



Cataraqui
conservation

Minutes of the Full Authority Board Meeting

Date: Wednesday, May 28, 2025

Location: Hybrid Meeting
Cataraqui Conservation Administration Office Boardroom
2069 Battersea Road and Virtually through Microsoft Teams

Participants: In-Person

Paul Proderick, Loyalist Township, Chair
Don Amos, City of Kingston
Linda Carr, Township of Rideau Lakes
Gary Oosterhof, City of Kingston, Vice Chair
Wendy Stephen, City of Kingston

On-line via Teams

Jake Ennis, Loyalist Township
Margaret Fancy, Township of Front of Yonge
Angela Hicks, Town of Greater Napanee
Katherine Hobbs, City of Brockville
Lisa Osanic, City of Kingston
Corinna Smith-Gatcke, Township of Leeds and the Thousand Islands

Regrets: Jeff Earle, City of Brockville
Matt Harper, Town of Gananoque
Ron Sleeth, Township of South Frontenac
Matt Smith, Township of Athens
Scott Trueman, Township of South Frontenac

Vacancy: Township of Elizabethtown-Kitley

Staff In-Person

Participants: David Ellingwood, General Manager
Devan Anderson, Administration Clerk & Recording Secretary
Tom Beaubiah, Manager, Conservation Lands
Michael Dakin, Supervisor, Development Review
Krista Fazackerley, Supervisor, Communications & Education

On-line via Teams

Jason Jobin, Coordinator, Source Protection (contract)
Andrew Schmidt, Manager, Watershed Planning & Engineering

The meeting commenced at 6:45 p.m.

1. Roll Call

There were eleven (11) members present. There is one vacancy in the Township of Elizabethtown-Kitley.

2. Adoption of Agenda

Resolution:	051-25
Moved By:	Don Amos
Seconded By:	Linda Carr

That the agenda **Be Adopted** as circulated.

Carried

3. Declaration of Conflict of Interest

There was none.

4. Delegation / Presentation

There were none.

5. Approval of Previous Minutes

5.1. Minutes of the Cataraqi Conservation Full Authority Board Meeting of April 30, 2025

Resolution:	052-25
Moved By:	Jake Ennis
Seconded By:	Margaret Fancy

That the minutes of the Cataraqi Conservation Full Authority Board Meeting of April 30, 2025, **Be Approved**.

Carried

6. Business Arising

There was none.

7. Items for Consideration

7.1. General Manager's Monthly Progress Report – May 2025 (report IR-045-25)

- Verbal Update – David Ellingwood, General Manager ([Attachment #1](#))

Resolution: **053-25**
Moved By: Gary Oosterhof
Seconded By: Lisa Osanic

That Report IR-045-25, General Manager's Monthly Progress Report – May 2025, **Be Received**.

Carried

7.2. Collins / Glenvale Creek Flood Hazard Mapping Project - Tender Results (report IR-046-25)

Resolution: **054-25**
Moved By: Angela Hicks
Seconded By: Corinna Smith-Gatcke

That Report IR-046-25, Collins / Glenvale Creek Flood Hazard Mapping Project - Tender Results, **Be Received**; and,

That the updated Detail Sheet for the Collins / Glenvale Creek Flood Hazard Mapping Update project (PR 00388) **Be Approved**; and,

That Aquafor Beech Limited **Be Retained** for the Collins / Glenvale Creek Flood Hazard Mapping Update project (PR 00388) at a total cost of \$128,300.20, including HST.

Carried

7.3. Demolition of Administration Building – Update (report IR-047-25)

Members were invited to watch a timelapse video of the demolition following the meeting.

Resolution: **055-25**
Moved By: Wendy Stephen
Seconded By: Katherine Hobbs

That Report IR-047-25, Demolition of Administration Building – Update, **Be Received.**

Carried

7.4. Capital Project – PR00338 Equipment Truck Mount Plow Attachment – Update (report IR-048-25)

Resolution: **056-25**
Moved By: Don Amos
Seconded By: Margaret Fancy

That Report IR-048-25 - Capital Project - Equipment Truck Mount Plow Attachment (PR00338) - Update, Be Received; and,

That the Capital Project –Equipment Truck Mount Plow Attachment (PR00338) - Update Be amended to a total cost of \$15,000; and,

That the Detail Sheet for Capital Project - PR00338 Equipment Truck Mount Plow Attachment - Update Be Updated to reflect the change in budget.

Carried

8. Minutes (Friends and Foundation)

There were none.

9. Committee Reports

There were none.

10. Announcements or Inquiries / Information

10.1. Report on Communications (IR-049-25)

Resolution:	057-25
Moved By:	Gary Oosterhof
Seconded By:	Lisa Osanic

That report IR-049-25, Report on Communications, **Be Received.**

Carried

11. Motions / Notice of Motion

There were none.

12. In Camera Session

12.1. Confidential Report – Minutes of In Camera Meeting of April 30, 2025 (report IR-050-25)

An In-Camera Session was not required. Members concurred to approve the April 30, 2025, In Camera Minutes in open session.

Resolution:	058-25
Moved By:	Linda Carr
Seconded By:	Jake Ennis

**That Report IR-050-25, Minutes of In Camera Meeting of April 30, 2025,
Be Approved.**

Carried

13. Return to Open Session

Not required.

14. Adjournment

The meeting adjourned at 7:16 p.m. on motion by Wendy Stephen, seconded by Katherine Hobbs.

Cataraqui Region Conservation Authority

David Ellingwood, General Manager

Paul Proderick, Chair



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conservation

General Managers Monthly Report

May 28, 2025

General Manager's Report

Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025

- Introduced on May 12, 2025; second reading debate began May 15, 2025
- Eight schedules that amend various Acts and Regulations
- Environmental Registry postings open for comment until June 11, 2025

Planning Act amendments

- list of studies that municipalities can request from applicant will be prescribed by regulation
 - limited to what is in Official Plan or otherwise approved by Minister
 - studies prepared by “prescribed professionals” are “final” for determining complete application

General Manager's Report

Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025

Planning Act amendments

- requirements and approval processes related to minor variances for urban residential lands
 - “as-of-right” within 10% of required setback will not need minor variance
 - does not include any area that is within 120 m of certain hazardous lands (including shorelines) and lands within 300 m of most railways
- schools permitted “as-of-right” on urban residential lands
- conditions can be applied to Minister's Zoning Orders

General Manager's Report

Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025

- Conservation Ontario drafting a submission during comment period

Conservation Authority interests

- concern with proposal to alter or exempt certain planning requirements and approval processes
- support for timely and transparent development approvals
- essential to protect life and property from flooding and erosion
- protect sources of municipal drinking water
- continue to allow for required studies related to natural hazards and drinking water source protection
- maintain ability to review content and clarify details of submitted reports