

Regular Council Meeting – June 2, 2025

**Agenda Item #13.1**

Notice of Motion: Councillor P. Banks - Request for detailed report on repairs to Chantry office

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Moved By: Councillor P. Banks

Seconded By: \_\_\_\_\_

WHEREAS a 2021 Baseline Property Condition Assessment identified \$470,900 in necessary repairs to the Chantry office by 2030, much of which is now overdue, including roofing, windows, HVAC, paving, accessibility upgrades, and electrical systems;

AND WHEREAS the building now faces additional urgent issues, including a leaking roof and ongoing septic failures;

AND WHEREAS the council's continued inaction risks further deterioration, potentially rendering the building unusable, repeating past mistakes such as the loss of Old Portland Hall;

AND WHEREAS Council has been reviewing the future of the Chantry office for over 16 years, and we are now back to square one with the mayor's inappropriate veto, a decision must be made this term to address long-standing space and the failing infrastructure issues;

NOW THEREFORE be it resolved that staff be directed to:

1. Prepare a detailed report updating cost estimates from the 2021 assessment, including:
  - Updated figures for identified repairs.
  - Costs and options to address the leaking roof and failing septic system;
  - Speak to the working group and add any new findings from the current facility specialist, from Idea,
2. Develop and issue a Request for Proposals (RFP) A.S.A.P to complete the recommended work and update the current office.
  - Include recommendations on funding options and a timeline for decisions for the 2026 budget.

AND FURTHER that Council affirms its responsibility to maintain the existing building as a public asset until a final decision is made, to prevent further deterioration and escalating costs.