

Report to Council
Meeting Date: August 5, 2025
Report Title: Replacement Fire Vehicle Award of Contract
Department: Fire Department
Author's Name: Gene Richardson
Position: Fire Chief/Manager of Community Protection
File/Report # Fire-2025-18



RECOMMENDATION:

Be it resolved that Council pass a by-law authorizing the Mayor and Clerk to sign an agreement with Mike Fair Chevrolet Buick GMC Cadillac Ltd. for the purchase of a 2025 Crew Cab 4X4 Truck in the amount of \$50,227.00 (plus the Township's portion of the HST) and the applicable licensing fee, as presented in Council Report Fire 2025-18.

STRATEGIC PLAN COMMENTS:

Sector 8 – Governance and Administration – Strategic Initiative 4 – Township
Council will ensure openness and transparency in its operations.

BACKGROUND:

Further to Recommendation 84-2025, Council authorized staff to procure a replacement Fire Services Truck as per below:

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that:

1. Staff be authorized to proceed with procuring a replacement of Fire Services Truck 2 with an upset target limit of \$60,000.
2. Staff be authorized to sell the old truck on Gov Deals; and,
3. Council approves the associated budget deviation to be funded from year end results, as presented in MSC Report FIRE-2025-14.

A Request for Proposals (RFP) was sent to 10 local dealers for the purchase of a Crew Cab 4x4 vehicle. Four proposals were received by the July 10th deadline as follows:

Dealer Name	Details	Total Price
Revell Ford - Verona	2025 Ford F150 3-4 Month Delivery	\$52,450 + HST + Licensing
Mike Fair Chevrolet Buick GMC Cadillac Ltd - Smiths Falls	2025 Chevrolet Silverado 1500 3 Month Delivery	\$50,277 + HST + Licensing
James Braden Ford - Kingston	2025 Ford F150 4 Month Delivery	\$50,702.50 + HST + Licensing
Bean Chevrolet Buick GMC Ltd - Carleton Place	2025 GMC Sierra 1500 In stock - Immediate delivery	\$64,135.50 +HST

DISCUSSION:

The RFP results produced three proposals which are under the \$60,000 that was the upset limit approved by Council. The bid from Mike Fair Chevrolet Buick GMC Cadillac Ltd. is the lowest bid and includes an earlier estimated delivery time.

This truck would be suitable for the Fire Department's use. Staff recommend awarding FIR 2025-01 to Mike Fair Chevrolet Buick GMC Cadillac Ltd. at a price of \$50,277.00 + HST and Licensing.

FINANCIAL:

The funding was approved by Council with an upset limit of \$60,000 to come from year end results. Once received, the truck will have lettering, stripping, emergency lights and equipment installed. Some of this equipment (Radio, Siren etc.) was salvaged from the old unit. The total cost will not exceed \$4,000.

ATTACHMENTS:

None

e-signed

July 21, 2025

Gene Richardson Fire Chief/
Manager of Community Protection

Date

e-signed

July 22, 2025

Shellee Fournier, CAO

Date