



**Cataraqui**  
conservation

## Minutes of the Full Authority Board Meeting

**Date:** Wednesday, April 30, 2025

**Location:** Hybrid Meeting  
Cataraqui Conservation Administration Office Boardroom  
2069 Battersea Road and Virtually through Microsoft Teams

**Participants:** In-Person  
Paul Proderick, Loyalist Township, Chair  
Don Amos, City of Kingston  
Linda Carr, Township of Rideau Lakes  
Gary Oosterhof, City of Kingston, Vice Chair  
Wendy Stephen, City of Kingston

On-line via Teams  
Margaret Fancy, Township of Front of Yonge  
Matt Harper, Town of Gananoque  
Angela Hicks, Town of Greater Napanee  
Katherine Hobbs, City of Brockville  
Lisa Osanic, City of Kingston

**Regrets:** Jeff Earle, City of Brockville  
Jake Ennis, Loyalist Township  
Ron Sleeth, Township of South Frontenac  
Matt Smith, Township of Athens  
Corinna Smith-Gatcke, Township of Leeds and the Thousand Islands  
Scott Trueman, Township of South Frontenac

**Vacancy:** Township of Elizabethtown-Kitley

**Staff**  
**Participants:** In-Person  
David Ellingwood, General Manager  
Tom Beaubiah, Manager, Conservation Lands  
Donna Campbell, Assistant, Chair & General Manager  
Devan Anderson, Administration Clerk  
Krista Fazackerley, Supervisor, Communications & Education  
Jason Jobin, Coordinator, Source Protection (contract)  
Andrew Schmidt, Manager, Watershed Planning & Engineering  
Brooke Wright, Resource Planner

On-line via Teams  
Haven Jerreat-Poole, Technician, Forestry

The meeting commenced at 7:31 p.m.

**1. Roll Call**

There were ten (10) members present. There is one vacancy in the Township of Elizabethtown-Kitley.

**2. Adoption of Agenda**

It was noted that the General Manager would provide a verbal update on legal matters in closed session.

<b>Resolution:</b>	<b>040-25</b>
Moved By:	Don Amos
Seconded By:	Linda Carr

**That the agenda Be Adopted, As Amended.**

**Carried**

**3. Declaration of Conflict of Interest**

There was none.

**4. Delegation / Presentation**

There were none.

**5. Approval of Previous Minutes**

5.1. Minutes of the Cataraqui Conservation Full Authority Board Meeting of March 26, 2025

<b>Resolution:</b>	<b>041-25</b>
Moved By:	Margaret Fancy
Seconded By:	Matt Harper

**That the minutes of the Cataraqui Conservation Full Authority Board Meeting of March 26, 2025, Be Approved.**

**Carried**

## **6. Business Arising**

There was none.

## **7. Items for Consideration**

### 7.1. General Manager's Monthly Progress Report – April 2025 (report IR-038-25)

- Verbal Update – David Ellingwood, General Manager ([Attachment #1](#))

**Resolution:**                      **042-25**  
**Moved By:**                      Angela Hicks  
**Seconded By:**                      Katherine Hobbs

**That** Report IR-038-25, General Manager's Monthly Progress Report – April 2025, **Be Received**.

**Carried**

### 7.2. Cataraqui Conservation 2024 Annual Report (report IR-039-25)

**Resolution:**                      **043-25**  
**Moved By:**                      Gary Oosterhof  
**Seconded By:**                      Lisa Osanic

**That** Report IR-039-25, Cataraqui Conservation 2024 Annual Report, **Be Received**; and,

**That** staff **Be Directed** to circulate copies of the Annual Report to member municipalities, local MPs and MPPs, Conservation Authorities, and post on our website for public viewing.

**Carried**

7.3. 2025 Winter Recreation and Maple Madness Programs (report IR-040-25)

- Presentation – Dianne Doyle, Coordinator, Little Cataraqui Creek  
([Attachment #2](#))

**Resolution:**                      **044-25**  
Moved By:                         Wendy Stephen  
Seconded By:                      Linda Carr

**That** Report IR-040-25, 2025 Winter Recreation and Maple Madness Programs, **Be Received.**

**Carried**

7.4. Cataraqui Trail Proposed Event – Line Spike Festival (South Frontenac)  
(report IR-041-25)

**Resolution:**                      **045-25**  
Moved By:                         Katherine Hobbs  
Seconded By:                      Lisa Osanic

**That** Report IR-041-25 - Cataraqui Trail Proposed Event – Line Spike Festival (South Frontenac), **Be Received;** and,

**That** staff **Be Directed** to issue a permit under Section 29 of the Conservation Authorities Act for the use of a portion of the Cataraqui Trail for access.

**Carried**

## **8. Minutes (Friends and Foundation)**

### 8.1. Friends of Lemoine Point Minutes

- January 6 and February 3, 2025

**Resolution:**                      **046-25**  
**Moved By:**                      Wendy Stephen  
**Seconded By:**                  Matt Harper

**That** the January 6 and February 3, 2025, Minutes of the Friends of Lemoine Point, **Be Received**.

**Carried**

## **9. Committee Reports**

### 9.1. Report from Facilities Ad Hoc Committee meeting of April 9, 2025 (Report IR-042-25)

**Resolution:**                      **047-25**  
**Moved By:**                      Margaret Fancy  
**Seconded By:**                  Don Amos

**That** report IR-042-25, Report from Facilities Ad Hoc Committee Meeting of April 9, 2025, **Be Approved**.

**Carried**

## **10. Announcements or Inquiries / Information**

The General Manager noted that funding has been received and an RFP has been issued for an update to floodplain mapping in the Collins/Glenvale Creek watershed.

## **11. Motions / Notice of Motion**

There were none.

