



Rideau Lakes

TOWNSHIP OF RIDEAU LAKES
REGULAR MEETING OF COUNCIL
AGENDA - VIRTUAL ONLY

Monday, May 4, 2026, 6:00 p.m.
Municipal Office, Chantry

Pages

1. **CALL TO ORDER**
2. **LAND ACKNOWLEDGEMENT STATEMENT**
The Township of Rideau Lakes acknowledges that we live and work and are meeting on ancestral territories of indigenous people. We do so respecting both the land and the Indigenous peoples and honour their past, present and future. The Township values and respects their cultural heritage and relationship to the land.
3. **ROLL CALL**
4. **EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA**
5. **ADOPTION OF AGENDA**
6. **DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
7. **DELEGATIONS: None**
8. **BUSINESS ARISING**
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 - 8.6 Rideau Lakes Alto Working Group: Verbal Update

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	9.6 Planning Advisory and Committee of Adjustment Meeting: April 15, 2026	
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	10.3 By-Law 2026-46: MOU with Westport Lions Club for Use of Beach for Swimming Lessons	
	10.4 By-Law 2026-47: MOU with Lower Beverley Lake Park Board for Use of Beach for Swimming Lessons	
	10.5 By-Law 2026-48: Adopt Public Notice Policy (Rescinds 2007-64)	
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TOWNSHIP OF RIDEAU LAKES

Accessibility Advisory Committee

RECOMMENDATION 03-2026

Title: Committee of the Whole Recommendation #150-2026 -
Sidewalk Replacement Draft Design - Portland

Date: Tuesday, April 28, 2026

Moved by Melissa Willis
Seconded by Kimberly Brown

Be it resolved that the Accessibility Committee has no concerns with the proposed sidewalks for Main St. and Perth St. in the Village of Portland.

Carried



**TOWNSHIP OF RIDEAU LAKES
Committee of the Whole**

RECOMMENDATION 150-2026
Title: Sidewalk Replacement Draft Design - Portland
Date: Monday, April 13, 2026

Moved by Councillor Hutchings
Seconded by Deputy Mayor Dunfield

Be it resolved that the Committee of the Whole (CoW) recommends to Council that it approves the proposed sidewalk replacement design for Main and Perth Streets in Portland, subject to review by the Accessibility Advisory Committee, as presented in MSC Report FAC-2026-09.

Carried

Council Meeting – May 4, 2026

Agenda Item # 8.1

Proposed Motion from Staff: Sidewalk Placement Draft Design - Portland

Moved by: _____

Seconded by: _____

WHEREAS at the Committee of the Whole Meeting held April 13, 2026, Committee passed Recommendation #150-2026 recommending that Council approve the sidewalk replacement design for Main and Perth Streets in Portland, subject to review by the Accessibility Advisory Committee;

AND WHEREAS the Accessibility Advisory Committee met on April 28, 2026 and passed Recommendation #3-2026 citing no concerns with the proposed sidewalks on Main and Perth Streets in Portland;

AND WHEREAS through the consultation process with affected property owners, new information has come forward;

NOW THEREFORE be it resolved that the Council of The Corporation of the Township of Rideau Lakes defers a decision on the sidewalk replacement on Main and Perth Streets in Portland, pending a staff report at the May 11th Committee of the Whole Meeting.



**TOWNSHIP OF RIDEAU LAKES
Committee of the Whole**

RECOMMENDATION 162-2026
Title: Recommendations from Parks and Recreation Committee Minutes
Date: Monday, April 13, 2026

Moved by Councillor Maxwell
Seconded by Councillor Pollard

WHEREAS at the Parks and Recreation Committee Meeting held March 9, 2026, recommendation #05-2026 was passed requesting that the motion to declare the properties in Elgin on Harry Seeley Drive surplus be rescinded;

NOW THEREFORE be it resolved that the Committee of the Whole recommends to Council that the motion to declare the properties in Elgin on Harry Seeley Drive surplus be rescinded;

AND FURTHER that the Parks and Recreation Committee bring forward ideas and associated costing for the creation of a park.

Carried



**TOWNSHIP OF RIDEAU LAKES
Regular Council Meeting**

RESOLUTION 100-2024
Title: REPORT REGARDING CLOSED MEETING - SURPLUS LANDS
Date: Tuesday, July 2, 2024

Moved by Councillor Dunfield
Seconded by Councillor Delaney

Be it resolved that Council declares the following properties as surplus to the municipality's needs:

- **Former Fire Station 2 site, Portland**
- **Perth Street/Harry Seeley Street, Elgin**

And further, that the highest and best use appraised values received from Rivington Commercial Appraisals be received;

And further, that Rideau Realty be awarded the listings based on their confidential submission as presented in camera and the CAO be authorized to execute the associated listing agreements/documents;

And further, that Form 244 "No Conveyance of Offers" be used with a set time (to be determined with real estate firm) allowing anyone interested in submitting an offer to do so, as presented in Council report CAO-2024-09-IC.

Carried



**TOWNSHIP OF RIDEAU LAKES
Committee of the Whole**

RECOMMENDATION 171-2026

Title: Olusey Smith, Director, Generation Engineering & Operations
and Ramy Saadeldin - Senior Generation Engineer, Dam
Safety & Structures: Jones Falls Generating Station
Modernization

Date: Monday, April 27, 2026

Moved by Councillor Bulloch

Seconded by Councillor Carr

WHEREAS the Committee of the Whole acknowledges the presentation by Portage Power representatives regarding the Jones Falls Generating Station Modernization with a planned submission of a Green Municipal Fund grant application to fund proposed modifications;

AND WHEREAS Portage Power requires a resolution of support from the Township of Rideau Lakes to accompany the application;

NOW THEREFORE, be it resolved that the Committee of the Whole recommends that Council pass a Resolution of support for Portage Power to submit a Green Municipal Fund grant application for proposed modifications to the Jones Falls Generating Station.

Carried



**TOWNSHIP OF RIDEAU LAKES
Committee of the Whole**

RECOMMENDATION 173-2026
Title: Request to Waive Planning and Building Fees – 30 B12
Date: Monday, April 27, 2026

Moved by Councillor J. Banks
Seconded by Councillor P. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that Option 2 (Partial fee waived (50% of noted required fees) be approved regarding the request to waive planning and building fees for 30 B12, as presented in DS-2026-10.

YES: 6 NO: 2 ABSTAIN: 0 CONFLICT: 0 ABSENT: 1

Carried

YES: 6

Mayor Hoogenboom Councillor J. Banks Councillor P. Banks Councillor Bulloch
 Councillor D. Councillor Pollard
 Hutchings

NO: 2

Councillor Carr Councillor Maxwell

ABSTAIN: 0

CONFLICT: 0

ABSENT: 1

Deputy Mayor
 Dunfield



**TOWNSHIP OF RIDEAU LAKES
Committee of the Whole**

RECOMMENDATION 181-2026
Title: JHSC Recommendation: Return to In-Person Meetings
Date: Monday, April 27, 2026

Moved by Councillor Bulloch
Seconded by Councillor Maxwell

WHEREAS at the Joint Health and Safety Committee (JHSC) Meeting held October 9, 2025, the Committee reviewed the work refusal stemming from the October 6, 2025 Council meeting and passed Recommendation #9OCT25 stating that meetings, at which all councillors are expected to attend, will be held virtually and that Council members take training regarding their responsibilities as employers in the area of health and safety as well as training on conflict de-escalation;

AND WHEREAS Rideau Lakes Township engaged the Public Services Health and Safety Association (PSHSA) to design and deliver a purpose-built education program for Council with two primary areas of focus:

1. Health, Safety and Wellbeing Roles and Responsibilities and
2. Preventing Escalated Behaviours.

AND WHEREAS said education sessions were held on February 2nd and February 10th 2026 which resulted in the PSHSA submitting a final report with various recommendations;

AND WHEREAS at the JHSC Meeting held April 9, 2026, the Committee reviewed the Preventing Escalated Behaviours Report from the PSHSA and made further recommendations;

NOW THEREFORE be it resolved, that the Committee of the Whole recommends to Council that it accepts the recommendations of the JHSC, mainly that meetings remain virtual and that Council members complete all steps outlined in the recommendation and provide details back to the JHSC when completed;

AND FURTHER that a working group of four members of Council be formed to review the document and create an action plan.

Carried



Rideau Lakes

TOWNSHIP OF RIDEAU LAKES

Regular Meeting of Council

Minutes

April 7, 2026, 6:00 p.m.

Municipal Office, Chantry

Members Present: Mayor Arie Hoogenboom, Deputy Mayor Sue Dunfield (virtual), Councillor Jeff Banks (virtual), Councillor Paula Banks (virtual), Councillor Dustin Bulloch (virtual), Councillor Linda Carr (virtual), Councillor Deborah Anne Hutchings (virtual), Councillor Marcia Maxwell (virtual), Councillor Ron Pollard (virtual)

Staff Present: Shellee Fournier, CAO/Deputy Clerk, Mary Ellen Truelove, Clerk

CALL TO ORDER

Mayor Hoogenboom called the Meeting to order at 6:00 p.m. and advised that in the past week we've had the passing of Betty James, former Councillor of Bastard and South Burgess and sends condolences to the family.

LAND ACKNOWLEDGEMENT STATEMENT

The Township of Rideau Lakes acknowledges that we live and work and are meeting on ancestral territories of indigenous people. We do so respecting both the land and the Indigenous peoples and honour their past, present and future. The Township values and respects their cultural heritage and relationship to the land.

ROLL CALL

EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA

Mayor Hoogenboom asked if there were any emergency additions or amendments to the Agenda and the following were provided:

Addition: ADD 9.3 - Motion from Economic Development Committee Meeting this morning - Spring into Rideau Promotion

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ADOPTION OF AGENDA

RESOLUTION 58-2026

Moved by Councillor Pollard
Seconded by Councillor Maxwell

Be it resolved, that the Agenda be approved and adopted as amended.

Carried

DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

Mayor Hoogenboom asked if any Council Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and the following were declared:

I, Jeff Banks, do declare a pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely the Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Spousal.

Signed: Jeff Banks
Received: Arie Hoogenboom

I, Paula Banks, do declare a pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely the Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Personal & Legal.

Signed: Paula Banks
Received: Arie Hoogenboom

I, Marcia Maxwell, do declare a pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely the Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Personal legal matter.

Signed: Marcia Maxwell
Received: Arie Hoogenboom

I, Ron Pollard, do declare a pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Personal legal matter.

Signed: Ron Pollard
Received: Arie Hoogenboom

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I, Dustin Bulloch, do declare an indirect pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 10.1 namely the Regular Council Meeting Minutes of March 2, 2026 (Delegation - Poonamalie Rd), on the Regular Council Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Employee of a body that has a direct interest.

Signed: Dustin Bulloch
Received: Arie Hoogenboom

I, Arie Hoogenboom, do declare an indirect pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Personal legal matter.

Signed: Arie Hoogenboom
Received: Mary Ellen Truelove

I, Debbie Hutchings, do declare pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Personal

Signed: Debbie Hutchings
Received: Arie Hoogenboom

I, Sue Dunfield, do declare a pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Personal

Signed: Sue Dunfield
Received: Arie Hoogenboom

I, Linda Carr, do declare a pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 18.3 namely Committee of the Whole Closed Meeting Minutes of March 23, 2026 on the Closed Meeting Agenda dated April 7, 2026. The declared interest is of the following general nature: Personal

Signed: Linda Carr
Received: Arie Hoogenboom

DELEGATIONS: None

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STAFF REPORTS

Dave Schur, Treasurer: Council Remuneration 2025 - Amended

Dave Schur, Treasurer, provided a revised 2025 Council Remuneration Report.

RESOLUTION 59-2026

Moved by Councillor Pollard
Seconded by Councillor J. Banks

Be it resolved that the Council of The Corporation of the Township of Rideau Lakes acknowledges the revised Council Remuneration Report for 2025.

Carried

BUSINESS ARISING

Lower Beverley Lake Park Management Board 2026 Budget

RESOLUTION 60-2026

Moved by Deputy Mayor Dunfield
Seconded by Councillor P. Banks

Be it resolved that the Council of The Corporation of the Township of Rideau Lakes approves the 2026 Budget of the Lower Beverley Lake Park Management Board as presented.

Carried

Rideau Lakes Alto Working Group: Verbal Update

Councillor P. Banks provided the following update:

- still meeting regularly
- branched off into different groups: Letter writing, sign.
- letters coming forward to the Clerk to be added to the agenda
- looking at holding town hall and pinning parties

Economic Development Committee: Motion re - Spring into Rideau Promotion

RESOLUTION 61-2026

Moved by Councillor Hutchings
Seconded by Councillor P. Banks

WHEREAS at the Economic Development Committee meeting held April 7, 2026, a recommendation was passed recommending that promotional materials for Spring into Rideau be distributed widely at no cost to the municipality;

NOW THEREFORE be it resolved, that the Council of The Corporation of the Township of Rideau Lakes concurs with said recommendation.

Carried

MINUTES

Councillor Bulloch declared a conflict on this item. (10.1 Employee of a body that has a direct interest)

The following minutes were read as distributed to Council. Mayor Hoogenboom asked for any errors, omissions or questions and none were noted.

- Regular Council Meeting: March 2, 2026
- Committee of the Whole Meeting: March 9, 2026 & March 23, 2026
- Special Committee of the Whole Meeting: March 11, 2026
- Economic Development Committee Meeting: March 2, 2026
- Municipal Heritage Advisory Committee Meeting: March 19, 2026
- Planning Advisory and Committee of Adjustment Meeting: March 18, 2026
- Rideau Lakes Lake Association Committee Meeting: March 26, 2026
- Elgin Seniors Housing Board Meeting: March 25, 2026
- Lower Beverley Lake Park Management Board Meeting: February 24, 2026
- Rideau Lakes Public Library Board Meeting: January 22, 2026 & February 26, 2026
- Rideau Valley Conservation Authority Meeting: February 26, 2026
- Delta Athletic and Recreational Society Meeting: March 17, 2026

RESOLUTION 62-2026

Moved by Councillor Hutchings
Seconded by Councillor P. Banks

Be it resolved, that the Council of The Corporation of the Township of Rideau Lakes Approves the Minutes of the Regular Council Meeting held March 2, 2026.

Carried

RESOLUTION 63-2026

Moved by Councillor J. Banks
Seconded by Councillor Pollard

Be it resolved that the Council of The Corporation of the Township of Rideau Lakes Approves the Minutes and Adopts all Recommendations contained within the Minutes, unless otherwise dealt with, of the:

- Committee of the Whole Meeting: March 9, 2026 & March 23, 2026
- Special Committee of the Whole Meeting: March 11, 2026
- Economic Development Committee Meeting: March 2, 2026
- Municipal Heritage Advisory Committee Meeting: March 19, 2026

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- Planning Advisory and Committee of Adjustment Meeting: March 18, 2026
- Rideau Lakes Lake Association Committee Meeting: March 26, 2026

AND FURTHER that Council Acknowledges the Minutes of the:

- Elgin Seniors Housing Board Meeting: March 25, 2026
- Lower Beverley Lake Park Management Board Meeting: February 24, 2026
- Rideau Lakes Public Library Board Meeting: January 22, 2026 & February 26, 2026
- Rideau Valley Conservation Authority Meeting: February 26, 2026
- Delta Athletic and Recreational Society Meeting: March 17, 2026

Carried

BY-LAWS

RESOLUTION 64-2026

Moved by Councillor J. Banks
Seconded by Councillor Bulloch

Be it resolved that the following By-Laws be taken as read a first and second time the short way this 7th day of April, 2026:

- By-Law 2026-30: Building By-Law
- By-Law 2026-31: Amend 2019-72 (Sale-Disposal of Real Property)
Independent Appraisal
- By-Law 2026-32: Agreement with Plum Hollow Excavating Ltd. - Roadside Mowing
- By-Law 2026-33: Agreement with Terrafix Geosynthetic - Geotextile Cloth
- By-Law 2026-34: Lease Agreement with Chaffeys Lock Heritage Society - Chaffey's Lock Hall
- By-Law 2026-35: ZBA-2-2026 (NG PROPERTIES - BALL)
- By-Law 2026-36: Safe Properties (Rescinds 2006-85)
- By-Law 2026-37: Cooperative Purchase Agreement-Township of Elizabethtown-Kitley and Miller Paving Ltd
- By-Law 2026-38: Tax Rate By-Law
- By-Law 2026-39: Use of Corporate Resources for Election Purposes Policy (Rescinds 2010-78)
- By-Law 2026-40: Amend By-Law 2005-11 (Private Signs on Twp Property - Remove Election Signs)
- By-Law 2026-42: Adopt Township Unopened Road Allowance Policy

Carried

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RESOLUTION 65-2026

Moved by Councillor Pollard
Seconded by Councillor Carr

Be it resolved that By-Laws 2026-30, 2026-31, 2026-32, 2026-33, 2026-34, 2026-35, 2026-36, 2026-37, 2026-38, 2026-39, 2026-40 and 2026-42 be taken as read a third time and finally passed this 7th day of April, 2026.

Carried

The following motion was brought forward:

Moved by Deputy Mayor Dunfield
Seconded by Councillor J. Banks

Be it resolved that By-Law 2026-41, being a By-Law to Regular Election Signs, be taken as read a first and second time the short way this 7th day of April, 2026.

RESOLUTION 66-2026

Moved by Councillor J. Banks
Seconded by Councillor P. Banks

Be it resolved that Section 16.1 of By-Law 2026-41 be amended to reflect one-hundred Dollars (\$100) for a first offence and not more than two-hundred Dollars (\$200) for any subsequent offence.

Carried

RESOLUTION 67-2026

Moved by Deputy Mayor Dunfield
Seconded by Councillor J. Banks

Be it resolved that By-Law 2026-41, being a By-Law to Regular Election Signs, be taken as read a first and second time the short way this 7th day of April, 2026, as amended.

Carried

RESOLUTION 68-2026

Moved by Councillor J. Banks
Seconded by Councillor Hutchings

Be it resolved, that By-Law 2026-41 be taken as read a third time and finally passed this 7th day of April, 2026.

