimburse the Township for any expenses it may have to pay as a result of the Proponent neglecting to do so.

5. The Township agrees to pay the Proponent the professional fees and associated disbursements for the purchase of a 2026 Ford F-150 4x4 SuperCrew Cab as per RFP PW2026-12 for the grand total of \$61,989.00 (excluding HST). Any additional expenditures or disbursements shall not be incurred without the prior expressed written approval of the Township. Disbursements will be charged as per the actual costs incurred.
6. The Proponent will invoice the Township for work that has been completed at key intervals as determined by the parties. Such invoices shall include a detailed description of the tasks included therein, in conformity with the approved work plan, and shall contain a list of the disbursements and applicable taxes. The Township hereby agrees to pay the invoices in a timely fashion.
7. In the event of any dispute with respect to the payment of the invoices which cannot otherwise be resolved between the Proponent and the Township, the Proponent and the Township hereby agree to submit the matter to an impartial arbitrator under the Arbitrations Act, whose decision shall be final and binding. In the event that a matter is referred to an arbiter under this Article, the parties agree to equally share the cost of the arbiter and any related expenses.
8. The Proponent will cooperate with the Township's auditor with respect to any financial matters involving business between the Proponent and the Township.
9. The proponent Petrie Ford Sales (Kingston) Ltd. shall indemnify and hold the Township of Rideau Lakes harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence acts or omissions whether willful or otherwise by Petrie Ford Sales (Kingston) Ltd., its officers, employees or other persons for whom Petrie Ford Sales (Kingston) Ltd. is legally responsible arising out of this agreement.
10. The *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*, *Accessibility Standard for Customer Service (ASCS)* and the *Integrated Accessibility Standards Regulation (IASR)* requires all contractors and their employees who provide goods, services or facilities on behalf of the Township of Rideau Lakes receive training on these standards and on the *Human Rights Code* as they pertain to persons with disabilities. Contractors must keep records of all training, including dates when training was provided, the number of employees who received training and individual training records for their business. Contractors are required to make this information available to the Township and/or the Province upon request.
11. All information collected by the Proponent in the performance of the services described herein shall be considered to be the property of the

Township and shall be surrendered to the Township immediately upon request for same. It is understood that in the collection of any information, that the Proponent will have proper regard for the *Municipal Freedom of Information and Protection of Privacy Act*, and that the disclosure of any information collected will be pursuant to the requirements of the legislation as embodied in the procedures set out by the Township.

12. This Agreement shall be effective from the date of its signing thereof and the terms of this Agreement shall remain in force and effect until December 31, 2026, unless otherwise amended in writing and agreed to by both the Township and the Proponent.
13. This Agreement shall be subject to the applicable laws of Canada and Ontario.

Dated this _____ day of _____, 2026.

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

Arie Hoogenboom, Mayor (SEAL)

Mary Ellen Truelove, Clerk

PETRIE FORD SALES (KINGSTON) LTD.

"I/We have the authority to bind the Corporation"

Schedule 'A' to Agreement

A copy of the RFP Proposal submitted can be obtained from the Clerk's Office and will form part of this agreement.