



ACCESSIBILITY ADVISORY COMMITTEE

**August 14, 2025, 4:30 p.m.
Municipal Office, Chantry**

Members Present: Lorie Truemner, Melissa Willis, Councillor Paula Banks

Members Absent: Kimberly Brown, Tammy Day

Staff Present: Mary Ellen Truelove, Clerk

CALL TO ORDER

Lorie Truemner called the meeting to order at 4:34 p.m.

ROLL CALL

ADOPTION OF AGENDA

The Chair called for any additions or amendments to the agenda and none were heard.

Moved by Melissa Willis

Seconded by Lorie Truemner

Be it resolved that the agenda be approved and adopted as presented.

Carried

DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

The Chair asked if any member had a declaration of pecuniary interest and if so the general nature thereof and none were heard.

DELEGATIONS: None

ADOPTION OF MINUTES: May 12, 2025

Committee received the May 12, 2025 Minutes for review and adoption. The Chair asked for any errors or omissions and none were noted.

RECOMMENDATION 04-2025

Moved by Councillor Paula Banks
Seconded by Melissa Willis

Be it resolved, that the Accessibility Advisory Committee approves and adopts the Minutes of the Committee meeting held May 12, 2025.

Carried

BUSINESS ARISING

2025 Accessibility Summit/Event (UCLG) Update

Mary Ellen Truelove, Clerk reviewed the correspondence and poster provided by the United Counties of Leeds and Grenville Accessibility Advisory Committee for their Building Accessibility event taking place on October 3, 2025. The County is inviting a representative from the Rideau Lakes Committee to participate as a featured speaker and provide updates on the Rideau Lakes' Committee's activities.

Councillor Paula Banks and Lorie Truemner (if virtual component), agreed to attend to present.

The Clerk will pull together items over the past 3 years to bring forward.

Mary Ellen Truelove, Clerk: Verbal Update - AODA Desk Audit Completed

Mary Ellen Truelove, Clerk provided an update to the Committee regarding the recent compliance audit and desk audit that was completed in June as per the AODA. The Clerk noted that information on upgrades to parks, trails, sidewalks, new builds, sidewalks and policies dating back to 2016 and photographs were required to be submitted.

Accessible Parking Spaces within the Municipality

Mary Ellen Truelove, Clerk reminded members that while they are out within the community to review for current and potential accessible parking spaces located within the Municipality (both on roads and on municipal properties).

The Clerk noted that if the Committee had any other items relating to accessibility to be brought forward to please advise.

The following was discussed:

- accessible doors at facilities are not always activated
- thresholds of buildings when walking, feet get caught

- placement of accessible buttons
- timing the accessible door stays open

The Clerk advised she will speak to the Manager of Facilities and Parks and ask questions on the above points.

Councillor Banks advised that it would be nice if Lower Beverley Lake Park could get an accessible play structure.

The Clerk advised that the Park Manager had sent an email advising that an accessible mat had been installed at the beach.

NEW BUSINESS

Mary Ellen Truelove, Clerk: Verbal Report on Ontario Enhancing Access to Spaces for Everyone (EASE) Grant

Mary Ellen Truelove, Clerk advised that staff informed the Municipal Services Committee of Council at their meeting of August 11th that they were applying for an Ontario Enhancing Access to Spaces for Everyone (EASE) Grant to upgrade a washroom at Kin Park to make it accessible. The funding awards up to \$60,000 and the application deadline was today. The EASE Grant funds projects that improve accessibility and support active lifestyles for people with disabilities and older adults.

The Accessibility Advisory Committee thanked staff for bringing this forward.

CORRESPONDENCE FOR ACTION/INFORMATION: None

NEXT MEETING

Next meeting will be held in November with the Clerk sending out potential dates for confirmation by Committee members.

ADJOURNMENT

Moved by Melissa Willis

Seconded by Councillor Paula Banks

Chair Truemner declared the meeting adjourned at 4:56 p.m.

Carried

Lorie Truemner, Chair

Mary Ellen Truelove, Secretary