Carried

CORRESPONDENCE FOR ACTION/INFORMATION

The following Correspondence was received and considered by Council:

12.1 Rebecca Hines, Hines Law: Closed Meeting Investigation Report

RESOLUTION 69-2026

Moved by Councillor P. Banks
Seconded by Councillor Pollard

WHEREAS a Closed Meeting Investigator's report (CMI Report No. 2026-01) was received and reviewed by Council, which found contraventions of Section 239 of the *Municipal Act*, 2001, during parts of the January 5, 2026 Meeting of Council;

AND WHEREAS the report outlines recommendations for improvements in the closed meeting procedures, including clearer resolution language, ensuring votes are taken only on matters within the statutory exceptions, and staying focused on the subject matter under discussion;

AND WHEREAS Subsection 239.2(12) of the *Municipal Act*, 2001 requires Council to pass a resolution stating how it intends to address the findings of the report;

NOW THEREFORE be it resolved that Council acknowledges the findings and recommendations of the Closed Meeting Investigator's report;

AND FURTHER that Council intends to address the findings as follows:

1. Ensure Proper Closed Session Identification: Council will review and revise the language used in resolutions to enter closed session to ensure that the nature of the discussions is clearly defined and related to the statutory exceptions under Section 239 of the *Municipal Act*, 2001.
2. Clearer Agenda Descriptions: Council will ensure that the agenda for closed meetings explicitly identifies the matters to be discussed, so that the public can understand the general nature of the issues under consideration, consistent with the requirements of Section 239(4).
3. Separation of Matters: Council will ensure that where a matter involves multiple components, those components not falling within a statutory exception will be addressed in open session, and only those parts that clearly meet the criteria for a closed meeting will be discussed in camera.
4. Focus on Authorized Subject Matter: Council will remind members that closed meetings must remain focused on the specific subject matter identified for the session, avoiding discussions that deviate from the authorized topics. This will be reinforced through ongoing training and procedural reminders.
5. Encourage Professional Conduct: Council will remind members of the importance of maintaining decorum and professional behaviour during closed meetings, avoiding unnecessary personal commentary that could undermine the integrity of the discussions;

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AND FURTHER that Council will ensure that the Closed Meeting Investigator's report is made publicly available in accordance with subsection 239.2(11) of the *Municipal Act*, 2001, by including the report on the Township website.

Carried

NEW BUSINESS

Proposed Motion: Councillor P. Banks - Air Quality Monitoring

RESOLUTION 70-2026

Moved by Councillor P. Banks
Seconded by Councillor Hutchings

WHEREAS two residents have raised concerns regarding air quality in the Township of Rideau Lakes, including health impacts related to asthma and respiratory conditions;

AND WHEREAS residents have asked that the Township review local air-quality monitoring as wildfire smoke events become more frequent;

NOW THEREFORE be it resolved that Council directs staff to prepare a report outlining:

1. Existing provincial and federal air-quality monitoring available to Rideau Lakes residents.
2. Whether community air-quality sensors could be installed in the Township and the approximate cost.
3. Potential partnerships with the health unit, provincial agencies, or other organizations related to monitoring or data sharing.
4. Options for sharing air-quality information with residents during wildfire smoke events.
5. Whether a municipal facility such as the Community Hall in Portland could serve as a temporary clean-air safe space during wildfire smoke events, including what would be required and the estimated cost.

Carried

Proposed Motion: Councillor P. Banks – Return to in-person Meetings

Mayor Hoogenboom advised that he would be leaving the chair to debate and discuss this item and handed the Chair over to Deputy Mayor Dunfield.

Mayor Hoogenboom called a Point of Order on Councillor P. Banks stating that she is disparaging the Mayor and focus should be on the motion.

Deputy Mayor Dunfield ruled that Council shall not talk about personalities.

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The following motion was brought forward:

Moved by Councillor Hutchings
 Seconded by Councillor J. Banks

WHEREAS Council meetings are governed by the Township of Rideau Lakes Procedural By-Law and the Municipal Act, 2001;

AND WHEREAS Council has experienced ongoing challenges related to the consistent application of procedural rules during Council meetings, particularly in a remote meeting format;

NOW THEREFORE be it resolved, that if the Health and Safety Committee recommends that Council and Committee of the Whole meetings continue remotely beyond April 9, 2026, the Township retain Clerks on Call – Municipal Governance Training (101 Parkview Drive, Dorchester, Ontario) to provide further procedural and Chair training for members of Council that will chair council meetings;

AND FURTHER that any member of Council who chairs Council meetings for the balance of this Council term shall complete this training;

AND FURTHER that where a member declines to complete the training, the responsibility to Chair Council meetings shall pass to the next member of Council who has completed, or agrees to complete, the training.

RESOLUTION 71-2026

Moved by Councillor P. Banks
 Seconded by Councillor J. Banks

Be it resolved that the main motion be deferred until after the Health & Safety Committee has met to discuss return to in-person meetings.

Carried

Following the vote, Mayor Hoogenboom resumed as Chair.

Proposed Motion: Councillor Hutchings - Funding from Taxpayers - ALTO

RESOLUTION 72-2026

Moved by Councillor Hutchings
 Seconded by Councillor J. Banks

WHEREAS the proposed ALTO Rail Project is anticipated to require substantial public funding supported by taxpayers across Canada;

AND WHEREAS residents and taxpayers in municipalities across the country may bear the financial burden of this project through federal taxation, regardless of whether they will directly benefit from or have access to the service;

AND WHEREAS concerns have been raised regarding the long-term fiscal responsibility and equitable distribution of costs associated with the project;

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NOW THEREFORE be it resolved that the Alto Working Group prepare a formal letter, on behalf of Council, to be sent to all Members of Parliament and Senators across Canada outlining concerns regarding the potential cost to taxpayers associated with the proposed ALTO Rail Project;

AND FURTHER that the letter requests that federal representatives carefully consider the financial impacts on their constituents and the broader national taxpayer base before supporting further funding or advancement of the project.

Carried

NOTICE OF MOTION

As per the Procedural By-Law, Notice is being provided that the following will be discussed and debated at the next regular scheduled meeting:

Deputy Mayor Dunfield: Support PEC Resolution re OPP - Sustainable Police Services Funding

Be it resolved that the Township of Rideau Lakes supports Prince Edward County's Resolution 2026-111 urging the province of Ontario to expeditiously review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities, so that communities with changing populations and expanding service demands receive fair and sustainable provincial support;

AND FURTHER that this resolution be forwarded to the Premier of Ontario, the Solicitor General of Ontario, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC), the Ontario Association of Police Services Boards (OAPSB), Ontario Eastern Municipal Conference (OEMC), North Eastern Ontario Recreation Association (NOERA), Rural Recreation Association (RRA) and all Ontario municipalities for endorsement

Councillor P. Banks: Council Member Participation in OMERS

WHEREAS the Ontario Municipal Employees Retirement System Act, 2006 permits municipalities to allow members of council to participate in the OMERS;

AND WHEREAS participation in OMERS for members of council is optional and requires a municipal by-law;

AND WHEREAS more municipalities across Ontario are moving to include this option as part of council compensation to help attract new candidates;

AND WHEREAS Council recognizes the importance of attracting a broader and more diverse pool of candidates for the 2026–2030 term;

NOW THEREFORE be it resolved that staff be directed to report back with a draft by-law to permit Members of Council, beginning with the 2026–2030 term, to opt into OMERS on a voluntary basis, including financial and administrative implications.

Regular Council Meeting
 Tuesday, April 7, 2026 Pg. 12

MAYOR'S UPDATE

March 24: Attended in Brockville the St. Lawrence Lodge Board Meeting in the morning and the Lower Beverley Lake Park Board Meeting that afternoon.

March 25: Attended in Chantry, the regular Meeting of the Elgin Seniors Housing Board in the morning and a Zoom meeting with the Newboro Heritage Society and Parks Canada in the afternoon. The Heritage Society has an excellent vision for moving forward with development in Newboro in partnership with Parks Canada.

March 26: I chaired a Rideau Lakes Lake Association Meeting in Morton where all were updated on issues relevant to our various Lake Associations.

March 28: Attended the Leeds County Federation of Agriculture Breakfast in Elgin and brought greetings from Council. I was joined by 3 Mayors, our MPP, and MP in recognizing the importance of agriculture to our local economy.

April 2: I attended the office in Chantry to review the agenda for this Council Meeting.

I hope everyone had an awesome Easter Break.

QUESTIONS FROM THE MEDIA REGARDING AGENDA ITEMS

Mayor Hoogenboom asked if any questions had been received from the Media and the Clerk advised no questions had been submitted via email and no members of the media were in attendance at this meeting.

QUESTIONS FROM THE PUBLIC REGARDING AGENDA ITEMS

Mayor Hoogenboom asked if any questions had been submitted by the Public regarding Agenda Items and the Clerk advised no questions had been received via email and no members of the public in attendance had questions.

CLOSED MEETING - As per Section 239(2) of the Municipal Act

RESOLUTION 73-2026

Moved by Councillor Hutchings
 Seconded by Councillor Pollard

Be it resolved that the Council of The Corporation of the Township of Rideau Lakes closes Meeting at 7:24 p.m. to discuss matters as per Section 239(2) of the *Municipal Act*:

- Council Closed Meeting Minutes: March 2, 2026;
- Committee of the Whole Closed Meeting Minutes: March 9, 2026;
- Committee of the Whole Closed Meeting Minutes: March 23, 2026;
- Employee Conduct: Section 239(2)(b) Personal matters about an identifiable individual, including Municipal or local board employee; and
- Potential Disposition of Township Lands: Section 239 (2)(c) - a proposed or pending acquisition or disposition of land by the Municipality or local board.

Carried

Regular Council Meeting
Tuesday, April 7, 2026 Pg. 13

REPORT REGARDING CLOSED MEETING

Mayor Hoogenboom advised that a closed session was held and there's nothing to report out.

BY-LAW #2026-43: Govern Proceedings of Council: April 7, 2025

Councillor Jeff Banks (virtual) left the meeting at 8:04 pm.

RESOLUTION 74-2026

Moved by Councillor Maxwell
Seconded by Councillor Hutchings

Be it resolved, that By-Law Number 2026-43 being a By-Law to Govern the Proceedings of the Council of The Corporation of the Township of Rideau Lakes at its Meeting held April 7, 2026, be taken as read a first, second and third time this 7th day of April, 2026.

Carried

ADJOURNMENT

Mayor Hoogenboom declared the meeting adjourned at 8:04 p.m.

Arie Hoogenboom, Mayor

Mary Ellen Truelove, Clerk



Committee of the Whole

Minutes

**April 13, 2026, 10:00 a.m.
Municipal Office, Chantry**

Members Present: Mayor Arie Hoogenboom, Deputy Mayor Sue Dunfield (virtual), Councillor Jeff Banks (virtual), Councillor Paula Banks (virtual), Councillor Dustin Bulloch (virtual), Councillor Linda Carr (virtual), Councillor Deborah Anne Hutchings (virtual), Councillor Marcia Maxwell (virtual), Councillor Ron Pollard (virtual)

Staff Present: Shellee Fournier, CAO/Deputy Clerk, Mary Ellen Truelove, Clerk, Tom Fehr, Manager of Development Services (virtual), Dan Chant, Manager of Roads and Drainage, Ben Rothwell, Works and Facilities Coordinator, Steve Holmes, Manager of Facilities and Parks (virtual), Leila Stafford, Recreation and Volunteer Coordinator, Foster Elliott, Associate Planner (virtual)

CALL TO ORDER

Mayor Hoogenboom called the Meeting to order at 10:00 a.m.

ROLL CALL

EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA

Mayor Hoogenboom asked for any emergency additions or amendments to the Agenda and none were heard.

ADOPTION OF AGENDA

RECOMMENDATION 144-2026

Moved by Councillor Bulloch
Seconded by Councillor Maxwell

Be it resolved, that the Agenda be approved and adopted as amended.

Carried

DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

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Mayor Hoogenboom asked if any Council Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and the following was declared:

I, Dustin Bulloch, do declare an indirect pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 7.2 namely the Development Services Report - Request to Extend Municipal Maintenance of Poonamalie Road on the Committee of the Whole Meeting Agenda dated April 13, 2026. The declared interest is of the following general nature: Employee of a body that has a direct interest.

Signed: Dustin Bulloch
Received: Mayor Hoogenboom

DELEGATIONS: None

DEVELOPMENT SERVICES

Foster Elliott, Associate Planner: Road Allowance Conveyance Request - Bastard Con 9 between Lots 24 and 25

Foster Elliott, Associate Planner, provided a written report to Committee regarding Road Allowance Conveyance Request - Bastard Con 9 between Lots 24 and 25, under Report DS-2026-08. Tom Fehr, Manager of Development Services spoke to the report.

RECOMMENDATION 145-2026

Moved by Councillor Hutchings
Seconded by Councillor P. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that:

1. Council authorizes the transfer of the Township owned parcel (Part 9 on Plan 28R-5518) to Lisa Brown for the purchase price as set out in the Township's Disposal of Real Property By-law (2019-72);
2. Council explicitly waive compliance with the noticing and public offering within the Township's Disposal of Real Property Policy (2019-72) for this transaction; as presented in CoW Report DS-2026-08.

Carried

Tom Fehr, Manager of Development Services: Request to Extend Municipal Maintenance of Poonamaile Road

Councillor Bulloch declared a conflict on this item. (The member has an indirect pecuniary interest as an employee of a body that has a direct pecuniary interest in the matter.)

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Tom Fehr, Manager of Development Services, provided a verbal and written report to Committee regarding Request to Extend Municipal Maintenance of Poonamalie Road, under Report DS-2026-09.

RECOMMENDATION 146-2026

Seconded by Councillor Maxwell

Be it resolved that the Committee of the Whole (CoW) recommends to Council that staff be directed to advise the resident that the Township is unable to extend the assumption or maintenance of Poonamalie Road due to the absence of legal access across lands owned by Parks Canada, as presented in DS-2026-09.

Carried

Tom Fehr, Manager of Development Services: Request to Waive Planning and Building Fees – 30 B12

Tom Fehr, Manager of Development Services, provided a verbal and written report to Committee regarding Request to Waive Planning and Building Fees – 30 B12, under Report DS-2026-10.

The following motion was brought forward:

Moved by Councillor J. Banks
Seconded by Councillor Bulloch

Be it resolved that the Committee of the Whole (CoW) recommends to Council that Option #1 - maintain standard fee structure (no waiver of \$1,097 minor variance fee plus \$193 minimum building permit fee) be approved regarding the request to waive planning and building fees for 30 B12, as presented in DS-2026-10

RECOMMENDATION 147-2026

Moved by Councillor P. Banks
Seconded by Deputy Mayor Dunfield

Be it resolved that the main motion be deferred.

Carried

Tom Fehr, Manager of Development Services: Departmental Update

Tom Fehr, Manager of Development Services, provided a verbal and written Departmental Update, Q1 2026, under Report DS-2026-11.

Councillor Linda Carr (virtual) joined the meeting at 10:09 am.

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RECOMMENDATION 148-2026

Moved by Councillor Pollard
Seconded by Councillor Carr

Be it resolved that the Committee of the Whole (CoW) recommends to Council that the Development Services Department Update for the first quarter of 2026 including the Permit and Application Year to Year Comparison and the Q1 2026 Permit and Application Activity be received for information, as presented in CoW report DS-2026-11.

Carried

PUBLIC WORKS - MUNICIPAL PROPERTIES: Steve Holmes, Manager of Facilities and Parks

Steve Holmes, Manager of Facilities and Parks provided verbal and written reports to Committee regarding the following:

- Municipal Properties Update
- Sidewalk Replacement Draft Design - Portland
- REHMC - Request for RVCA Permit Review

Municipal Properties Update

RECOMMENDATION 149-2026

Moved by Councillor Carr
Seconded by Councillor P. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that the Municipal Properties Update Report for April 13, 2026, be received for information, as presented in CoW report FAC-2026-08.

Carried

Sidewalk Replacement Draft Design - Portland

RECOMMENDATION 150-2026

Moved by Councillor Hutchings
Seconded by Deputy Mayor Dunfield

Be it resolved that the Committee of the Whole (CoW) recommends to Council that it approves the proposed sidewalk replacement design for Main and Perth Streets in Portland, subject to review by the Accessibility Advisory Committee, as presented in CoW Report FAC-2026-09.

Carried

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REHMC - Request for RVCA Permit Review

RECOMMENDATION 151-2026

Moved by Councillor Bulloch
Seconded by Councillor P. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that the letter from the Rideau Valley Conservation Authority (RVCA) dated April 6, 2026 citing full compliance for work previously completed by the Township at the Ronald E. Holman Municipal Complex be received for information;

AND FURTHER acknowledges that the RVCA requires no further permits for the planned pickleball court nor shade structure to proceed however, staff will need to obtain a permit for the natural playground, as presented in CoW Report FAC-2026-10.

Carried

ADMINISTRATION - COMMUNITY ENHANCEMENT COMMITTEES

CEC Minutes

The following Community Enhancement Committee minutes were received and reviewed by Committee:

- Delta and Area CEC Meeting: March 25, 2026
- Elgin and Area CEC Meeting: March 17, 2026
- Morton and Area CEC Meeting: March 25, 2026
- Newboro and Area CEC Meeting: March 10, 2026
- Portland and Area CEC Meeting: March 18, 2026
- South Elmsley and Area CEC Meeting: March 5, 2026

RECOMMENDATION 152-2026

Moved by Councillor Hutchings
Seconded by Councillor Pollard

Be it resolved, that the Committee of the Whole Acknowledges the following Community Enhancement Committee minutes:

- Delta and Area CEC Meeting: March 25, 2026
- Elgin and Area CEC Meeting: March 17, 2026
- Morton and Area CEC Meeting: March 25, 2026
- Newboro and Area CEC Meeting: March 10, 2026
- Portland and Area CEC Meeting: March 18, 2026
- South Elmsley and Area CEC Meeting: March 5, 2026

Carried

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Recommendations from CEC Minutes

RECOMMENDATION 153-2026

Moved by Councillor J. Banks
Seconded by Councillor P. Banks

WHEREAS the Elgin and Area CEC passed Recommendation #4-2026 requesting that correspondence be sent to the Council requesting that the word "Elgin" be removed from the Cannabis Sign in Elgin as previously approved by the County;

NOW THEREFORE be it resolved, that the Committee of the Whole recommends to Council that staff be directed to send said request to the County for consideration.

Carried

RECOMMENDATION 154-2026

Moved by Councillor Hutchings
Seconded by Councillor Carr

WHEREAS the Elgin and Area CEC passed Recommendation #7-2026 requesting the Township pay for and carry vendor insurance for the Elgin Days market square;

NOW THEREFORE be it resolved that the Committee of the Whole recommends to Council that vendor and parade insurance be obtained for Elgin Days 2026 with the costs covered by the Municipality.