## **12. In Camera Session**

**Resolution:**                      **048-25**  
Moved By:                         Angela Hicks  
Seconded By:                     Gary Oosterhof

**That** the Cataraqui Conservation Full Authority Board move **In Camera**.

**Carried**

12.1. Confidential Report – Property Matter (report IR-043-25)

12.2. Confidential Report – Property Matter (report IR-044-25)

12.3. Confidential Verbal Update – Legal Matters

**Resolution:**                      **049-25**  
Moved By:                         Katherine Hobbs  
Seconded By:                     Lisa Osanic

**That** the Cataraqui Conservation Full Authority Board move out of **In Camera**.

**Carried**

## **13. Return to Open Session**

**Resolution:**                      **050-24**  
Moved By:                         Linda Carr  
Seconded By:                     Matt Harper

**That** the Cataraqui Conservation Full Authority Board **Approve** items from the **In Camera** session on April 30, 2025.

**Carried**

**14. Adjournment**

The meeting adjourned at 8:47 p.m. on motion by Wendy Stephen, seconded by Margaret Fancy.

Cataraqui Region Conservation Authority

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David Ellingwood, General Manager

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Paul Proderick, Chair



**Cataraqui**  
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# General Managers Monthly Report

April 30, 2025



# General Manager's Report

## Conservation Ontario Council AGM

### 1. Election of Directors

- Chair **Dave Barton** (Toronto and Region Conservation Authority)
- Vice Chair **Ed McGugan** (Maitland Valley Conservation Authority)
- Vice Chair **Pat Warren** (Kawartha Conservation)
- Director **Rob Baldwin** (Lake Simcoe Region Conservation Authority)
- Director **Brad McNevin** (Quinte Conservation)
- Director **Chandra Sharma** (Conservation Halton)

### 2. 2024 Annual Report Released

### 3. 2024 Permit Statistics and Timelines

- In 2024, CAs issued 96% of all permits within timelines
- 36 CAs issued a combined total of 7180 permits since new O.Reg. 41/24 came into effect (Apr 1 – Dec 31, 2024)
- 12.5 days is the average permit approval timeline



# General Manager's Report

## Speech from the Throne

### 1. Direct reference to Conservation Authorities

“Over the course of its mandate, your government will further streamline the province’s environmental assessment process and bring common-sense conservation principles to the role of Conservation Authorities and species-at-risk requirements”

### 2. Streamlining Approvals

- “status quo that stifles growth and slows down progress”
- “lean methodologies”; “streamline”; “transparency”; “sense and sanity”
- “eliminate unnecessary bureaucracy and red tape”
- “uncertainty in timelines and approvals is no longer acceptable”
- “standardize ...study requirements”

### 3. Build Infrastructure

- “build the local infrastructure needed to unlock new homes”
- “new railways, highways, airports and seaports”
- “new pipelines eastward, westward, north and south”



# General Manager's Report

## Bill 5, Protect Ontario by Unleashing our Economy Act, 2025

- Introduced on April 17, 2025; second reading debate began April 29, 2025
- Ten schedules that amend, revoke or replace various Acts and Regulations
- Environmental Registry postings open for comment until May 17, 2025

### 1. Species Conservation Act to replace Endangered Species Act

- Regulation will list status of species; COSSARO will assess and classify species
- Species Conservation Registry will use registration-first model for majority of activities that may impact species
- Process for applying for permits established for limited situations
- Definition of 'habitat' reframed; concept of "harass" removed from protections

### 2. Special Economic Zones Act to be created

- geographic area that could include one or more projects of critical or strategic importance
- vetted projects in the zone with reliable proponents that meet high standards for operation, safety, and the environment
- can exempt, alter or continue to apply regulations, permits, processes, approvals, and similar requirements



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# Public Programs Update

## Winter Recreation & Maple Madness

Full Authority Board Meeting – April 30, 2025



# What are Public Programs?

Take place at the Outdoor Centre -  
September through March

- Guided Hikes
- Talks by experts in their field
- Staff on hand to welcome, help and educate visitors
- Winter Recreation including equipment rentals (skis/snowshoes)
- Maple Madness



# Winter Recreation

January and February each year

- 13 km of groomed and track-set cross-country ski trails
- Ski and snowshoe rentals
- Beginner ski lessons on Saturdays

## 2025 Stats

- 419 pairs of skis rented
- 40 beginner ski lessons
- 75 pairs of snowshoes rented
- Rentals were available on 8 out of a possible 16 days.





# Partnerships & Building Connections

- Katie Koopman - Truth and Reconciliation Walk
- Marta Scythes - ski instructor
- Christine Harvey (Not so Amateur Theatre) – Face painting
- Paul Carl – Indigenous Educator
- Paul's Maple Products – Syrup supplier
- Tara Natural Foods – Pancake mix supplier
- Sandy Pines Wildlife Centre – Wildlife education and care.
- Kingston Indigenous Language Nets
- Early ON



Paul Carl



Marta Scythes





# Maple Madness





  
**300**  
Bags of  
Bird Seed  
Sold



## Maple Madness 2025 by the Numbers

**1,980**  
lollipops sold  
& **3,819**



pieces of maple  
candy sold



**775**  
bottles of  
syrup sold



**17,349**  
pancakes sold

**530 L**  
of syrup used on  
pancakes



**13,170 Visitors**







# New for 2025 and plans for the future

## New for 2025

- Fire pit and seating
- Maple Madness Bus from transit hubs

## Upcoming for 2026

- Wagon refurbishing
- Sugar shack upgrades
- Evaporator house upgrades
- Road to the sugar bush improvements



# Thank You

**Dianne Doyle**

**Coordinator, Little Cataraqui Creek**  
**[ddoyle@crca.ca](mailto:ddoyle@crca.ca)**

