



# Rideau Lakes

## ACCESSIBILITY ADVISORY COMMITTEE

**April 28, 2026, 4:30 p.m.  
Municipal Office, Chantry**

Members Present: Kimberly Brown (virtual), Lorie Truemner (virtual), Melissa Willis (virtual)

Members Absent: Tammy Day, Councillor Paula Banks

Staff Present: Mary Ellen Truelove, Clerk

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### **CALL TO ORDER**

Lorie Truemner called the meeting to order at 4:33 p.m.

### **ROLL CALL**

### **ADOPTION OF AGENDA**

Mary Ellen Truelove, Clerk asked that correspondence from the UCLG regarding a fall Accessibility event be placed under agenda item 9.1.

### **RECOMMENDATION 01-2026**

Moved by Kimberly Brown  
Seconded by Melissa Willis

Be it resolved that the agenda be approved and adopted as amended.

Carried

### **DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

The Chair asked if any member had a declaration of pecuniary interest and if so the general nature thereof and none were heard.

**DELEGATIONS: None**

**ADOPTION OF MINUTES: August 14, 2025**

Committee received the previous Minutes for review and adoption. The Chair asked for any errors or omissions and none were noted.

**RECOMMENDATION 02-2026**

Moved by Melissa Willis  
Seconded by Kimberly Brown

Be it resolved, that the Accessibility Advisory Committee approves and adopts the Minutes of the Committee meeting held August 14, 2025.

Carried

**BUSINESS ARISING**

**Committee of the Whole Recommendation #150-2026 - Sidewalk Replacement Draft Design - Portland**

Committee was provided with a report from Steve Holmes, Manager of Facilities and Parks regarding the Sidewalk Replacement Design - Portland as presented at the Committee of the Whole meeting of April 23, 2026.

Mary Ellen Truelove, Clerk provided an updated sketch to Committee and advised that Council was requesting input from the Accessibility Committee on the sidewalk.

The Clerk also provided photos of the completed Main St. sidewalk and google photos of the current Perth St. sidewalk and location of new sidewalk.

**RECOMMENDATION 03-2026**

Moved by Melissa Willis  
Seconded by Kimberly Brown

Be it resolved that the Accessibility Committee has no concerns with the proposed sidewalks for Main St. and Perth St. in the Village of Portland.

Carried

**Committee of the Whole Recommendation #166-2026 - EASE Grant - Accessible Pathways - for Information Purposes**

Mary Ellen Truelove, Clerk advised the following:

- EASE Grant applied for in 2025 for accessible washrooms at Kin Park was unsuccessful.
- Staff had brought forward a report at the April 13, 2026 Committee of the Whole Meeting recommending that an application for the 2026 be for the

- purchase accessible benches, picnic tables and solar lighting for parks and trails.
- Committee was provided with a copy of Recommendation #166-2026 from the April 13th CoW Meeting which recommended that the EASE grant be for updating pathways to be accessible.
  - Further information on making pathways accessible will be brought forward to the Committee once those areas are identified (this will include gradient and signage).

## **NEW BUSINESS**

### **Proposed New Playgrounds: Portland Gallagher Property and Ronald E. Holman Municipal Complex**

Mary Ellen Truelove, Clerk, advised members that the Portland and Area CEC is actively working with the public and local youth in contributing ideas toward a new playground and revitalized park at the Gallagher property in Portland.

The AODA requires that the Accessibility Committee be consulted before a municipality designs and builds any public outdoor play spaces.

Currently there is no timeline as to when this will take place as the Portland CEC is actively seeking donations to cover costs.

The Clerk also advised that the 2026 Budget currently has \$20,000 to construct some type of playground at the Ronald E. Holman Municipal Complex. This as well, is required to come to the Accessibility Committee for consultation. Further details will come forward at a future meeting.

### **Rideau Lakes Website Upgrade: Mary Ellen Truelove, Clerk - Verbal**

Mary Ellen Truelove, Clerk advised that quotes for upgrades to the website were received and a company has been successful in order to provide upgrades to the Township website. An A-Z search tool and fillable online forms will be part of the upgrade.

## **CORRESPONDENCE FOR ACTION/INFORMATION: None**

### **United Counties of Leeds and Grenville: 2026 Fall Accessibility Event**

Mary Ellen Truelove, Clerk advised that correspondence had been received from the Deputy Clerk at the United Counties of Leeds and Grenville advising that an Accessibility Event will be held on October 2, 2026 at the North Grenville Municipal Complex. The theme for this event is "Beyond the Building: Creating a Culture of Inclusion."

The Clerk encouraged members to save the date and advised that she would let the County know that a member would participate in order to bring an update from Rideau Lakes (similar to 2025's event).

**NEXT MEETING**

No date was determined.

The Clerk advised that once locations and a plan are determined by staff for purchasing accessible measures to existing pathways, she would poll members for a meeting to discuss.

**ADJOURNMENT**

Moved by Kimberly Brown  
Seconded by Melissa Willis

Be it resolved that the meeting be adjourned at 5:12 p.m.

Carried

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Lorie Truemner, Chair

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Mary Ellen Truelove, Secretary