Carried

RECOMMENDATION 155-2026

Moved by Councillor Carr
Seconded by Councillor P. Banks

WHEREAS the Morton and Area CEC passed a recommendation to donate \$500 to the local food bank in 2026;

NOW THEREFORE the Committee of the Whole recommends to Council that said donation be permitted.

Carried

RECOMMENDATION 156-2026

Moved by Deputy Mayor Dunfield
Seconded by Councillor Pollard

WHEREAS the Newboro and Area CEC passed Recommendation #7-2026 requesting Carleton St. be closed for Canada Day festivities;

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NOW THEREORE be it resolved that the Committee of the Whole recommends that Council direct staff to close Carleton Street as requested with notification being provided to residents affected by the closure.

Carried

RECOMMENDATION 157-2026

Moved by Councillor Maxwell
Seconded by Councillor Hutchings

WHEREAS the Newboro and Area CEC passed Recommendation #8-2026 requesting Drummond St. be closed for a Canada Day Parade;

NOW THEREFORE be it resolved, that the Committee of the Whole recommends to Council that staff apply to the United Counties of Leeds & Grenville for the closure of Drummond St. as requested by the Newboro and Area CEC.

Carried

RECOMMENDATION 158-2026

Moved by Councillor Hutchings
Seconded by Councillor Bulloch

WHEREAS the Portland and Area CEC passed Recommendation #2026-01 requesting that bars be installed on the wall in the hallway to hang posters etc. for events;

NOW THEREFORE be it resolved, that the Committee of the Whole recommends to Council that staff install the rails provided by the CEC.

Carried

Parks and Recreation Committee Minutes

The Parks and Recreation Committee Minutes of March 9, 2026 were received by Committee.

RECOMMENDATION 159-2026

Moved by Councillor Maxwell
Seconded by Councillor J. Banks

Be it resolved that the Committee of the Whole acknowledges the Parks and Recreation Committee Minutes of March 9, 2026.

Carried

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Recommendations from Parks and Recreation Committee Minutes

RECOMMENDATION 160-2026

Moved by Councillor P. Banks
Seconded by Councillor Maxwell

WHEREAS at the Parks and Recreation Committee Meeting held March 9, 2026, recommendation #04-2026 was passed requesting that staff review the pathways in Heritage Park and report back with a plan to make them accessible and complete in 2027;

NOW THEREFORE be it resolved that the Committee of the Whole recommends to Council that staff be directed to bring forward a report.

Carried

Mayor Hoogenboom advised that he would be leaving the chair to debate and discuss this item and handed the Chair over to Deputy Mayor Dunfield.

The following motion was brought forward:

Moved by Councillor Maxwell
Seconded by Councillor Pollard

WHEREAS at the Parks and Recreation Committee Meeting held March 9, 2026, recommendation #05-2026 was passed requesting that the motion to declare the properties in Elgin on Harry Seeley Drive surplus be rescinded;

AND FURTHER that the creation of a park in Elgin at Harry Seeley Drive be considered for the next Trillium Grant;

NOW THEREFORE be it resolved that the Committee of the Whole recommends to Council that the motion to declare the properties in Elgin on Harry Seeley Drive surplus be rescinded;

AND FURTHER that the Parks and Recreation Committee bring forward ideas and associated costing for the creation of a park prior to the 2027 Trillium Grant deadline.

RECOMMENDATION 161-2026

Moved by Councillor Maxwell
Seconded by Councillor P. Banks

Be it resolved that the main motion be amended by removing the 2nd paragraph and the last section of the 4th paragraph in reference to the trillium grant.

Carried

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RECOMMENDATION 162-2026

Moved by Councillor Maxwell
Seconded by Councillor Pollard

WHEREAS at the Parks and Recreation Committee Meeting held March 9, 2026, recommendation #05-2026 was passed requesting that the motion to declare the properties in Elgin on Harry Seeley Drive surplus be rescinded;

NOW THEREFORE be it resolved that the Committee of the Whole recommends to Council that the motion to declare the properties in Elgin on Harry Seeley Drive surplus be rescinded;

AND FURTHER that the Parks and Recreation Committee bring forward ideas and associated costing for the creation of a park.

Carried

Following the vote, Mayor Hoogenboom returned to the Chair.

ADMINISTRATION - REPORTS

Leila Stafford, Recreation and Volunteer Coordinator: Recreation Update

Leila Stafford, Recreation and Volunteer Coordinator, provided a verbal and written Recreation Update to Committee under Report CLS-2026-04.

The following motion was brought forward:

Moved by Councillor Bulloch
Seconded by Councillor J. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that it receives for information the April 2026 recreation update on operations;

AND FURTHER that the Committee of the Whole (CoW) recommends to Council that By-Laws be passed to authorize the Mayor and Clerk to sign the Lower Beverley Lake Park Memorandum of Understanding (MOU) and the Westport Lions Beach Memorandum of Understanding (MOU) for the 2026 summer swim program;

AND FURTHER that the Committee of the Whole (CoW) recommends to Council that staff be authorized to submit an application to the Ontario Enhancing Access to Spaces for Everyone (EASE) Grant to purchase accessible benches, picnic tables and solar lighting for parks and trails, as presented in CoW Report CLS-2026-04.

Carried

The recorded vote was requested by Councillor Hutchings.

Councillor Linda Carr (virtual) left the meeting at 11:32 am.

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RECOMMENDATION 163-2026

Moved by Deputy Mayor Dunfield
Seconded by Councillor P. Banks

Be it resolved that the third paragraph be amended for the EASE grant application to be for an accessible play structure at the Ronald E. Holman Complex.

For (2): Deputy Mayor Dunfield, and Councillor P. Banks

Against (6): Mayor Hoogenboom, Councillor J. Banks, Councillor Bulloch, Councillor Hutchings, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Defeated (2 to 6)

RECOMMENDATION 164-2026

Moved by Councillor Bulloch
Seconded by Councillor J. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that it receives for information the April 2026 recreation update on operations;

AND FURTHER that the Committee of the Whole (CoW) recommends to Council that By-Laws be passed to authorize the Mayor and Clerk to sign the Lower Beverley Lake Park Memorandum of Understanding (MOU) and the Westport Lions Beach Memorandum of Understanding (MOU) for the 2026 summer swim program;

AND FURTHER that the Committee of the Whole (CoW) recommends to Council that staff be authorized to submit an application to the Ontario Enhancing Access to Spaces for Everyone (EASE) Grant to purchase accessible benches, picnic tables and solar lighting for parks and trails, as presented in CoW Report CLS-2026-04.

For (4): Mayor Hoogenboom, Councillor Bulloch, Councillor Maxwell, and Councillor Pollard

Against (4): Deputy Mayor Dunfield, Councillor J. Banks, Councillor P. Banks, and Councillor Hutchings

Voter Type: Majority (Present), Recorded

Defeated (4 to 4)

Councillor Linda Carr (virtual) joined the meeting at 11:36 am.

RECOMMENDATION 165-2026

Moved by Deputy Mayor Dunfield
Seconded by Councillor P. Banks

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Be it resolved that the Committee of the Whole (CoW) recommends to Council that it receives for information the April 2026 recreation update on operations;

AND FURTHER that the Committee of the Whole (CoW) recommends to Council that By-Laws be passed to authorize the Mayor and Clerk to sign the Lower Beverley Lake Park Memorandum of Understanding (MOU) and the Westport Lions Beach Memorandum of Understanding (MOU) for the 2026 summer swim program; as presented in CoW Report CLS-2026-04.

Carried

RECOMMENDATION 166-2026

Moved by Councillor P. Banks
Seconded by Councillor Hutchings

Be it resolved that Committee of the Whole (CoW) recommends to Council that staff be authorized to submit an application to the Ontario Enhancing Access to Spaces for Everyone (EASE) Grant to purchase accessible measures to existing pathways throughout the municipality.

Carried

Mary Ellen Truelove, Clerk: Utilization of Local Newspaper

Mary Ellen Truelove, Clerk, provided a verbal and written report regarding Utilization of Local Newspaper, under report ADM-2026-08.

RECOMMENDATION 167-2026

Moved by Councillor Bulloch
Seconded by Councillor Hutchings

Be it resolved that Committee of the Whole recommends to Council that By-Law 2007-64 (Giving of Public Notice Policy) be rescinded and a By-Law to adopt a new Public Notice Policy be brought forward to Council for approval, as presented in CoW report ADM-2026-08.

Carried

CORRESPONDENCE FOR ACTION/INFORMATION: None

BUSINESS ARISING

Rideau Lakes Alto Working Group: Verbal Update

Councillor P. Banks provided the following update:

- Two letters drafted for Mayors signature inviting MP Barrett and MPP Clarke to attend an Alto Information Session and Pinning Party on April 21st from 5:00 - 9:00 p.m. in Elgin

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- An invoice for the purchase of the signs will be provided to the Clerk
- Invited a Council member from Mirabel to speak on the 21st.

NEW BUSINESS

Proposed Motion: Deputy Mayor Dunfield - Support PEC Resolution re OPP - Sustainable Police Services Funding

RECOMMENDATION 168-2026

Moved by Deputy Mayor Dunfield
Seconded by Councillor Carr

Be it resolved that the Township of Rideau Lakes supports Prince Edward County's Resolution 2026-111 urging the province of Ontario to expeditiously review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities, so that communities with changing populations and expanding service demands receive fair and sustainable provincial support;

AND FURTHER that this resolution be forwarded to the Premier of Ontario, the Solicitor General of Ontario, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC), the Ontario Association of Police Services Boards (OAPSB), Ontario Eastern Municipal Conference (OEMC), North Eastern Ontario Recreation Association (NOERA), Rural Recreation Association (RRA) and all Ontario municipalities for endorsement.

Carried

Proposed Motion: Councillor P. Banks - Council Member Participation in OMERS

RECOMMENDATION 169-2026

Moved by Councillor P. Banks
Seconded by Councillor J. Banks

WHEREAS the Ontario Municipal Employees Retirement System Act, 2006 permits municipalities to allow members of council to participate in the OMERS;

AND WHEREAS participation in OMERS for members of council is optional and requires a municipal By-Law;

AND WHEREAS more municipalities across Ontario are moving to include this option as part of council compensation to help attract new candidates;

AND WHEREAS Council recognizes the importance of attracting a broader and more diverse pool of candidates for the 2026–2030 term;

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NOW THEREFORE be it resolved that staff be directed to report back with a draft by-law to permit Members of Council, beginning with the 2026–2030 term, to opt into OMERS on a voluntary basis, including financial and administrative implications.

Carried

NOTICE OF MOTIONS: None

MAYOR'S UPDATE

- April 8: I attended in Brockville, the regular County Council Committee of the Whole;
- April 9: I attended virtually the Maple View Lodge Board of Management Meeting;
- April 10: I attended the Township of Front of Yonge Business Awards breakfast followed by attendance at Chantry to review the Agenda;
- I am pleased to note that the Narrows Lock Road will be tendered shortly and subsequently to my lobbying, will include paved shoulders.

QUESTIONS FROM THE MEDIA REGARDING AGENDA ITEMS

Mayor Hoogenboom asked if any questions had been received from the Media and the Clerk advised no questions had been submitted.

QUESTIONS FROM THE PUBLIC REGARDING AGENDA ITEMS

Mayor Hoogenboom asked if any questions had been submitted by the Public regarding Agenda Items and the Clerk advised no questions had been received.

CLOSED MEETING: None

REPORT REGARDING CLOSED MEETING: None

ADJOURNMENT

Mayor Hoogenboom declared the meeting adjourned at 11:59 a.m.

Arie Hoogenboom, Chair

Mary Ellen Truelove, Clerk



Rideau Lakes

Committee of the Whole

Minutes

**April 27, 2026, 10:00 a.m.
Municipal Office, Chantry**

Members Present: Mayor Arie Hoogenboom, Deputy Mayor Sue Dunfield (virtual), Councillor Jeff Banks (virtual), Councillor Paula Banks (virtual), Councillor Dustin Bulloch (virtual), Councillor Linda Carr (virtual), Councillor Deborah Anne Hutchings (virtual), Councillor Marcia Maxwell (virtual), Councillor Ron Pollard (virtual)

Staff Present: Shellee Fournier, CAO/Deputy Clerk, Mary Ellen Truelove, Clerk, Dave Schur, Treasurer (virtual), Tom Fehr, Manager of Development Services (virtual), Steve Holmes, Manager of Facilities and Parks (virtual), Gene Richardson, Fire Chief/CEMC (virtual), Leila Stafford, Recreation and Volunteer Coordinator (virtual), Ben Rothwell, Works and Facilities Coordinator

CALL TO ORDER

Mayor Hoogenboom called the Meeting to order at 10:00 a.m. and provided an update on the ALTO lobby. In follow up to a virtual meeting that was arranged by myself and the Township, a letter to the Prime Minister and all MP's signed by 17 Mayors and Reeves representing up to 200,000 people is being finalized. It will include almost every municipality that touches on the proposed southern corridor and does show our solidarity against this particular project.

ROLL CALL

EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA

Mayor Hoogenboom asked for any emergency additions or amendments to the Agenda and none were heard.

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ADOPTION OF AGENDA

RECOMMENDATION 170-2026

Moved by Councillor J. Banks
Seconded by Councillor Bulloch

Be it resolved, that the Agenda be approved and adopted as presented.

Carried

DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

Mayor Hoogenboom asked if any Council Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and none were declared. the following was declared:

I, Dustin Bulloch, do declare an indirect pecuniary interest in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 in regards to item 6.1 namely the Delegation - Portage Power regarding Jones Falls Generating Station Modernization on the Committee of the Whole Meeting Agenda dated April 27, 2026. The declared interest is of the following general nature: Employee of a body that has a direct interest in the matter.

DELEGATIONS

Olusey Smith, Director, Generation Engineering & Operations and Ramy Saadeldin - Senior Generation Engineer, Dam Safety & Structures: Jones Falls Generating Station Modernization

Councillor Bulloch declared a conflict on this item. (Employee of a body who has a direct pecuniary interest in the matter.)

Olusey Smith, Director, Generation Engineering & Operations and Ramy Saadeldin, Senior Generation Engineer, Dam Safety & Structures were in attendance from Portage Power to address Council regarding a grant application for Jones Falls Generating Station Modernization.

RECOMMENDATION 171-2026

Moved by Councillor Bulloch
Seconded by Councillor Carr

WHEREAS the Committee of the Whole acknowledges the presentation by Portage Power representatives regarding the Jones Falls Generating Station Modernization with a planned submission of a Green Municipal Fund grant application to fund proposed modifications;

AND WHEREAS Portage Power requires a resolution of support from the Township of Rideau Lakes to accompany the application;

Committee of the Whole
Monday, April 27, 2026 Pg. 3

NOW THEREFORE, be it resolved that the Committee of the Whole recommends that Council pass a Resolution of support for Portage Power to submit a Green Municipal Fund grant application for proposed modifications to the Jones Falls Generating Station.

Carried

TREASURY: Dave Schur, Treasurer

Treasury Un-Audited 2025 Year End Results

Dave Schur, Treasurer, provided a verbal and written Report to Committee regarding Treasury Un-Audited 2025 Year End Results, under Report FIN-2026-05.

RECOMMENDATION 172-2026

Moved by Councillor Bulloch
Seconded by Councillor D. Hutchings

Be it resolved that the Committee of the Whole (CoW) recommends to Council that it receives the Un-Audited 2025 Year End Results,

AND FURTHER that the 2025 surplus of \$86,939 be transferred to the Working Fund, as presented in CoW report FIN-2026-05.

Carried

DEVELOPMENT SERVICES: Tom Fehr, Manager of Development Services

Request to Waive Planning and Building Fees – 30 B12

Tom Fehr, Manager of Development Services, provided a verbal and written report to Committee regarding Request to Waive Planning and Building Fees – 30 B12, under Report DS-2026-10.

The recorded vote was requested by Councillor Maxwell.

RECOMMENDATION 173-2026

Moved by Councillor J. Banks
Seconded by Councillor P. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that Option 2 (Partial fee waived (50% of noted required fees)) be approved regarding the request to waive planning and building fees for 30 B12, as presented in DS-2026-10.

For (6): Mayor Hoogenboom, Councillor J. Banks, Councillor P. Banks, Councillor Bulloch, Councillor D. Hutchings, and Councillor Pollard

Against (2): Councillor Carr, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (6 to 2)

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PUBLIC WORKS - ROADS: Dan Chant, Manager of Roads and Drainage

RFP Results for Half Ton Truck

Dan Chant, Manager of Roads and Drainage, provided a written report to Committee regarding RFP Results for Half Ton Truck under report RDS-2026-18. Steve Holmes, Manager of Facilities and Parks was in attendance to answer any questions.

RECOMMENDATION 174-2026

Moved by Councillor P. Banks
Seconded by Councillor Pollard

Be it resolved that the Committee of the Whole (CoW) recommends to Council that a By-Law be passed authorizing the Mayor and Clerk to sign a contract for the purchase of a Half Ton Truck (PW2026-12) with Petrie Ford Ltd. Proposal "B" at the submitted RFP price of \$61,989, (plus the Township's portion of the HST), as presented in CoW Report RDS-2026-18.

Carried

PUBLIC WORKS - MUNICIPAL PROPERTIES: Steve Holmes, Manager of Facilities and Parks

Award of RFP – Three Ton Truck

Steve Holmes, Manager of Facilities and Parks, provided a verbal and written report to Committee regarding Award of RFP Three Ton Truck, under report FAC-2026-11.

RECOMMENDATION 175-2026

Moved by Councillor D. Hutchings
Seconded by Councillor Carr

Be it resolved that the Committee of the Whole (CoW) recommends to Council that a by-law be passed authorizing the Mayor and Clerk to sign a contract with Petrie Ford Sales for the supply and delivery of a 2026 Ford diesel regular cab 4x4 truck with landscape dump box, sand spreader and plow as per RFP PW2026-11 in the amount of \$138,524.25 (plus the Township's portion of the HST), as presented in CoW Report FAC-2026-11.

