



Rideau Lakes

**TOWNSHIP OF RIDEAU LAKES
Parks and Recreation Committee
Minutes**

**Monday, March 9, 2026, 7:00 p.m.
Municipal Office, Chantry**

Members Present: Councillor Linda Carr, Councillor Sue Dunfield, Councillor, Councillor Marcia Maxwell, Jordan DeLong, Madelaine MacLeod, Melanie Spence

Members Absent: Councillor Deborah Anne Hutchings, Jeanne Hill, Maggie McGlade

Staff Present: Steve Holmes, Manager of Facilities and Parks, Leila Stafford, Recreation and Volunteer Coordinator

CALL TO ORDER

Chair Dunfield called the meeting to order at 7:00 p.m.

ROLL CALL

ADDITIONS/AMENDMENTS TO THE AGENDA

The Chair called for any additions or amendments to the agenda and the following was heard:

Linda Carr - Add Item 10.2- Location of Next Meeting

ADOPTION OF THE AGENDA

RECOMMENDATION # 01-2026

Moved by Councillor Carr
Seconded by Councillor Maxwell

Be it resolved that Committee adopts the Agenda as presented.

Carried

DISCLOSURE OF PECUNIARY INTEREST

Chair Dunfield asked if anyone had a pecuniary interest and none were declared.

DELEGATIONS**Josh Hicks - Rideau Lakes ATV Club**

Josh Hicks was in attendance to provide a presentation to Committee regarding Rideau Lakes ATV Club.

RECOMMENDATION # 02-2026

Moved by Jordan DeLong
Seconded by Melanie Spence

Be it resolved that Committee accepts the presentation from Josh Hicks, Rideau Lakes ATV Club.

Carried

BUSINESS ARISING**Trails in the Township**

Leila Stafford, Recreation and Volunteer Coordinator provided a verbal and written Report to Committee regarding Trails in the Township, under Report PRC-2026-01.

RECOMMENDATION # 03-2026

Moved by Melanie Spence
Seconded by Councillor Maxwell

Be it resolved that the Parks and Recreation Committee (PRC) receive the Township Trails report for information, as presented in PRC report PRC-2026-01.

Carried

Eastern Ontario Rail Trail

The Parks and Recreation Committee received the EORTL Partner Presentation for information.

Parks and Recreation Master Plan Recommendation Prioritization

The Parks and Recreation Committee reviewed and discussed the Parks and Recreation Master Plan.

RECOMMENDATION # 04-2026

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Moved by Jordan DeLong
Seconded by Councillor Carr

Be it resolved that the Parks and Recreation Committee recommends to Council that Staff review the pathways in Heritage Park and report back with a plan to make them accessible and complete in 2027.

Carried

RECOMMENDATION # 05-2026

Moved by Madelaine MacLeod
Seconded by Jordan DeLong

Be it resolved that the Parks and Recreation Committee recommends to Council that the motion to declare the properties in Elgin on Harry Seeley Drive surplus be rescinded;

AND FURTHER that the creation of a park in Elgin at Harry Seeley Drive be considered for the next Trillium Grant.

Carried

MINUTES

Parks and Recreation Committee Minutes: November 4, 2026

The minutes of the Parks and Recreation Committee Minutes of November 4, 2025 were received and reviewed by Committee.

Moved by Madelaine MacLeod
Seconded by Councillor Carr

Be it resolved that this Committee approve the Parks and Recreation Committee Meeting minutes of November 4, 2025 as presented.

Carried

CORRESPONDENCE FOR ACTION/INFORMATION: None

NEW BUSINESS

Budget Update

Discussion was held regarding Parks and Recreation items included in the Township's 2026.

Next Meeting Location

The Parks and Recreation Committee discussed possible meeting location. The next meeting will be held at the Municipal Office in Chantry.

QUESTIONS FROM THE PUBLIC

No members of the Public were in attendance at this meeting.

ROUND TABLE

Chair Dunfield opened the floor for members to have a round table discussion.

Melanie Spence discussed accessibility as a focus with seating and signage. Melanie also discussed the need for more youth programs, a youth centre and intergenerational programming.

Chair Dunfield mentioned the idea of creating a Youth Advisory Committee. Discussion was held on canvassing the youth for their ideas. Staff will bring back draft youth needs assessment to the upcoming meeting. Chair Dunfield also mentioned bringing forward a framework for recreation to Council training.

Jordan Delong updated the Committee on the fundraising activities that the Elgin and Area CEC are doing with respect to upgrades to the Elgin rink and installation of permanent basketball nets.

Linda Carr spoke about the number of events and activities available for seniors.

ADJOURNMENT

Chair Dunfield declared the meeting adjourned at 9:10 p.m. The next meeting will take place on April 20 at 6pm at the Municipal Office.

Sue Dunfield, Chair

Leila Stafford, Secretary