

Report to Committee of the Whole
Meeting Date: April 13, 2026
**Report Title: Sidewalk Replacement Design Draft
Portland**

Department: Facilities & Parks
Author's Name: Steve Holmes
Position: Manager of Facilities and Parks
File/Report # FAC-2026-09



RECOMMENDATION:

Be it resolved that the Committee of the Whole (CoW) recommends to Council that it approves the proposed sidewalk replacement design for Main and Perth Streets in Portland, subject to review by the Accessibility Advisory Committee, as presented in MSC Report FAC-2026-09.

STRATEGIC PLAN COMMENTS:

Sector 3 - Infrastructure - Strategic Initiative 1 - Create a Sidewalk Policy that aims to achieve efficiencies using only one sidewalk per side of the road versus two.

Sector 8 – Governance and Administration – Strategic Initiative 4 – Township Council will ensure openness and transparency in its operations.

BACKGROUND:

The project draft design is to remove the sidewalk along Main St. and Perth St. as shown in red including reinstating topsoil and sod.

The draft design also includes installation of new sidewalk along Perth St. within the Township Right of Way as shown in yellow.



RFP Sidewalk Replacement & Accessibility, April 13, 2026

DISCUSSION:

Staff are proposing to move the sidewalk to the opposite side of the street where there are no driveways. Currently on Perth Street, front porches and driveways obstruct the sidewalk and interfere with snow removal.

Staff are also proposing to remove sidewalks along Main Street where there is no snow removal in the winter as residents park along street as there are no driveways.

The elimination of the sidewalk on one side of the street fully supports and complies with the Townships Strategic Plan. The Perth Street sidewalk has been recommended for placement in 2023. Both sidewalks are identified in Sidewalk Canada 2025 Annual report and make up 10 of the 20 panels identified for replacement.

The draft design drawings, if approved, will allow Jewell Engineering to continue their drawings and be used in RFPs to obtain quotes from sidewalk contractors. The drawings will also be shared with the Accessibility Committee for review and comment. Affected residents along the street would also be notified as some trees/bushes in the ROW may need to be removed.

FINANCIAL IMPLICATIONS:

The 2026 total sidewalk budget is \$120,000. The Elgin accessible parking space was not part of the original sidewalk budget planning.

Jewell Engineering Consultant Fees \$4,150 for design drawings and \$2,000 for construction administration.

ATTACHMENTS:

- Jewell Portland Sidewalk Design Draft Drawings 1 and 2.

e-signed

Steve Holmes
Manager of Facilities & Parks

April 7, 2026

Date

e-signed

Shellee Fournier, CAO

April 8, 2026

Date