Carried

COMMUNITY PROTECTIVE SERVICES: Gene Richardson, Fire Chief & Manager of Community Protection

Gene Richardson, Fire Chief & Manager of Community Protection, provided verbal and written reports to Committee regarding the following:

- 1st Quarter Report
- Change to Job Title Functions - Schedule A By-Law 2019-65

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1st Quarter Fire Services Update

RECOMMENDATION 176-2026

Moved by Councillor Bulloch
Seconded by Councillor P. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that the Fire Services 1st Quarter Update covering the period of January 1st, 2026, to March 31st, 2026, be received for information, as presented in COW Report FIRE-2026-04.

Carried

Repeal and Replace Consolidated By-Law 2019-65 Establishing & Regulating

RECOMMENDATION 177-2026

Moved by Councillor Carr
Seconded by Councillor P. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that By-Law 2019-65 be repealed and replaced with an updated Bylaw to establish and regulate the Corporation of the Township of Rideau Lakes Fire and Rescue, as presented in COW Report FIRE-2026-05, as amended.

Carried

ADMINISTRATION - REPORTS

Leila Stafford, Recreation and Volunteer Coordinator: Swim Program Policy

Leila Stafford, Recreation and Volunteer Coordinator provided a verbal and written report regarding a Swim Program Policy, under report CLS-2026-05.

RECOMMENDATION 178-2026

Moved by Councillor Maxwell
Seconded by Councillor J. Banks

Be it resolved that the Committee of the Whole (CoW) recommends to Council that a By-Law be passed to adopt the Swim Program Policy, as presented in report CLS-2026-05.

Carried

CORRESPONDENCE FOR ACTION/INFORMATION: None

BUSINESS ARISING

Rideau Lakes Alto Working Group: Verbal Update

Paula Banks provided an Alto Working Group update on the following:

- pinning party in Elgin was successful.
- MP Michael Barrett attended
- Seniors who didn't have a device to pin properties were supported
- Signs are for sale at the Township office (small \$10, large \$15)

JHSC Recommendation: Return to In-Person Meetings

The following motion was brought forward:

Moved by Councillor Bulloch

Seconded by Councillor Maxwell

WHEREAS at the Joint Health and Safety Committee (JHSC) Meeting held October 9, 2025, the Committee reviewed the work refusal stemming from the October 6, 2025 Council meeting and passed Recommendation #9OCT25 stating that meetings, at which all councillors are expected to attend, will be held virtually and that Council members take training regarding their responsibilities as employers in the area of health and safety as well as training on conflict de-escalation;

AND WHEREAS Rideau Lakes Township engaged the Public Services Health and Safety Association (PSHSA) to design and deliver a purpose-built education program for Council with two primary areas of focus:

1. Health, Safety and Wellbeing Roles and Responsibilities and
2. Preventing Escalated Behaviours.

AND WHEREAS said education sessions were held on February 2nd and February 10th 2026 which resulted in the PSHSA submitting a final report with various recommendations;

AND WHEREAS at the JHSC Meeting held April 9, 2026, the Committee reviewed the Preventing Escalated Behaviours Report from the PSHSA and made further recommendations;

NOW THEREFORE be it resolved, that the Committee of the Whole recommends to Council that it accepts the recommendations of the JHSC, mainly that meetings remain virtual and that Council members complete all steps outlined in the recommendation and provide details back to the JHSC when completed.

The recorded vote was requested by Councillor Maxwell.

RECOMMENDATION 179-2026

Moved by Councillor P. Banks

Seconded by Councillor J. Banks

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Be it resolved, that Council defer Agenda Item 14.2 – Health and Safety Recommendations, including staff recommendations, until an updated report from the Public Services Health & Safety Association is completed and reviewed.

For (4): Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor D. Hutchings

Against (4): Mayor Hoogenboom, Councillor Bulloch, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Recorded (4 to 4)

Mayor Hoogenboom called a Point of Privilege and advised that it was inappropriate to speak about past issues and being critical of former and current members of Council.

The Clerk advised that in the absence of the Deputy Mayor, another member of Council would need to rule on the Point of Privilege.

Councillor J. Banks advised that due to him being the next Deputy Mayor, he would rule on the Point of Privilege.

Councillor J. Banks: ruled on the Point of Privilege and ruled that there was valuable information in what Councillor P. Banks is saying and that there are more issues and more information to be dealt with so we will permit what Councillor P. Banks has to say.

Councillor P. Banks called a point of privilege advising that after four and half months of investigation, herself, Councillor Sue Dunfield, Councillor Debbie Hutchings and Councillor Linda Carr were cleared of mistreating or bullying the mayor, maxwell, pollard and staff. There were many, many allegations. However, Councillor Maxwell was found to have breached and bullied us March 3. So that is accurate information I am relaying. That is my point of privilege. What she just said is not true. If she feels that way she should file an integrity commissioner report just like anyone else. What she just said was not true.

Mayor Hoogenboom ruled on the point of privilege and rejected the point of privilege.

Discussion escalated between members and the CAO stepped in advising that the recommendation on the floor is regarding the safety of staff related to the conduct of Council. Council is demonstrating its inability to focus, have decorum, consider it a business meeting, were fighting, talking over each other and speaking out of turn. Could we bring this under some order and if we don't bring it under order, this will be my warning that we will also end this meeting.

Mayor Hoogenboom again ruled on the point of privilege and rejected the point of privilege

Councillor Hutchings called a point of order on Councillor Maxwell regarding comments made related to the opinions of Mayor Hoogenboom and Councillor Pollard.

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The Mayor asked for an interpretation from the Clerk on the Point of Order and the Clerk advised that her opinion was that Councillor Hutchings explanation was not a point of order and was the opinion of Councillor Maxwell.

The recorded vote was requested by Councillor Maxwell.

RECOMMENDATION 180-2026

Moved by Councillor Bulloch
Seconded by Councillor P. Banks

Be it resolved that the main motion be amended by adding a paragraph to add that a working group of four members of Council be formed to review the document and create an action plan.

For (7): Councillor J. Banks, Councillor P. Banks, Councillor Bulloch, Councillor Carr, Councillor D. Hutchings, Councillor Maxwell, and Councillor Pollard

Against (1): Mayor Hoogenboom

Voter Type: Majority (Present), Recorded
Carried (7 to 1)

RECOMMENDATION 181-2026

Moved by Councillor Bulloch
Seconded by Councillor Maxwell

WHEREAS at the Joint Health and Safety Committee (JHSC) Meeting held October 9, 2025, the Committee reviewed the work refusal stemming from the October 6, 2025 Council meeting and passed Recommendation #9OCT25 stating that meetings, at which all councillors are expected to attend, will be held virtually and that Council members take training regarding their responsibilities as employers in the area of health and safety as well as training on conflict de-escalation;

AND WHEREAS Rideau Lakes Township engaged the Public Services Health and Safety Association (PSHSA) to design and deliver a purpose-built education program for Council with two primary areas of focus:

1. Health, Safety and Wellbeing Roles and Responsibilities and
2. Preventing Escalated Behaviours.

AND WHEREAS said education sessions were held on February 2nd and February 10th 2026 which resulted in the PSHSA submitting a final report with various recommendations;

AND WHEREAS at the JHSC Meeting held April 9, 2026, the Committee reviewed the Preventing Escalated Behaviours Report from the PSHSA and made further recommendations;

NOW THEREFORE be it resolved, that the Committee of the Whole recommends to Council that it accepts the recommendations of the JHSC, mainly that meetings remain

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virtual and that Council members complete all steps outlined in the recommendation and provide details back to the JHSC when completed

AND FURTHER that a working group of four members of Council be formed to review the document and create an action plan.

Carried

NEW BUSINESS

Proposed Motion: Councillor P. Banks - LBLP MECP Regulatory Requirements

Mayor Hoogenboom advised that he would be leaving the chair to debate and discuss and in the absence of Deputy Mayor Dunfield, Councillor J. Banks took over as Chair.

Deputy Mayor Sue Dunfield (virtual) joined the meeting at 12:04 pm.

Councillor J. Banks asked to hand the Chair back to Mayor Hoogenboom.

Councillor P. Banks called a Point of Order on Chair J. Banks advising that he cannot hand the Chair back to Mayor Hoogenboom to then debate this motion.

Councillor J. Banks asked to hand the Chair back to Mayor Hoogenboom.

Councillor P. Banks called a Point of Order on Chair J. Banks advising that he cannot hand the Chair back to Mayor Hoogenboom to then debate this motion until this item is finished.

A recorded vote was requested by Councillor Maxwell.

Moved by Councillor P. Banks

Seconded by Councillor D. Hutchings

WHEREAS Lower Beverley Lake Park is undertaking required infrastructure work and the current permit expires in February 2027 unless extended;

AND WHEREAS the February 2, 2026 Report to Committee of the Whole titled *Lower Beverley Lake Park Compliance Matters* identifies barrel systems, broader deficiencies, and associated risks, while concerns regarding blue barrel systems raised with the Ministry of the Environment, Conservation and Parks (MECP), the Mayor, and the previous term of Council and CAO in 2022, and again in 2025 and 2026, are not currently included in the engineering scope of work;

AND WHEREAS preliminary estimates identified approximately \$100,000 in budgeted funds and potential total project costs in the range of \$1,000,000 to \$1,500,000, excluding the blue barrel systems, with total costs expected to increase and remain unknown pending engineering review, and projects of this scale may require borrowing, increased user fees, or Township financial support, as demonstrated by the Township's prior experience with a significant unfunded liability in 2016;

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NOW THEREFORE, be it resolved that Council requests that the Lower Beverley Lake Park Board revisit the inclusion of blue barrel systems within the engineer's scope of work;

AND FURTHER that the Lower Beverley Lake Park Board provide Council with:

- a timeline for completion of the full scope of work;
- complete cost estimate for all required works, including blue barrel systems;
- a financial plan outlining funding sources, including reserves, revenues, fee adjustments, and any required borrowing, including confirmation of borrowing capacity and any potential reliance on Township funding;
- confirmation of whether an extension to the February 2027 permit timeline will be required and when it will be requested;

AND FURTHER that this financial plan be provided in advance of final cost confirmation, recognizing that estimates may change as engineering work progresses, and that monthly written updates be provided to Council on the engineer's report, project timeline, regulatory coordination, financing, and related correspondence;

AND FURTHER that Council directs Township staff and the CAO, in coordination with Cathy Chisholm, Kingston District Manager, MECP, to report back publicly to Council outlining:

- what was known in 2022;
- what actions were taken by the Township and MECP;
- why no action was taken on the 2022 and 2025 complaints;
- why the blue barrel systems were not included in the 2022 inspection record or approval framework; and
- why they are not included in the current scope of work required for compliance by 2027.

The recorded vote was requested by Councillor P. Banks.

RECOMMENDATION 182-2026

Moved by Mayor Hoogenboom
Seconded by Councillor Maxwell

Be it resolved that the main motion be deferred.

For (4): Mayor Hoogenboom, Councillor Bulloch, Councillor Maxwell, and Councillor Pollard

Against (5): Deputy Mayor Dunfield, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor D. Hutchings

Voter Type: Majority (Present), Recorded

Defeated (4 to 5)

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A friendly amendment was proposed to remove the financial aspects from the motion.

Councillor P. Banks called a Point of Privilege advising that Mayor Hoogenboom should not call a person's motion flawed and feels it's a personal attack.

Councillor J. Banks ruled on the Point of Privilege advising that the motion stands and asked that they move on to the motion.

The recorded vote was requested by Councillor Maxwell

RECOMMENDATION 183-2026

Moved by Councillor P. Banks

Seconded by Councillor D. Hutchings

WHEREAS Lower Beverley Lake Park is undertaking required infrastructure work and the current permit expires in February 2027 unless extended;

AND WHEREAS the February 2, 2026 Report to Committee of the Whole titled *Lower Beverley Lake Park Compliance Matters* identifies barrel systems, broader deficiencies, and associated risks, while concerns regarding blue barrel systems raised with the Ministry of the Environment, Conservation and Parks (MECP), the Mayor, and the previous term of Council and CAO in 2022, and again in 2025 and 2026, are not currently included in the engineering scope of work;

NOW THEREFORE, be it resolved that Council requests that the Lower Beverley Lake Park Board revisit the inclusion of blue barrel systems within the engineer's scope of work;

AND FURTHER that the Lower Beverley Lake Park Board provide Council with:

- a timeline for completion of the full scope of work;
- a complete cost estimate for all required works, including blue barrel systems;
- confirmation of whether an extension to the February 2027 permit timeline will be required and when it will be requested;

AND FURTHER that Council directs Township staff and the CAO, in coordination with Cathy Chisholm, Kingston District Manager, MECP, to report back publicly to Council outlining:

- what was known in 2022;
- what actions were taken by the Township and MECP;
- why no action was taken on the 2022 and 2025 complaints;
- why the blue barrel systems were not included in the 2022 inspection record or approval framework; and
- why they are not included in the current scope of work required for compliance by 2027.

For (5): Deputy Mayor Dunfield, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor D. Hutchings

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Against (4): Mayor Hoogenboom, Councillor Bulloch, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (5 to 4)

Proposed Motion: Councillor P. Banks - LBLP Records Disclosure and Transparency

Mayor Hoogenboom advised that he was handing the chair over to Deputy Mayor Dunfield for this item.

Councillor P. Banks called a point of order on Councillor Bulloch advising that we are discussing releasing emails.

Deputy Mayor Dunfield advised that discussion should be focused on the motion on the floor.

Councillor P. Banks called a point of order on Councillor J. Banks to focus on the motion and the release of information.

Deputy Mayor Dunfield advised again that discussion should be focused on the motion not move toward blue barrels.

The following motion was brought forward:

Moved by Councillor P. Banks
Seconded by Councillor Carr

WHEREAS this term of Council was not fully apprised of compliance issues at Lower Beverley Lake Park, and has since received information identifying regulatory, environmental, and legal risks, and recognizing that the Township is both regulator and owner/operator and must ensure transparency, consistency, and informed decision-making;

AND WHEREAS bringing the park into compliance represents an estimated \$1 million to \$1.5 million unfunded liability requiring full transparency to Council and taxpayers;

NOW THEREFORE be it resolved that staff conduct a targeted records review and report back on all correspondence and records relating to Lower Beverley Lake Park;

AND FURTHER that all records and correspondence, including emails between the Mayor, all current and past Council members, all current and past Township employees, all Lower Beverley Lake Park Board members, and all Ministry of the Environment, Conservation and Parks employees, be provided to Council in full;

AND FURTHER that in the interest of transparency, all such correspondence and records currently in the possession of members of Council or the Township, or brought forward through this review, shall be presumed non-confidential by default upon passage of this motion, and may be treated as non-confidential by members of Council and staff unless they clearly meet the statutory requirements for confidentiality under

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the *Municipal Act, 2001* or an exemption under the *Municipal Freedom of Information and Protection of Privacy Act*, with only necessary and lawful redactions applied.

The recorded vote was requested by Councillor Maxwell.

RECOMMENDATION 184-2026

Moved by Councillor Maxwell
Seconded by Councillor Pollard

Be it resolved that the main motion be deferred.

For (4): Mayor Hoogenboom, Councillor Bulloch, Councillor Maxwell, and Councillor Pollard

Against (5): Deputy Mayor Dunfield, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor D. Hutchings

Voter Type: Majority (Present), Recorded

Defeated (4 to 5)

RECOMMENDATION 185-2026

Moved by Councillor P. Banks
Seconded by Councillor Carr

Be it resolved that the motion be withdrawn.

Carried

Following the vote, Mayor Hoogenboom resumed the Chair.

NOTICE OF MOTIONS

As per the Procedural By-Law, Notice is being provided that the following will be discussed and debated at the next regular scheduled meeting:

Councillor Bulloch: Ontario Heritage Organization Development Grant Advocacy

WHEREAS Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and

WHEREAS The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and

WHEREAS The maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and

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WHEREAS Rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and

WHEREAS Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;

NOW THEREFORE be it resolved that Council formally support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability;

AND FURTHER this resolution be forwarded to the Minister of Tourism, Culture and Gaming, local Members of Provincial Parliament, AMO, and Ontario municipalities for consideration and support.

Councillor Bulloch: Reduced Rate Distribution of Library Resources

WHEREAS public libraries play a vital role in ensuring equitable access to information, literacy, education, and culture for all residents;

AND WHEREAS inter-library loan services are an essential component of public library operations, particularly for small and rural communities with limited local collections;

AND WHEREAS reduced postal rates for library materials have historically enabled libraries to share resources efficiently and affordably across Canada;

AND WHEREAS recent amendments to the Canada Post Corporation Act have removed the legislative requirement to provide reduced postal rates for library materials, creating uncertainty for the continued delivery of this essential service;

NOW THEREFORE be it resolved that the Council of the Corporation of the Township of Rideau Lakes support the Township of Terrace Bay's call upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation;

AND FURTHER that Council requests that the Minister responsible for Canada Post ensure continued, affordable postal access for libraries and inter-library loan services;

AND FURTHER that a copy of this resolution be forwarded to The Honourable Joel Lightbound, Minister of Government Transformation, Public Works and Procurement, Michael Barrett, MP for Leeds-Grenville-Thousand Islands-Rideau Lakes, Steve Clark, MPP Leeds-Grenville-Thousand Islands-Rideau Lakes and all Ontario municipalities for support.

Councillor P. Banks: Tree Sapling Giveaway Program – Staff Report Request

WHEREAS neighbouring municipalities such as Beckwith Township and Montague Townships have successfully implemented annual tree sapling giveaway programs that are simple to deliver and widely used by residents;

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AND WHEREAS tree planting supports shoreline protection, helps reduce erosion, improves water quality, and contributes to the long-term health of the Township's lakes and rural environment;

AND WHEREAS providing residents with access to native tree species is a cost-effective way to support environmental stewardship on private property while offering a direct benefit to ratepayers;

AND WHEREAS Council wishes to explore a practical and affordable program aligned with initiatives already in place in neighbouring municipalities;

NOW THEREFORE be it resolved that staff be directed to bring forward a report outlining options for an annual tree sapling giveaway program for residents of the Township of Rideau Lakes, including potential partnerships, estimated costs, program delivery options, and a recommended implementation plan for Spring 2027.

MAYOR'S UPDATE

- April 14: I attended a special meeting of the Lower Beverley Lake Park Board in Delta;
- April 15: I along with most of Council attended the Business Awards Breakfast in Elgin. An excellent, well attended event the recognized 50 businesses that were nominated for the 3 annual awards;
- April 17: I attended a meeting in Brockville with MNR Minister Mike Harris Jr. arranged by our MPP Steve Clark. I had the opportunity to lobby on the Delta Dam issue and our efforts to create various bass fishing sanctuaries;
- April 18: I participated in the once again very successful Delta Maple Syrup Festival with large crowds and excellent venues;
- April 22: I along with 2 neighbouring mayors met with the CEO of Perth & Smiths Falls District Hospital to discuss Physician recruitment. The United Counties of Leeds & Grenville continues to engage health care recruitment consultants in an effort to reduce the local doctor shortages;
- April 23: I attended in Brockville the Regular County Council meeting. That evening approximately 70 community volunteers were thanked at an event at the Portland Hall. Kudos to staff who arranged an excellent evening with excellent entertainment;
- April 26: I attended the volunteer appreciate BBQ at the Salvation Army in Smith Falls;
- I want to note as well that last week was pitch in week in Rideau Lakes and we need to thank the many community volunteers that work to clean up our road sides and parks. It is not to late to participate and yellow bags are still available and do not require a Township tag.

QUESTIONS FROM THE MEDIA REGARDING AGENDA ITEMS

Mayor Hoogenboom asked if any questions had been received from the Media and the Clerk advised no questions had been submitted and no members had questions on line.

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QUESTIONS FROM THE PUBLIC REGARDING AGENDA ITEMS

Mayor Hoogenboom asked if any questions had been submitted by the Public regarding Agenda Items and the Clerk advised no questions had been received via email and there were no questions on line.

CLOSED MEETING: None

REPORT REGARDING CLOSED MEETING: None

ADJOURNMENT

Mayor Hoogenboom declared the meeting adjourned at 1:18 p.m.

Arie Hoogenboom, Chair

Mary Ellen Truelove, Clerk



Rideau Lakes

TOWNSHIP OF RIDEAU LAKES
Economic Development Committee
Minutes

Tuesday, April 7, 2026, 10:00 a.m.
Municipal Office, Chantry

Members Present: Councillor Linda Carr, Ken Davies, Dudley Hill, Councillor Deborah Anne Hutchings, Councillor Marcia Maxwell, Councillor Paula Banks, Councillor Sue Dunfield, Councillor Ron Pollard

Members Absent: Mayor Arie Hoogenboom

Staff Present: Shellee Fournier, CAO, Marie White, Economic Development and Cultural Heritage Coordinator

CALL TO ORDER

Chair Maxwell called the meeting to order at 10:00 a.m.

ROLL CALL

Regrets from Mayor Arie Hoogenboom. Councillor Debbie Hutchings, Councillor Linda Carr, and Councillor Paula Banks joined the meeting virtually.

ADDITIONS/AMENDMENTS TO THE AGENDA

The Chair called for any additions or amendments to the agenda. None were heard.

ADOPTION OF THE AGENDA

RECOMMENDATION # ECD 2026-07

Moved by Councillor Hutchings
Seconded by Councillor Sue Dunfield

Be it resolved that the Economic Development Committee adopt the Agenda as presented.

Carried

DISCLOSURE OF PECUNIARY INTEREST

Chair Maxwell asked if anyone had a pecuniary interest and none were declared.

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COUNCIL RESOLUTIONS

CoW Rec 116-2026 - HEAR Initiative (For Information)

BUSINESS ARISING

Staff Report ECD 2026-01 - EORTL Partnership: Marie White (For Discussion)

Councillor Linda Carr joined virtually at 10:02

Further to the staff report outlining the Eastern Ontario Rail Trail Loop Partnership deliverables for 2026-2027 and the contributions from the other partners, it was noted that with 2026 budget approvals in place, the Township is ready to proceed with the partnership renewal. Since it is a formal agreement, Council approval is required. Collectively, the partnership is able to apply for funding to leverage partner contributions.

RECOMMENDATION # ECD 2026-08

Moved by Councillor Sue Dunfield

Seconded by Councillor Ron Pollard

Be it resolved that the Economic Development Committee recommends to Council that a by-law be passed to authorize Rideau Lakes to enter into a 2026 memorandum of understanding with Ontario's Highlands Tourism Organization (RTO11) to continue as a 2026-2027 partner in the Eastern Ontario Rail Trail Tourism Loop Project (EORTL), with a contribution of \$3,000 included in the Economic Development Budget, as presented in ECD Report 2026-01.

Carried

RECOMMENDATION # ECD 2026-09

Moved by Ken Davies

Seconded by Councillor Ron Pollard

Be it resolved that the Economic Development Committee direct staff to send a letter to Leeds Grenville inviting them to participate in the Eastern Ontario Rail Trail Loop (EORTL) project, recognizing that Lanark and Frontenac Counties are partners;

AND FURTHER THAT Leeds Grenville make a contribution of \$10,000 per year to match the other county partner contributions.

Carried

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200th Anniversary Working Group - Verbal Update: Councillor Paula Banks (For Discussion)

Councillor Paula Banks reported that the working group drafted a list of events that could be included in the 200th Anniversary celebrations. At the March 10 working group meeting, a Town Crier competition was recommended for consideration. A subsequent working group meeting was held on March 26. To reduce the number of meetings, it was suggested that the 200th Anniversary be a standing item on the Economic Development Committee agenda. The 200th Anniversary Working Group will no longer meet separately. Discussion took place.

Councillor P. Banks called a Point of Order on Chair Maxwell advising that Councillors should not be discussing staff work load as it is the responsibility of the CAO and the Chair should not be debating. CAO, Shellee Fournier provided an explanation on the staff workload.

Ken Davies informed the committee that the Victoria Day Picnic event established in 2008 will take place on May 18 with live music until noon until 2pm at the Jones Falls lock station. There is very little parking.

Ideas:

- Rideau Lakes is in support of the anniversary celebrations and invites the community to tag along using a shared 200th logo (to be developed)
- Reenactments - Newboro and Area Heritage Society (NAHS) is planning to host a reenactment
- Ice cream at Narrows Lock
- Small budget support for promotional material to be considered as part of the budget process
- Strategy to work with CECs and formal working groups of the CEC
- Grant strategy - explore funding and grant writing services

It was noted that the Newboro and Area Historical Society (NAHS), as a third party and charitable organization, may access additional grants.

RECOMMENDATION # ECD 2026-10

Moved by Councillor Sue Dunfield
Seconded by Councillor Paula Banks

Be it resolved that the Economic Development Committee directs staff to add the 200th Anniversary as a standing item on the regular meeting agenda.

Carried

Rideau Canal 200th Anniversary Coordination and Support

RECOMMENDATION # ECD 2026-11

Moved by Councillor Paula Banks
Seconded by Councillor Hutchings

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WHEREAS the Rideau Canal, completed in 1832, is recognized as both a UNESCO World Heritage Site and a National Historic Site of Canada and is one of the country's most significant historic waterways;

AND WHEREAS the year 2032 will mark the 200th anniversary of the completion of the Rideau Canal and communities along the canal corridor are expected to participate in commemorative activities leading up to that anniversary;

AND WHEREAS the Township of Rideau Lakes has established that a standing item for the Rideau Canal 200th Anniversary be on the Economic Development Committee Agenda to organize community events and initiatives between 2026 and 2032 recognizing the construction, history, and heritage of the Rideau Canal;

NOW THEREFORE BE IT RESOLVED THAT Council for the Township of Rideau Lakes support the work of the Economic Development Committee in planning and coordinating community events within the municipality between 2026 and 2032 in preparation for the 200th anniversary of the Rideau Canal in 2032;

AND FURTHER THAT Council request letters of support from Parks Canada and federal representatives responsible for the Rideau Canal National Historic Site acknowledging and supporting the Township of Rideau Lakes' efforts to celebrate the Rideau Canal anniversary;

AND FURTHER THAT Council express the Township's interest in working cooperatively with Parks Canada and other communities along the canal corridor to support and promote anniversary-related events within Rideau Lakes while contributing to the broader celebrations taking place along the Rideau Canal;

AND FURTHER THAT Council invite Parks Canada to collaborate with the Township of Rideau Lakes and the Economic Development Committee on events and initiatives taking place within the municipality as part of the broader Rideau Canal bicentennial celebrations;

AND FURTHER THAT a copy of this resolution be forwarded to the following:

Karen McLeod

Superintendent
Rideau Canal National Historic Site
Parks Canada Agency

Ron Hallman

President and Chief Executive Officer
Parks Canada Agency

Michael Barrett

Member of Parliament
Leeds—Grenville—Thousand Islands and Rideau Lakes

Carried

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Ceremonial Town Crier

RECOMMENDATION # ECD 2026-12

Moved by Councillor Paula Banks
Seconded by Councillor Sue Dunfield

WHEREAS the Township of Rideau Lakes is preparing for the 200th anniversary of the completion of the Rideau Canal in 2032, with community events being planned between 2026 and 2032 through the Economic Development Committee;

AND WHEREAS the ceremonial role of a Town Crier has traditionally been used by municipalities to promote civic events and celebrate local heritage;

NOW THEREFORE BE IT RESOLVED THAT Council support the reintroduction of a ceremonial Town Crier for the Township of Rideau Lakes as part of community celebrations connected to the Rideau Canal 200th anniversary;

AND FURTHER THAT the Economic Development Committee be authorized to organize a community competition to select a Rideau Lakes Town Crier.

Carried

Rideau Canal 200th Anniversary Planning Supports

The following motion was brought forward:

Moved by Councillor Paula Banks
Seconded by Councillor Hutchings

WHEREAS Council has established the Economic Development Committee to coordinate community initiatives and events between 2026 and 2032 recognizing the construction and completion of the Rideau Canal;

NOW THEREFORE, BE IT RESOLVED THAT Council direct staff to support the Economic Development Committee in developing the planning framework for anniversary events;

AND FURTHER THAT staff assist the Committee in developing a grant funding strategy, including identifying potential funding opportunities and options for professional grant-writing support;

AND FURTHER THAT staff assist the Committee in exploring a corridor-wide funding approach involving municipalities along the Rideau Canal while supporting multi-community projects within the Township of Rideau Lakes;

AND FURTHER THAT staff report back to Council with options for modest budget support for promotional and commemorative materials related to the Rideau Canal anniversary, including items such as informational flyers, handouts, flags, and other materials that may be made available through the Township to support community events between 2026 and 2032.

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RECOMMENDATION # ECD 2026-13

Moved by Councillor Sue Dunfield

Seconded by Ken Davies

Be it resolved that the main motion be deferred.

Carried

Spring into Rideau Working Group - Verbal Update: Ken Davies (For Discussion)

Ken Davies informed the committee that promotional material for Spring into Rideau was included in the agenda package and circulated examples at the meeting. Events taking place during April and May are invited to be included in the program. Digital promotions may include how to get involved, and the URL that directs people to the Spring into Rideau webpage can be added. Appreciation was expressed to volunteer Kim Lulashnyk for her work on Spring into Rideau.

RECOMMENDATION # ECD 2026-14

Moved by Ken Davies

Seconded by Councillor Ron Pollard

Be it resolved that the Economic Development Committee recommends to Council that promotional materials for Spring into Rideau be distributed widely at no cost to the municipality.

Carried

Rideau Lakes Business Listing - Update: Marie White (For Information)

Staff highlighted the most recent changes to the Rideau Lakes Business Listing.

15 businesses were added:

- Rideau Lake Pottery
- Kevcon Construction
- JJs Farm - Local Microgreens
- Vase and Votive
- Your Nail Girl
- TJC Electrical
- Satori Farms
- Rideau Wreaths
- Big Al's Detailing
- Andrew Milne Studio
- Seaman's Haven
- Maplecroft Studios
- Margaret Kelk Studio
- Robin Laffier Studio

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- Jones Falls Management

Removed:

- Windfall Studio - closed

There are now 474 locally owned and operated businesses in Rideau Lakes.

Action Listing - Update: Marie White (For Information)

Staff provided an update on Economic Development Action items. Celebrate in Rideau Lakes content has been compiled.

MINUTES

Minutes of the March 2, 2026, Economic Development Committee Meeting were distributed to the Committee. Chair Maxwell asked for any errors, omissions or questions.

RECOMMENDATION # ECD 2026-15

Moved by Councillor Ron Pollard
Seconded by Councillor Carr

Be it resolved that this Committee approve the Economic Development Committee Meeting minutes of March 2, 2026 as presented.

Carried

CORRESPONDENCE FOR ACTION/INFORMATION

EORN Cell Gap Project Update (For Information)

NEW BUSINESS

Committee Roundtable

Councillor Linda Carr:

- Can we offer free WIFI in villages
- Stoodleys in Elgin is doing well
- Portland Pizzeria is doing well
- Portland Pub Trivia Night is well attended
- Newboro is fantastic

Public Representative Ken Davies:

- Loon in Newboro is available

Public Representative Dudley Hill:

- The Crosby Roundabout will allow landscaping only

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Chair Maxwell:

- Forfar Restaurant and Cheese Shop's new menu has been well received

QUESTIONS FROM THE PUBLIC

None.

CLOSED SESSION

RECOMMENDATION # ECD 2026-16

Moved by Councillor Sue Dunfield
Seconded by Councillor Ron Pollard

Be it resolved that the Economic Development Committee moves into closed meeting at 12:07 p.m. to discuss the following matters under Section 239 (2) of the *Municipal Act*.

- Closed Session Minutes: September 2, 2025
- Rideau Lakes Business Recognition Awards: Section 239(2)(b) Personal matters about an identifiable individual, including Municipal or local board employee
- Ontario Heritage Trust Lifetime Achievement Awards: Section 239(2)(b) Personal matters about an identifiable individual, including Municipal or local board employee

Carried

REPORT REGARDING CLOSED MEETING

Be advised that a Closed Meeting was held and Committee discussed three (3) items. The minutes from the previous closed session meeting, the Rideau Lakes Business Recognition Awards and the Ontario Heritage Trust Lifetime Achievement Awards under (b) a personal matter about an identifiable individual including municipal or local board employees.

RECOMMENDATION # ECD 2026-17

Moved by Councillor Sue Dunfield
Seconded by Ken Davies

Be it resolved that the Business Recognition Program be revisited for next year, and that the criteria be revised.

Carried

RECOMMENDATION # ECD 2026-18

Moved by Councillor Sue Dunfield
Seconded by Councillor Ron Pollard

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Be it resolved that the Economic Development Committee direct staff to find out if compensation for travel is provided to recipients of the Ontario Heritage Trust Lifetime Achievement Awards Ceremony held in Toronto.

Carried

ADJOURNMENT

The Economic Development Committee adjourned meeting at 12:37 p.m.

Marcia Maxwell, Chair

Marie White, Secretary



Rideau Lakes

TOWNSHIP OF RIDEAU LAKES
Municipal Heritage Advisory Committee
Minutes

Thursday, April 16, 2026, 9:30 a.m.
Municipal Office, Chantry

Members Present: Howard French, Committee Chairperson David Gwynne, Allison Smith, Sue Warren, Councillor Paula Banks, Sabina Barrett

Members Absent: Diane Haskins, Ted Stewart

Staff Present: Marie White, Economic Development and Cultural Heritage Coordinator

Call to Order

Committee Secretary Marie White called the meeting to order at 9:35 a.m. and welcomed everyone to the April 16 meeting of the Municipal Heritage Advisory Committee (MHAC). Acknowledgment of outgoing member and Chairperson George German was given for his years of service as a member of MHAC.

Staff clarified that five 5 members constitutes a quorum and that quorum is present.

Roll Call

Regrets from Diane Haskins and Ted Stewart. Sue Warren joined the meeting virtually. Councillor Paula Banks joined the meeting virtually at 9:55 a.m.

Public members in attendance who signed in: Dale Jones.

Selection of a Chairperson: Marie White, Committee Secretary

This being the first meeting since the resignation of MHAC Chair George German, the selection of a Chairperson is necessary. Secretary Marie White conducted the nomination process. Nominations were called 3 times. David Gwynne was nominated and accepted the nomination. No other nominations were made. It was resolved that David Gwynne will assume the position of Chairperson for the remainder of the term.

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RECOMMENDATION MHAC 2026-07

Moved by Allison Smith
Seconded by Sue Warren

Be it resolved that the Municipal Heritage Advisory Committee elects David Gwynne as the Chairperson for the remainder of the term of Council.

Carried

Additions/Amendments to the Agenda

David Gwynne took the chair and called for any additions or amendments to the agenda. None were heard.

Adoption of the Agenda

RECOMMENDATION MHAC 2026-08

Moved by Howard French
Seconded by Sue Warren

Be it resolved that the Municipal Heritage Advisory Committee (MHAC) adopt the agenda as presented.

Carried

Disclosure of Pecuniary Interest

The Chair called for disclosure of any pecuniary interests. None were declared.

Business Arising

MHAC review of Planning Committee Applications: Allison Smith

Councillor Paula Banks joined the meeting virtually at 9:55 a.m.

Members of the committee discussed both the importance and mechanisms to protect heritage in Rideau Lakes. For example:

1. Protected Views
2. Designated Cultural Landscapes
3. Heritage Streetscapes

Members are interested to know if current planning policies acknowledge the UNESCO World Heritage Site, and suggested a review of the Strategic Plan, Official Plan and Community Improvement Plan. Suggested amendments to the Official Plan may result. The option to appoint a heritage representative to the Planning Committee was discussed.

It was noted that the former / original By-Law establishing the MHAC committee, (Schedule A to By-Law 2005-71 defining MHAC's committee Role), stated "reviewing zoning by-laws to ensure they have regard for and implement heritage conservation." It was suggested that MHAC review Planning Committee Applications for zoning changes. This item to be discussed further at the next meeting.

The committee's interest in zoning is specific to their affect on the heritage status of the Rideau Canal System, and its recognition as a UNESCO World Heritage Site.

RECOMMENDATION MHAC 2026-09

Moved by Councillor Paula Banks

Seconded by Sabina Barrett

Be it resolved that MHAC recommends to Council that Planning Applications be circulated to the Municipal Heritage Advisory Committee in the same way that the Lake Associations are informed.

Carried

Staff Report: MHAC Action Listing

A detailed Action Listing on MHAC projects and their status was included in the Agenda Package.

Minutes

Minutes of the MHAC Meeting held March 19, 2026 were distributed to Committee as part of the Agenda package.

RECOMMENDATION MHAC 2026-10

Moved by Allison Smith

Seconded by Howard French

Be it resolved that the Municipal Heritage Advisory Committee approves and adopts the Minutes of the MHAC Meeting held on March 19, 2026.

Carried

New Business

Lombardy Walking Tour - Update: Sabina Barrett (For Discussion)

Member Sabina Barrett updated the committee on the idea for a Historical Walking Tour Lombardy. The first phase may take the form of a brochure, with a companion web component and storyboards phased in later. At the meeting the draft concept map will be recirculated for discussion.

Reports from Committee Members

Sabina Barrett

- Dry Stone Wall Workshop on October 3 and 4, 2026
- South Elmsley CEC may be a good partner for the Lombardy Walking Tour
- Status on Archives project and how it relates to the acquisition of material from Parks Canada. A partnership with RLPL may be an option.

Howard French

- Correspondence from Collingwood, so nice to visit "Old Ontario"
- Presentation by Alison Gibson as part of the NAHS speaker series
- Is there anyone tracking feedback from visitors regarding Heritage Tourism

Allison Smith

- Online resources include Ontario Barn Preservation
- Parks Canada must consult with Library and Archives Canada as part of the deaccessioning process
- PBS is showing Rideau Lakes documentaries
- Open caption versions of the films have been received (showing subtitles)
- Francois Brega Award received for the film on the Rideau Canal

Sue Warren

- Rideau Lakes History Centre has had a few people in, scanning a few photos. On April 27, a training session with 12 RLPL staff will take place on how to answer questions of local history. Projects in 2027 include inventory and proper storage of newly acquired items. Rideau Lakes Public Library (RLPL) is the legal owner of the Archive Materials. Friends of the Rideau has been an involved partner.
- The Ginormous Book Sale takes place this weekend at the Old Town Hall in support of DMS and RLPL
- The Chaffeys Lock and Area Heritage Society (CLAHS) was approved for 2 summer positions at the museum. The Textile exhibit continues. Catherine Carbino will manage the Lockmaster's House Museum again this season.
- Elgin and Area Heritage Society - 1950s Elgin exhibit at the Red Brick School, featuring the Old Continuation School. EAHS Facebook has 6,000 followers.

MHAC Meeting April 16, 2026 p. 5

- Parks Canada is closing their library collection. Would like to preserve the 1977 interviews of people that worked at the Elgin Quarries. Friends of the Rideau has uploaded several records. Printed documents available on microfiche may be considered duplicates. Material may of interest to the Township or local heritage groups.
- NAHS - Working on a display featuring the Newboro Canning Factory and a patent on a watch designed in Newboro

Councillor Paula Banks

- 200th anniversary of the Rideau Canal - event organizers may be approached to take part in celebrations. Looking at conducting a Town Crier competition.
- Alto Pinning Party taking place in Elgin April 21 from 5 until 9 pm

David Gwynne

- Photo project nearly complete
- Article in Cottage Life Magazine by Chris Nichols entitled, "Time Frame" Nick Ales book is referenced. Shield to Lake Champlain and earlier waterbodies.

Questions from the Public

Public attendee Dale Jones:

- Documentaries could be played at Elgin Days in the community room on a continuous loop
- For Geology enthusiasts, there is a new rock cut on Division
- Architecture

Adjournment

The meeting was adjourned at 11:01 a.m.

David Gwynne, Chair

Marie White, Secretary



**Planning Advisory and Committee of Adjustment
Minutes**

**April 15, 2026, 1:00 p.m.
Municipal Office, Chantry**

Members Present: Councillor Jeff Banks, Councillor Paula Banks, Councillor Sue Dunfield, Councillor Ron Pollard, Councillor Deborah Anne Hutchings, George Bracken, Public Member, Councillor Dustin Bulloch

Members Absent: Mayor Arie Hoogenboom

Staff Present: Tom Fehr, Manager of Development Services, Foster Elliott, Associate Planner, Amy Schur, Development Services Analyst

Call to Order

Chair Dunfield called the meeting to order at 1:00pm.

Roll Call

Amy Schur, Development Services Analyst noted that Councillors Jeff Banks and Paula Banks were joining by phone, Public Member George Bracken was running late, Councillor Debbie Hutchings was late but joining virtually and that Mayor Hoogenboom was absent with prior notice, all other members were in person.

Adoption of Agenda

Chair Dunfield asked if there were any changes to the Agenda and none were noted.

RESOLUTION 25-2026

Moved by Jeff Banks
Seconded by Dustin Bulloch

That the Planning Advisory and Committee of Adjustment adopt the Agenda as submitted.

Carried

Declaration of Pecuniary Interest and the General Nature Thereof

The Chair asked if any Committee Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest. None were received.

Councillor Debbie Hutchings joined the meeting virtually at 1:03pm.

Adoption of Minutes: March 18, 2026

Minutes of the Planning Advisory and Committee of Adjustment Meeting held March 18, 2026 were reviewed by the Committee. Chair Dunfield asked for any errors or omissions and none were heard.

RESOLUTION 26-2026

Moved by Ron Pollard
Seconded by Paula Banks

That this Committee approve the Planning Advisory and Committee of Adjustment Minutes of Wednesday, March 18, 2026 as submitted.

Carried

New Business**Zoning By-Law Amendment Applications****ZBA-3-2026 LAIDLAW & LYNDHURST LAKE SHORE INC**

Owner - Guy Laidlaw was present in Council Chambers in person.

Foster Elliott, Associate Planner, verbally reviewed the request to change the zoning classification on a portion of the subject properties from Rural (RU) to Waterfront Residential Special Exception (RW-X) to require a 40m water setback where a standard 30m water setback is called for in the Township's Zoning By-law. This application is required as a condition of consent approval for consent applications B-48-22 to B-50-22 and applies to the RU zoned area only. The Flood Plain (FP) and Environmental Protection B (EP-B) zones on the property will remain zoned FP and EP-B. Mr. Elliott mentioned that the CRCA had no objections, the CBO and Fire Chief had no concerns and that one public comment had been received noting no objections.

Chair Dunfield asked if the owner had anything to add. Mr. Laidlaw had nothing to add at this time. Mr. Elliott confirmed no online comments were received.

Chair Dunfield asked the public in attendance if anyone would like to speak to this application. No comments were heard.

Discussion opened - No comments were heard.

RESOLUTION 27-2026

Moved by Dustin Bulloch
Seconded by Deborah Anne Hutchings

That the Planning Advisory & Committee of Adjustment recommend to the Council of the Corporation of the Township of Rideau Lakes that Zoning By-Law Amendment application ZBA-3-2026 by Guy Laidlaw & Lyndhurst Lake Shores Inc. in the Ward of Bastard & South Burgess, be approved as submitted which will rezone the subject properties from Rural (RU) to Waterfront Residential Special Exception (RW-X) to set a site specific 40m water setback where generally a 30m setback is required.

Carried

Section 45 Applications

A-6-2026 ALLAIN, GOLDIE and WALSH

Agent/Owner – Jordan Allain & Breanne Goldie were present in Council Chambers in person.

Foster Elliott, Associate Planner, verbally reviewed the request to construct a 24.5sqm (264sqft) one storey addition to an existing 128.6sqm (1384sqft) 2 storey dwelling. The existing dwelling is non-conforming as it is located 3.2m from the front lot line where a 6m setback is required, the 16m centreline of the Township street setback (no distance provided), and 5.4m from the side lot line (southeast) where a 6m setback is required. The proposed addition is located in a conforming location with the front lot line and centreline of the road setback, however maintains the non-conforming 5.4m side lot line setback. The addition has already been constructed. This property is also subject to Site Plan Control Application (SP-6-2026). Mr. Elliott mentioned that the CBO had no concerns with the addition, however noted concerns with the already constructed decking. The Fire Chief & the Manager of Roads and Drainage had no concerns, no comments had been received from the RVCA or Parks Canada and that one public comment had been received noting no objections.

Public Member George Bracken joined the meeting at 1:12pm.

Chair Dunfield asked if the owner had anything to add. Mr. Allain had nothing to add at this time. Mr. Elliott confirmed no online comments were received.

Chair Dunfield asked the public in attendance if anyone would like to speak to this application. No comments were heard.

Discussion opened - No comments were heard.

RESOLUTION 28-2026

Moved by Paula Banks
Seconded by Ron Pollard

That Section 45 application A-6-2026 by Jordan Allain, Breanne Goldie & David Walsh, of the Ward of Bastard & South Burgess, is approved as submitted for the following reasons provided the attached conditions are complied with:

REASONS:

1. The proposal is considered appropriate development for the property;
2. There are no anticipated impacts to the surrounding properties and neighbourhood.
3. There are no anticipated land use compatibility issues through the implementation of the conditions.

CONDITIONS:

1. That this approval is based on the following specifications and that any deviation from these specifications will require subsequent review and approval by the Township:
 - a. The dimensions and location of the proposed structure(s) shall be consistent with the approval;
 - b. All setbacks and development parameters shall be consistent with the details noted in the site plan and compliant with Zoning By-law 2023-50 where no approval has been granted;
2. That this approval is contingent upon the owners entering into a Site Plan Agreement (SP-6-2026) with the Township; and;
3. Future development not included in this approval will be subject to review and approval by the Township, Conservation Authority and/or Parks Canada and any other governing agency or regulations where applicable.

Carried

A-7-2026 FASANO

Agent– Emily Chan was present in Council Chambers in person.

Foster Elliott, Associate Planner, verbally reviewed the proposal to expand an existing 14.9sqm (160sqft) sunroom with a 5.6sqm (60sqft) addition. The addition is on the front of sunroom which is on the water side of a 60.3sqm (650sqft) 1 storey dwelling. Through this proposal the whole sunroom area will be reconstructed to include the addition. The existing dwelling is located 14.3m (47ft) from the water and Natural Heritage A designation where a standard of 30m is required. The proposed sunroom addition is to be located 13.4m (44ft) from the water and Natural Heritage A designation. The addition has already been constructed. This property is also subject to Site Plan Control Application (SP-7-2026). Mr. Elliott mentioned that the CRCA had no objections. The CBO and Fire Chief had no objections and no public comments had been received.

Chair Dunfield asked if the agent had anything to add. Ms. Chan had nothing to add at this time. Mr. Elliott confirmed no online comments were received.

Chair Dunfield asked the public in attendance if anyone would like to speak to this application. No comments were heard.

Discussion opened - Committee members asked questions and made comments.

RESOLUTION 29-2026

Moved by Deborah Anne Hutchings
 Seconded by Jeff Banks

That Section 45 application A-7-2026 by Tina-Marie Fasano, of the Ward of Bastard & South Burgess, is approved as submitted for the following reasons provided the attached conditions are complied with:

REASONS:

1. The proposal is compatible with the neighbouring land uses;
2. There are no anticipated impacts to the environment through the implementation of the conditions.
3. The proposal is considered appropriate expansion.

CONDITIONS:

- 1) That this approval is based on the following specifications and that any deviation from these specifications will require subsequent review and approval by the Township:
 - a) The dimensions and location of the proposed structure(s) shall be consistent with the approval;
 - b) All setbacks and development parameters shall be consistent with the details noted in the site plan and compliant with Zoning By-law 2023-50 where no approval has been granted;
- 2) That this approval is contingent on the owners entering into a site plan agreement with the Township through SP-7-2026; and
- 3) Future development not included in this approval will be subject to review and approval by the Township, Conservation Authority, and any other governing agency or regulations where applicable.

Carried

Other Business

Zoning By-Law Amendments - Housekeeping Discussion

Tom Fehr, Manager of Development Services, gave a brief overview of the proposed Zoning By-Law Housekeeping Amendments.

Discussion opened - Committee members asked questions and made comments.

Councillor Paula Banks left the meeting at 1:40pm.

RESOLUTION 30-2026

Moved by Jeff Banks
 Seconded by Dustin Bulloch

Planning Advisory & Committee of Adjustment
April 15, 2026 pg. 6

That the Planning Advisory & Committee of Adjustment acknowledge the discussion regarding the Zoning By-Law Housekeeping Amendments that staff be directed to prepare a Zoning By-law Amendment for a future PACA meeting.

Carried

Manager's Report

Tom Fehr, Manager of Development Services, gave a brief overview of the report.

RESOLUTION 31-2026

Moved by Ron Pollard
Seconded by George Bracken

That the Planning Advisory and Committee of Adjustment acknowledges the written and verbal report of Tom Fehr, Manager of Development Services, regarding matters provided for information purposes.

Carried

Adjournment

Chair Dunfield declared the Meeting adjourned at 2:12 p.m.

Sue Dunfield, Chair

Tom Fehr, Secretary/Treasurer



ACCESSIBILITY ADVISORY COMMITTEE

**April 28, 2026, 4:30 p.m.
Municipal Office, Chantry**

Members Present: Kimberly Brown (virtual), Lorie Truemner (virtual), Melissa Willis (virtual)

Members Absent: Tammy Day, Councillor Paula Banks

Staff Present: Mary Ellen Truelove, Clerk

CALL TO ORDER

Lorie Truemner called the meeting to order at 4:33 p.m.

ROLL CALL

ADOPTION OF AGENDA

Mary Ellen Truelove, Clerk asked that correspondence from the UCLG regarding a fall Accessibility event be placed under agenda item 9.1.

RECOMMENDATION 01-2026

Moved by Kimberly Brown
Seconded by Melissa Willis

Be it resolved that the agenda be approved and adopted as amended.

Carried

DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

The Chair asked if any member had a declaration of pecuniary interest and if so the general nature thereof and none were heard.

Accessibility Advisory Committee
Tuesday, April 28, 2026 Pg. 2

DELEGATIONS: None

ADOPTION OF MINUTES: August 14, 2025

Committee received the previous Minutes for review and adoption. The Chair asked for any errors or omissions and none were noted.

RECOMMENDATION 02-2026

Moved by Melissa Willis
Seconded by Kimberly Brown

Be it resolved, that the Accessibility Advisory Committee approves and adopts the Minutes of the Committee meeting held August 14, 2025.

Carried

BUSINESS ARISING

Committee of the Whole Recommendation #150-2026 - Sidewalk Replacement Draft Design - Portland

Committee was provided with a report from Steve Holmes, Manager of Facilities and Parks regarding the Sidewalk Replacement Design - Portland as presented at the Committee of the Whole meeting of April 23, 2026.

Mary Ellen Truelove, Clerk provided an updated sketch to Committee and advised that Council was requesting input from the Accessibility Committee on the sidewalk.

The Clerk also provided photos of the completed Main St. sidewalk and google photos of the current Perth St. sidewalk and location of new sidewalk.

RECOMMENDATION 03-2026

Moved by Melissa Willis
Seconded by Kimberly Brown

Be it resolved that the Accessibility Committee has no concerns with the proposed sidewalks for Main St. and Perth St. in the Village of Portland.

Carried

Committee of the Whole Recommendation #166-2026 - EASE Grant - Accessible Pathways - for Information Purposes

Mary Ellen Truelove, Clerk advised the following:

- EASE Grant applied for in 2025 for accessible washrooms at Kin Park was unsuccessful.
- Staff had brought forward a report at the April 13, 2026 Committee of the Whole Meeting recommending that an application for the 2026 be for the

purchase accessible benches, picnic tables and solar lighting for parks and trails.

- Committee was provided with a copy of Recommendation #166-2026 from the April 13th CoW Meeting which recommended that the EASE grant be for updating pathways to be accessible.
- Further information on making pathways accessible will be brought forward to the Committee once those areas are identified (this will include gradient and signage).

NEW BUSINESS

Proposed New Playgrounds: Portland Gallagher Property and Ronald E. Holman Municipal Complex

Mary Ellen Truelove, Clerk, advised members that the Portland and Area CEC is actively working with the public and local youth in contributing ideas toward a new playground and revitalized park at the Gallagher property in Portland.

The AODA requires that the Accessibility Committee be consulted before a municipality designs and builds any public outdoor play spaces.

Currently there is no timeline as to when this will take place as the Portland CEC is actively seeking donations to cover costs.

The Clerk also advised that the 2026 Budget currently has \$20,000 to construct some type of playground at the Ronald E. Holman Municipal Complex. This as well, is required to come to the Accessibility Committee for consultation. Further details will come forward at a future meeting.

Rideau Lakes Website Upgrade: Mary Ellen Truelove, Clerk - Verbal

Mary Ellen Truelove, Clerk advised that quotes for upgrades to the website were received and a company has been successful in order to provide upgrades to the Township website. An A-Z search tool and fillable online forms will be part of the upgrade.

CORRESPONDENCE FOR ACTION/INFORMATION: None

United Counties of Leeds and Grenville: 2026 Fall Accessibility Event

Mary Ellen Truelove, Clerk advised that correspondence had been received from the Deputy Clerk at the United Counties of Leeds and Grenville advising that an Accessibility Event will be held on October 2, 2026 at the North Grenville Municipal Complex. The theme for this event is "Beyond the Building: Creating a Culture of Inclusion."

The Clerk encouraged members to save the date and advised that she would let the County know that a member would participate in order to bring an update from Rideau Lakes (similar to 2025's event).

Accessibility Advisory Committee
Tuesday, April 28, 2026 Pg. 4

NEXT MEETING

No date was determined.

The Clerk advised that once locations and a plan are determined by staff for purchasing accessible measures to existing pathways, she would poll members for a meeting to discuss.

ADJOURNMENT

Moved by Kimberly Brown
Seconded by Melissa Willis

Be it resolved that the meeting be adjourned at 5:12 p.m.

Carried

Lorie Truemner, Chair

Mary Ellen Truelove, Secretary

Library Board Minutes March 26, 2026

The Rideau Lakes Public Library Board held a meeting on March 26, 2026 at 6 p.m. via Teams and at the small meeting room in Portland.

Land Acknowledgement Statement

Commitment of Respect

Roll Call was taken and the following Board Members were in attendance: Marcia Maxwell, Mary Roantree, Marnie Young, Peggy Fletcher, Joan Duncan, and Maxine Weber in person, and Lorie Truemner virtually via Teams.

Regrets: Becky White-Thompson.

Staff: Vicki Stevenson

Members of the public attending: None

Introductory remarks: None.

Adoption of the Agenda

Moved by: Marcia Maxwell

Seconded by: Mary Roantree

The Rideau Lakes Public Library Board approves the Agenda with the earlier addition of the artwork collection discussion.

Carried.

Declaration of Conflict of Interest. None.

Adoption of Consent Agenda items

RESOLUTION #26-09

Moved by: Mary Roantree

Seconded by: Joan Duncan

The Rideau Lakes Public Library Board approves the Consent Agenda items: The February 26, 2026 Board minutes, the March 2026 CEO report, and the February 2026 statistics.

Carried.

Financial statements:

RESOLUTION #26-10

Moved by: Marnie Young

Seconded by: Lorie Truemner

The Rideau Lakes Public Library Board approves the March 19, 2026 Balance and Income financial statements.

Carried.

For Discussion:

a) 2026 Budget and Pay Grid approval

- The Township of Rideau Lakes Budget passed on March 4 with a municipal levy request of 1.97% for the Library Board.
- The 2026 RLPL budget included a 2% wage increase (1% cost of living and 1% PE maintenance).
- The Board raised concerns over the ongoing discrepancy in the benefits package to library staff and noted that they will be supporting an increase in the 2027 budget to bring the benefits in line with the Township of Rideau Lakes employee benefits.
- The Board also suggested to review our municipal comparators and to make an external comparison of the pay grid to ensure we are offering wages consistent with other comparable libraries, which will occur in the next review cycle.

RESOLUTION #26-11

Moved by: Peggy Fletcher

Seconded by: Marnie Young

The Rideau Lakes Public Library Board approves the final 2026 Budget with a 1.97% request and the 2026 pay grid with a 2% wage increase.

Carried.

b) Board evaluation

- Thanks to all Board members for providing feedback through the Board evaluation form.
- The Chair assumes that the one set of consistently lower scoring numbers were intended to be reversed as the corresponding comments were positive but noted if this was not the case to reach out for further discussion.
- The general consensus was that this was a useful exercise and can be a template for future Board evaluations.
- Board members appreciated the chance to provide comments to all questions.
- There was a suggestion to add in a few more open-ended questions such as "What has been the most helpful?" and "What would be the one thing you would change?"
- The Board discussed if the CEO should also respond and complete the survey.

c) Policy review: C-2 Volunteers

- The volunteer policy now covers Co-op students.
- We explain that, due to our size and capacity, volunteer opportunities may not always be available.
- The Board suggested to add a section to address potential special arrangements for volunteers mediated through social service agencies or community groups.

RESOLUTION #26-12

Moved by: Marnie Young

Seconded by: Joan Duncan

The Rideau Lakes Public Library Board has reviewed and approved the following policy C-2 Volunteers.

Carried.

d) Possible art collection donation

- The Board appreciates the generous offer to benefit from donated artwork
- Due to the size of the collection and potential value (along with a lack of direct experience with art curation and sales) the Board suggested that we partner with some local organizations to share the workload as well as proceeds.
- The CEO will seek further input from the donor based on this discussion.
- To recognize the donor and their generous contribution, it was suggested the Board select and display one or two of the art pieces.

e) Risk management:

- Nothing to report.

Advocacy update:

- Vicki attended a webinar on March 25 with FOPL (Federation of Ontario Public Libraries) to learn more about their Safety Campaign and will share more in April
- The HR committee took in an excellent webinar on CEO evaluation.
- The Board proposes to offer a full orientation to the library, after the fall municipal election, to new and returning Council members.

Friends of the Library:

- The Friends meeting focused on information gathering for fundraising ideas.
- The movie matinee was well attended.

Public comments: No public attending.

Adjournment: Meeting adjourned at 7:10 pm, motioned by Mary Roantree and seconded by Marcia Maxwell.

Next meeting: The next Library Board meeting will be on Thursday April 23, 2026 at 5 p.m. at the Portland Small Meeting Room and via Teams videoconference. Please note earlier time so Board members may attend the Volunteer Appreciation event.

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

Hybrid meeting held in-person and electronically

DRAFT MINUTES

<u>Board of Directors</u>	<u>3/25</u>	<u>Thursday, March 26, 2025</u>
Present:	Joe Aragona Anne Barr Sean Devine Steve Fournier Trevor Johnson Wilson Lo Adam Turcotte Adrian Wynands	Jeff Banks David Brown Brian Dowdall Susan Irwin Theresa Kavanagh Shawn Pankow Gary Waterfield
Staff:	Sommer Casgrain-Robertson Kathy Dallaire Marissa Grondin Glen McDonald	Dan Cooper Diane Downey Isabelle Maltais
Regrets:	Shelley Petersen-Quesnel Kristin Strackerjan	Angela Pierman

Chair Waterfield called the meeting to order at 5:34 p.m. and acknowledged the 60th anniversary staff appreciation event that took place prior to the meeting.

1.0 Roll Call

General Manager/Secretary-Treasurer conducted a roll call.

2.0 Land Acknowledgement Statement

Adam Turcotte gave the Land Acknowledgement statement.

3.0 Agenda Review

Chair Waterfield reviewed the Agenda.

4.0 Adoption of Agenda

Resolution 1-260326

Moved by: Steve Fournier
Seconded by: Adam Turcotte

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Resolution Carried

5.0 Declaration of Interest

There were no declarations of interest.

6.0 Approval of Minutes of February 26, 2026

Resolution 2-260326

Moved by: Brian Dowdall
Seconded by: Adrian Wynands

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #02/26 held February 26, 2026 as circulated.

Resolution Carried

7.0 Business Arising from the Minutes

There was no business arising.

8.0 Proposed Consolidation of Conservation Authorities

Ms. Casgrain-Robertson, General Manager, provided an overview of a recent Decision Notice posted on the ERO regarding the proposed consolidation of Conservation Authorities and responded to questions from members.

A member asked if any additional concerns had been raised by the City of Ottawa during recent discussions and Ms. Casgrain-Robertson clarified that it was the province who briefed municipalities on March 10, not the conservation authorities.

A member asked if municipalities would be able to opt out of their conservation authority during the transition period. Ms. Casgrain-Robertson confirmed that the province planned to suspend those provisions in the *Conservation Authorities Act* during the transition process.

A member noted that there appears to be a lot of synergy between the Mississippi, Rideau and South Nation Conservation Authorities and asked about the addition of the Raisin. Ms. Casgrain-Robertson acknowledged that

there is a history of collaboration between the three Ottawa conservation authorities but that this integration already extends to the Raisin. In particular, she noted that there is staff sharing and joint program delivery between the Raisin and South Nation, similar to what exists between the Mississippi and Rideau. She added that the four conservation authorities have a history of working well together.

A member asked how French language concerns raised by South Nation would be addressed. Ms. Casgrain-Robertson stated that it will need to be a key focus of the transition plan. She also noted that while this concern is of the utmost importance in the South Nation watershed, the Raisin and Rideau also have Francophone clients in parts of their watersheds and strive to provide bilingual service as much as possible.

A member asked Ms. Casgrain-Robertson what the transition would mean for her and her role. She responded that there will not be 36 General Managers following consolidation, but there will be leadership opportunities within the new regional conservation authorities that some General Managers may be able to fill. She said that right now all General Managers are focused on supporting their staff and their conservation authority through the transition process.

Another member sought clarification about who is considered management versus frontline when the Minister speaks of no job losses. Ms. Casgrain-Robertson advised that while it hasn't been clearly defined by the province, most RVCA staff are directly involved in the deliver of frontline services. She noted that even Directors are still heavily involved in service delivery and are not full-time managers.

Chair Waterfield thanked Ms. Casgrain-Robertson for her comprehensive overview and noted that the organization is entering a period of significant change. He affirmed the Board's commitment to transparency and the importance of working collaboratively with staff in the months ahead.

Anne Barr left 6:00 p.m.

Resolution 3-260326

Moved by: Adam Turcotte
Seconded by: Joe Aragona

THAT the Board of Directors of the Rideau Valley Conservation Authority receives the report for information.

Resolution Carried

9.0 Contract for Floodplain & Erosion Mapping Study: Greens and Brassils Creeks

Ms. Maltais, Director of Watershed Science and Engineering, summarized the staff report recommending Aquafor Beech Limited to complete Phases 2C and 2D of the flood and erosion hazard delineation for Greens Creek and Brassils Creek within the City of Ottawa.

A member asked if a map of the study area could be provided. Ms. Casgrain-Robertson advised that a map could be circulated to members and would be included in future staff reports.

Resolution 4-260326

Moved by:

Steve Fournier

Seconded by:

Jeff Banks

THAT the Board of Directors of the Rideau Valley Conservation Authority approves Aquafor Beech Limited to complete:

- A Floodplain and Erosion Mapping Study on Greens Creek in the City of Ottawa, at a cost not to exceed \$143,660 plus applicable taxes, with up to 25% being funded from RVCA's operation; and
- A Floodplain and Erosion Mapping Study on Brassils Creek in the City of Ottawa, at a cost not to exceed \$124,506 plus applicable taxes, with up to 25% being funded from RVCA's operation.

Resolution Carried

10.0 Unaudited Financial Reports for the period ending December 31, 2025

Ms. Dallaire, Manager of Finance, presented the unaudited financial statements for the period ending December 31, 2025.

A member asked if more money should be put into short-term investments given the health of the reserves. Ms. Dallaire responded that the balance currently showing in short-term investments is only the portion that comes due within the year.

Another question was asked about what happens to reserves following consolidation. Ms. Casgrain-Robertson explained that decisions about reserves would be up to the new Board of the regional conservation authority, but that many reserves have specific purposes or are mandatory, so many will need to be maintained for their current purpose.

Resolution 5-260326

Moved by:

Theresa Kavanagh

Seconded by:

Wilson Lo

THAT the Board of Directors of the Rideau Valley Conservation Authority receives the Unaudited Statement of Operations and Statement of Financial Position for the period ending December 31, 2025.

Resolution Carried

11.0 Proposed Year End Reserve Transfers

Ms. Dallaire, Manager of Finance, advised that staff are seeking approval of the proposed 2025 year-end reserve transfers in advance of the completion of the audit. She noted that the reserve schedule aligns with the interim reserve strategy approved by the Board in the fall which supports RVCA's asset management plan.

A member remarked that it was good to see the reserves were not increasing and that it looked like senior management were focused on managing them.

A member asked what DRAPE stood for and Ms. Casgrain-Robertson responded that it is an initiative that captures high resolution aerial photos across Eastern Ontario every six years.

Resolution 6-260326

Moved by:

Brian Dowdall

Seconded by:

Adam Turcotte

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the attached 2025 Proposed Reserve Transfers.

Resolution Carried

12.0 Updated Purchasing Limit

Ms. Casgrain-Robertson presented a proposed update to the Purchasing Policy and responded to questions from members.

A member suggested that if a purchase between \$30,000 and \$49,000 is approved outside of the budget process, the Board should be informed after. Chair Waterfield suggested the Board could be informed at their next meeting.

A member asked if the policy should specify that legislated purchases can be approved. Ms. Casgrain-Robertson noted that while that language would pertain to the example she had given, it would not apply to most purchases and would be difficult policy language to administer.

Resolution 7-260326

Moved by:

Steve Fournier

Seconded by:

Adrian Wynands

THAT the Board of Directors of the Rideau Valley Conservation Authority amends RVCA's Purchasing Policy to authorize the General Manager to approve purchases up to \$39,999 effective March 27, 2026.

Resolution Carried

13.0 Activity Report: January / February 2026

Chair Waterfield invited members to ask questions of each Director regarding their Activity Report section.

A member asked what the current flood condition was and Ms. Maltais provided an update on the spring freshet, outlining current flood conditions and short-term forecasted conditions.

A member asked if there were any plans to replace the docking at Rideau Ferry Yacht Club. Mr. Cooper indicated that staff have been monitoring the condition and that the RVCA rents that area from Parks Canada, so staff are currently looking at options.

A member asked what the new phragmites working group is and who the members are. Mr. Cooper explained that Meaghan McDonald was heading up the group for RVCA, that the group is an opportunity to share strategies to manage the invasive species, and that there is initial funding to map phragmites. He indicated that the RVCA would be focused on trying to remove phragmites on its own lands. Ms. Casgrain-Robertson added that an invitation to join the group had been circulated to municipalities and that a current list of members could be shared with the Board.

A member noted that the RVCA does not hold many Section 28 Hearings anymore and asked why. Mr. McDonald, Director of Planning and Regulations, responded that staff work hard to address issues and negotiate solutions with clients so that hearings are not required.

A member stated that he attends a number of lake association meetings each year and they always want to know how many septic re-inspections have been done. He commented that the numbers are encouraging.

Another member asked if consideration had been given to establishing a fund to help property owners who are required to undertake septic system upgrades following re-inspections. Ms. Casgrain-Robertson responded that RVCA's Rural Clean Water Program provides grants for septic system repairs or replacement. She added that it was her understanding that municipalities may have additional tools to provide assistance in hardship cases.

14.0 Meetings

- a) Grenville Federation of Agriculture AGM – February 27, 2026
 - Adrian Wynands reported that 185 people attended the dinner, including Ms. Casgrain-Robertson and Carl Bickerdike from South Nation Conservation. The silent auction raised \$5,000 to support 4H and he thanked both CAs for donating baskets.
 - b) Anniversary Event: Snowshoe Hike at Perth Wildlife – Feb 28, 2026
 - Chair Waterfield reported that the event was well attended and well organized. He noted that the event seemed to bring together new visitors and participants who lingered long after the event to socialize with staff and one another over the refreshments that were provided. The next anniversary event is scheduled for May 23, 2026 at Foley.
 - c) RVCF Board of Directors Meeting – March 11, 2026
 - d) South Nation Conservation AGM – March 12, 2026
 - Chair Waterfield reported that he attended the AGM which was a great experience and a good opportunity to get to know our neighbouring CA. Ms. Casgrain-Robertson congratulated Adrian Wynands on being elected Chair of South Nation Conservation for 2026.
 - e) Friends of the Tay Watershed AGM – March 25, 2026
 - Chair Waterfield reported that Ms. Casgrain-Robertson gave a great presentation at the Friend's AGM that was well received.
 - f) RVCA Board of Directors Meeting – March 26, 2026
 - Special Meeting (Anniversary Event & Information Session)
- Upcoming
- g) MRSPC Meeting – April 2, 2026
 - h) RVCA Audit Committee Meeting – April 9, 2026
 - i) Conservation Ontario AGM – rescheduled to April 27, 2026

15.0 Member Inquiries

None.

16.0 New Business

None.

17.0 Adjournment

Chair Waterfield thanked staff for all their hard work in organizing today's wonderful anniversary celebration. The Chair adjourned the meeting at 6:59 p.m. on a resolution by Adrian Wynands.

Gary Waterfield
Chair

Marissa Grondin
Recording Secretary

Sommer Casgrain-Robertson
General Manager/Secretary-Treasurer

DRAFT

**BY-LAW NO. 2026-44
ZBA-3-2026**

**THE CORPORATION OF
THE TOWNSHIP OF RIDEAU LAKES**

**LIDLAW GUY & LYNDHURST LAKE SHORES INC
BAST CON 10 PT LOT 15 PT LOT 16 & BAST CON 10 N PT LOT 15 N PT; LOT 16
(Civic Address: no civic addresses)
Ward of Bastard & South Burgess, Township of Rideau Lakes
Roll Numbers: 083183104614301 & 083183104614302**

**CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES
BY-LAW NO. 2026-44
BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED**

LIDLAW GUY & LYNTHURST LAKE SHORES INC
BAST CON 10 PT LOT 15 PT LOT 16 & BAST CON 10 N PT LOT 15 N PT; LOT 16
(Civic Address: no civic addresses)
Ward of Bastard & South Burgess, Township of Rideau Lakes
Roll Numbers: 083183104614301 & 083183104614302

WHEREAS Section 34(1) of the Planning Act, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Township of Rideau Lakes;

AND WHEREAS the Council of The Corporation of the Township of Rideau Lakes deems it advisable to amend Zoning By-law No. 2023-50, as amended, as hereinafter set forth;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. The lands affected by this By-law are highlighted on Schedule, "A" which is attached hereto and forms part of this By-law.
2. That By-Law 2023-50 is hereby amended by changing the zoning on a portion of the subject property from Rural (RU) to Waterfront Residential Special Exception (RW-31).
 - Notwithstanding section 3.30.2, for the lands zoned RW-31 the following provision applies:
 - Water Setback – 40m

Read a first and second time this _____ day of _____, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

Read a third time and finally passed this _____ day of _____, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES**EXPLANATORY NOTE****The Purpose and Effect of By-law No. 2026-44**

The request is to change the zoning classification on a portion of the subject properties from Rural (RU) to Waterfront Residential Special Exception (RW-X) to require a 40m water setback where a standard 30m water setback is called for in the Township's Zoning By-law. This application is required as a condition of consent approval for consent applications B-48-22 to B-50-22 and applies to the RU zoned area only. The Flood Plain (FP) and Environmental Protection B (EP-B) zones on the property will remain zoned FP and EP-B.

Key Map

For the purposes of this explanatory note, Schedule "A" to the by-law (attached) will serve as the Key Map which shows the general location of the subject lands in relation to the surrounding lands.

Tom Fehr

Manager of Development Services

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES
BY-LAW NO. 2026-44
BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

LIDLAW GUY & LYNDHURST LAKE SHORES INC
BAST CON 10 PT LOT 15 PT LOT 16 & BAST CON 10 N PT LOT 15 N PT; LOT 16
(Civic Address: no civic addresses)
Ward of Bastard & South Burgess, Township of Rideau Lakes
Roll Numbers: 083183104614301 & 083183104614302

I, Mary Ellen Truelove, Clerk, hereby certify that By-law No. **2026-44** has been passed in accordance with the requirements of the following:

1. Notice of the public meeting under Sections 34(12) and 34(13) of the *Planning Act*, R.S.O., 1990, Chapter P.13; and
2. Written notice of the passing of the By-law under Section 34(18) of the *Planning Act*, R.S.O., 1990, Chapter P.13.

I further certify that: (check one)

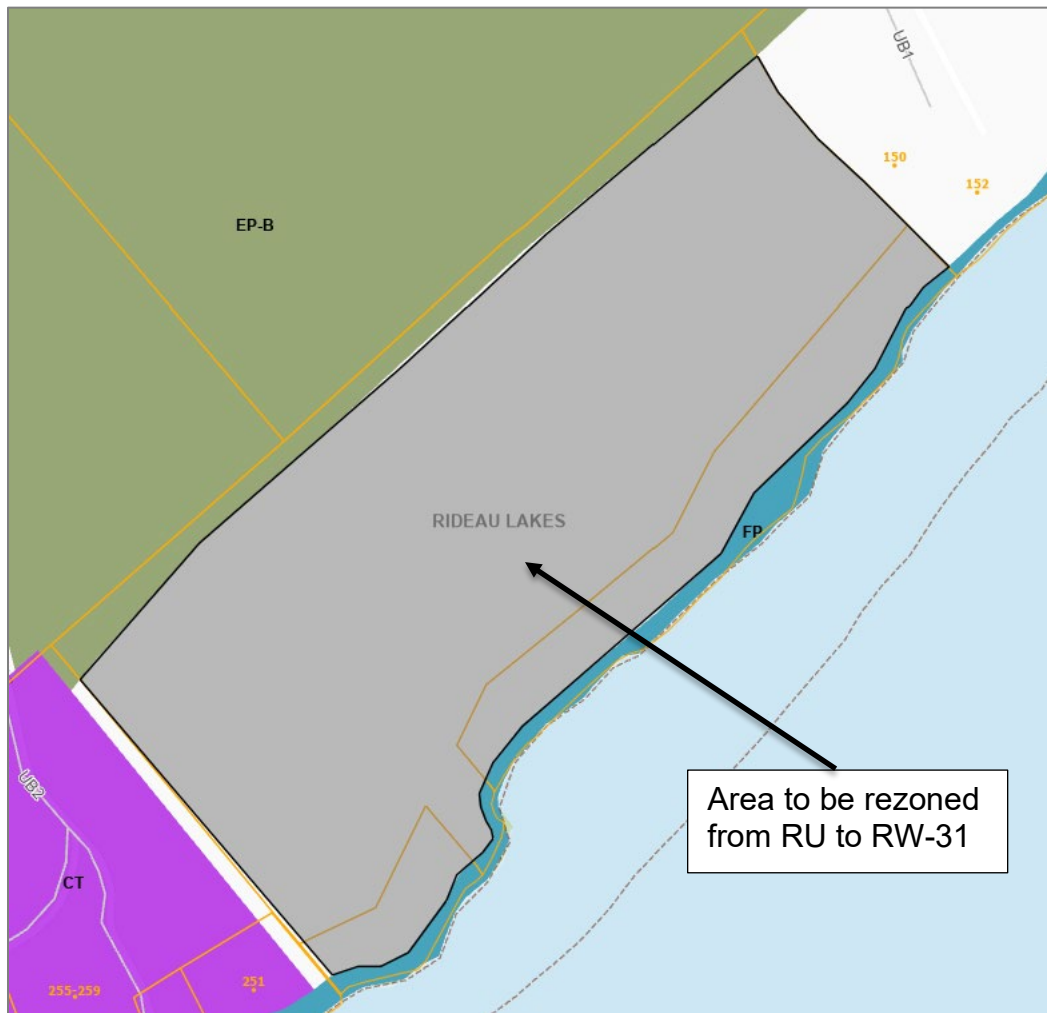
- No notice of appeal under Section 34(19) of the *Planning Act*, R.S.O., 1990, Chapter P.13, has been filed within twenty (20) days from the date of notice of the passing of the By-law; or
- Notice of appeal has been filed and the attached submissions are true copies of all written submissions and supporting material received in respect of the By-law prior to the passing thereof together with all notices of appeal.

Mary Ellen Truelove
Clerk

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

SCHEDULE "A" TO BY-LAW NUMBER 2026-44

This is Schedule "A" to By-law No. **2026-44** passed this ____ day of _____, 2026.



Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

BY-LAW NUMBER 2026-45

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to Amend By-Law 2022-53 to appoint Municipal By-Law Enforcement Officers.

WHEREAS section 9 of the *Municipal Act, 2001*, SO 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under that Act or any other Act;

AND WHEREAS the Council of The Corporation of the Township of Rideau Lakes deems it desirable to amend By-Law 2022-53 to provide for a change in the appointment of By-Law Enforcement Officers for the Township of Rideau Lakes;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

PART 1 – AMENDMENT

1) Schedule ‘A’ be amended as follows:

- Remove: Malcolm Norwood
- Remove: Brett Cavanagh
- Add: Tom Fehr (limited only to provide authority of enforcement of the zoning By-Law)

PART 2 – ADMINISTRATION

Validity

If any section, clause or provision of this By-Law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this By-Law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all the remaining sections, clauses or provisions of this By-Law shall remain in force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.

Force and Effect

This By-Law shall come into force and effect on the date of passing.

That this By-Law be read a first and second time this 4th day of May, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

Read a third time and finally passed this ____ day of _____, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

BY-LAW 2026-46

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to Authorize the Entering into a Memorandum of Understanding with the Westport Lions Club;

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Committee of the Whole reviewed Report CLS-2026-04 and concurs with the recommendation to enter into a Memorandum of Understanding with the Westport Lions Club for the use of their beach for Swim Lessons in 2026;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the attached Memorandum of Understanding, as outlined in Schedule 'A', with the Westport Lions Club.
2. All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

Read a first and second time this 4th day of May, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

Read a third time and finally passed this day of 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

MEMORANDUM OF UNDERSTANDING

Between

**TOWNSHIP OF RIDEAU LAKES (hereafter 'Township') and
WESTPORT LIONS CLUB (hereafter 'Lions')**

This Memorandum of Understanding ('MOU') acts as an agreement between the Township and the Lions and sets out terms for a partnership to host a Township Swimming Lessons Program ('Swim Program') for the summer of 2026 at the Westport Lions Club Beach ('Beach').

1. Background

The Lions own and operate a Beach in North Crosby. The Township will be offering a swimming program in the summer of 2026.

The Township and the Lions both wish to see the Beach and the extending property used by residents.

The parties agree to enter into a partnership to achieve their mutual goals related to programming at the Beach.

2. Terms

1. The Township acknowledges that the use of the property under this MOU is not exclusive, and other users may be using the facilities at the same time.
2. The Lions will provide access to the property from Monday to Friday (12:00 pm to 4:00 pm) July 6 to July 31, 2026, and at other reasonable times required to allow for the set-up and administration of the Swim Program.
3. The Township will pay the Lions \$65.00 per day of use for the Swim Program, to be invoiced monthly. Should the weekly beach testing result in closure, the fee will not be owed for those days.
4. The Township will be the administrator of the Swim Program at the Beach, the provision of which will be at the Township's sole discretion, including registration fees.
5. The Lions will allow Swim Program staff along with participants to use all public facilities on the property.

6. The Lions will provide the Township with a locked storage space which will be used to store swimming aids.
7. The Lions will provide keys for the locked storage, which will not be duplicated by the Township without express permission and will be returned by the Township at the end of the Swim Program in 2026.
8. The Lions will perform seasonal operations to open the beach, buildings and washroom facilities.
9. The Lions will perform regular maintenance of landscape – grass areas and beach and install and maintain buoys to mark the swimming area.
10. Both parties will carry liability insurance.
11. The partnership will end upon the completion of the Swim Program on July 31, 2026.

Township of Rideau Lakes

Mary Ellen Truelove, Clerk

Date:

Arie Hoogenboom, Mayor

Date:

We have the authority to bind the Township

Westport Lions Club

Dave Lowery, President

Date:

I have the authority to bind the Westport Lions Club

BY-LAW 2026-47

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to Authorize the Entering into a Memorandum of Understanding with the Lower Beverley Lake Park Board;

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Committee of the Whole reviewed Report CLS-2026-04 and concurs with the recommendation to enter into a Memorandum of Understanding with the Lower Beverley Lake Park Board for the use of their beach for Swim Lessons in 2026;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the attached Memorandum of Understanding, as outlined in Schedule 'A', with the Lower Beverley Lake Park Board.
2. All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

Read a first and second time this 4th day of May, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

Read a third time and finally passed this day of 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

MEMORANDUM OF UNDERSTANDING

Between

**TOWNSHIP OF RIDEAU LAKES (hereafter 'Township') and
LOWER BEVERLEY LAKE PARK BOARD (hereafter 'LBLPB')**

This Memorandum of Understanding ('MOU') acts as an agreement between the Township and the LBLPB and sets out terms for a partnership to host a Township Swimming Lessons Program ('Swim Program') for the summer of 2026 at the Lower Beverley Lake Park Beach ('Beach').

1. Background

The LBLPB owns and operates the Beach in Delta. The Township will be offering a swimming program in the summer of 2026.

The Township and the LBLPB both wish to see the Beach and the extending property used by residents.

The parties agree to enter into a partnership to achieve their mutual goals related to programming at the Beach.

2. Terms

1. The Township acknowledges that the use of the property under this MOU is not exclusive, and other users may be using the facilities at the same time.
2. The LBLPB will provide access to the property from Monday to Friday (12:00 pm to 4:00 pm) August 4 to August 28, 2026, and at other reasonable times required to allow for the set-up and administration of the Swim Program.
3. The Township will be the administrator of the Swim Program at the Beach, the provision of which will be at the Township's sole discretion, including registration fees.
4. The LBLPB will allow Swim Program staff along with participants to use all public facilities on the property.
5. The LBLPB will provide the Township with a locked storage space which will be used to store swimming aids.

6. The LBLPB will provide keys for the locked storage, which will not be duplicated by the Township without express permission and will be returned by the Township at the end of the Swim Program in 2026.
7. The LBLPB will perform seasonal operations to open the beach, buildings and washroom facilities.
8. The LBLPB will perform regular maintenance of landscape – grass areas and beach and install and maintain buoys to mark the swimming area.
9. Both parties will carry liability insurance.
10. The partnership will end upon the completion of the Swim Program on August 28, 2026.

Township of Rideau Lakes

Mary Ellen Truelove, Clerk

Date:

Arie Hoogenboom, Mayor

Date:

We have the authority to bind the Township

Lower Beverley Lake Park

William Morris

Date:

I have the authority to bind Lower Beverley Lake Park Board

BY-LAW NUMBER 2026-48

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to adopt a Public Notice Policy.

AND WHEREAS Section 5(3) of the *Municipal Act S.O. 2001*, as amended provides that a municipal power, including a municipality’s capacity rights, powers and privileges under section 9, shall be exercised by By-Law;

AND WHEREAS Section 270(1)(4) of the *Municipal Act* states that a municipality shall adopt and maintain policies with respect to the circumstances in which the municipality shall provide notice to the public and, if notice is to be provided, the form, manner and times notice shall be given;

AND WHEREAS the Committee of the Whole reviewed Report ADM-2026-08, and concurs with the recommendation to pass a By-Law to adopt a Public Notice Policy;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1) That the Policy as attached hereto as Schedule ‘A’ and entitled “Public Notice Policy” be approved and adopted.
- 2) That any other By-Laws, Resolutions, Motions or Actions of Council that are in contravention of this By-Law are hereby repealed – By-Law 2007-64.

AND FURTHER that this By-Law shall come into force and take effect on the date of passing.

Read a first and second time, the short way, this 4th day of May, 2026.


 Arie Hoogenboom
 Mayor

 Mary Ellen Truelove
 Clerk

Read a third time and finally passed this ___ day of _____, 2026.

 Arie Hoogenboom
 Mayor

 Mary Ellen Truelove
 Clerk

 <p data-bbox="224 310 639 380">Rideau Lakes</p>	<p data-bbox="902 212 1243 296">Corporate Services Department</p>
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Sub Department: Administration

Policy Name: Public Notice

Developed by: Mary Ellen Truelove, Clerk

Date: April 2, 2026

Reviewed by: Committee of the Whole

Date: April 13, 2026

Approved by: Council

Date: May 4, 2026

By-Law Number: 2026-48

Effective: May 4, 2026

1. PURPOSE

The purpose of this policy is to establish the form, manner, and times that public notice shall be given when the Municipality is required to give public notice in circumstances of its own initiative, or as prescribed by other levels of government.

2. POLICY STATEMENT

The Township of Rideau Lakes is committed to the principles of openness and accountability in municipal government and believes strongly that good governance arises from a well-informed population. This policy applies to the giving of public notice by the Corporation of the Township of Rideau Lakes and is prepared in accordance with Section 270(1)(4) of the Municipal Act, 2001.

3. SCOPE

This policy is applicable to all matters for which the Municipality has determined that the giving of public notice is warranted.

Where the requirements of this policy conflict with the notice requirements in any other Municipal policy, By-Law any other applicable legislation, the more expansive notice requirements shall apply.

4. PRINCIPLES

In accordance with the requirements of the *Municipal Act*, 2001, the Municipality is committed to ensuring that members of the public are provided with adequate, timely, and meaningful notice of meetings, decisions, and municipal matters. Notice shall be provided in a manner that is reasonable in the circumstances and designed to effectively inform the public, having regard to accessibility, transparency, and accountability.

The Municipality shall utilize a range of communication methods to maximize public awareness and participation, recognizing the diverse needs of the community. Notice practices shall, at a minimum, meet all statutory requirements and, where appropriate, exceed them to promote openness, support informed civic engagement, and maintain public confidence in municipal governance.

5. PROCEDURE

5.1. The Municipality shall give public notice under the following circumstances.

- Where the giving of public notice is required by a provincial or federal Statute, or Regulation, or Act;
- Where directed pursuant to a municipal Council Policy, By-Law, management directive, standard operating procedure or work instruction that requires the giving of public notice; or
- Where, in the opinion of Staff, the matter is of sufficient public interest to warrant the giving of public notice.

5.2. When determining whether a small matter is of sufficient public interest to warrant the giving of public notice, staff shall consider:

- The number of people affected by the matter;
- The financial implications of the matter for the municipality;
- The time-period, or duration, for which the matter is applicable; and
- The extent of any geographic area affected.

5.3. Where public notice is deemed to be required, the notice shall contain, at minimum, the following information:

- The authority and/or legislation under which the notice is being given, if applicable;
- A description of the matter, and any decision to be made in relation to it;
- A map, or description, of any lands affected by the matter, if pertinent;
- The date, time, and location of any meeting at which the matter may be considered;
- A description of how comments and/or questions regarding the matter may be submitted;
- Contact information of the employee, person, or organization responsible for the matter;
- How to exercise any applicable rights of appeal; and
- Any other information deemed necessary by Staff or as directed by Council.

- 5.4.** Wherever possible, notices shall be written in plain language and feature an accessible, and easily legible, design in accordance with the Branding Guidelines of the Township of Rideau Lakes.
- 5.5.** Notice shall be posted electronically on the Municipality's website on a webpage dedicated for the purpose of giving public notice. Notice shall also be provided by email, or if email is not applicable, by regular letter mail, to every party that has requested in writing to be updated with respect to the matter, and has provided contact information, or where otherwise deemed by Staff to be appropriate in the circumstances. Notice may also be published in additional print, or online media, at the discretion of Staff.
- 5.6.** Public notices shall be posted and/or distributed a minimum of ten (10) calendar days prior to the matter being considered, or prior to any referenced action coming into effect (whichever is applicable in the circumstances).
- 5.7.** In calculating the notice period, the day of giving notice is excluded, and the day on which the relevant action to be taken is included.
- 5.8.** Notwithstanding the above section regarding "time", if a matter specified in a public notice does not occur at the specified time and is rescheduled, additional notice shall be provided to the public to advise when the matter has been rescheduled to be considered. Where the time to give public notice is not legislated, any subsequent public notice shall not be required to adhere to the minimum time requirements above.
- 5.9.** Nothing shall prevent the Municipality, acting reasonably, from exceeding the minimum notice requirements established in this policy at its discretion.
- 5.10.** Where satisfying a statutory requirement is an impossibility (for example, where legislation requires notice in a 'newspaper having generation circulation in the municipality', where no such newspaper exists), the Municipality shall make reasonable efforts to satisfy the legislative intent through other means. Where the giving of notice is required by legislation but the form, manner and/or time of giving notice is not specified by the applicable legislation, the Municipality shall give notice to the public in accordance with above sections regarding form, manner, and time.
- 5.11.** Failure to conform to the standards of this policy shall not invalidate the matter, or any decision made regarding the matter, absent any strict legislative requirement to the contrary.
- 5.12.** Council is responsible for:
- Setting the policy on the form, manner, and time of notice.
 - Providing the financial and administrative resources to meet the requirements of the Public Notice Policy

5.13. The Chief Administrative Officer (CAO) is responsible for deciding on situations where:

- If a matter arises which, in the opinion of the CAO:
 - Is considered to be urgent or of a time sensitive nature;
 - Could affect the health or well-being of the residents of the Municipality; or
 - Is likely to results in a State of Emergency being declared by the Province of Ontario or the Municipality.

Any, or all, of the public notice provisions established in this policy may be waived, and the Municipality shall make its best effort to provide as much notice as is reasonable under the circumstances, provided that the waiving of giving of public notice does not contravene provincial or federal statutes or regulations.

5.14. Managers on the Senior Management Team are responsible for the following :

- Ensuring that Staff are aware of the Public Notice Policy;
- Ensuring that Staff comply with the Public Notice Policy;
- Obtaining approval from the CAO, for the waiving of any of the provisions of the Public Notice Policy, where necessary;
- Ensuring that appropriate notice is given

5.15. All Staff are responsible for:

- Ensuring that the public notices are created and distributed in accordance with the Public Notice Policy;
- Notifying the Department Manager of any problems with meeting the Public Notice Policy;
- Working with the Department Manager to ensure that appropriate notice is given.

BY-LAW NUMBER 2026-49

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to Authorize the Mayor and Clerk to sign a Contract with Petrie Ford Sales (Kingston) Ltd.

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Committee of the Whole reviewed Report RDS-2026-18 and concurs with the recommendation to pass a By-Law to authorize the Mayor and Clerk to sign a contract for the purchase of a Half Ton Truck from Petrie Ford Sales (Kingston) Ltd.;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the Contract, as outlined in Schedule 'A', with Petrie Ford Sales (Kingston) Ltd.
2. All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

Read a first and second time this 4th day of May, 2026.

 Arie Hoogenboom
 Mayor

 Mary Ellen Truelove
 Clerk

Read a third time and finally passed this

day of 2026.

 Arie Hoogenboom
 Mayor

 Mary Ellen Truelove
 Clerk

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES AGREEMENT

BETWEEN: The Corporation of the Township of Rideau Lakes
(Hereinafter referred to as "the Township")
OF THE FIRST PART

AND: Petrie Ford Sales (Kingston) Ltd.
(Hereinafter referred to as "the Proponent")
OF THE SECOND PART

WHEREAS authority is given under the *Municipal Act* for the Council of the Township of Rideau Lakes to engage in contracts for the purpose of providing services;

AND WHEREAS the Council of the Corporation of the Township of Rideau Lakes is desirous of engaging Petrie Ford Sales (Kingston) Ltd. to undertake the purchase of a 2026 Ford F-150 4x4 SuperCrew Cab.

NOW THEREFORE the Township and the Proponent hereby agree to the following terms and conditions:

1. The Proponent will provide the services/scope and undertake the work as set out in RFP PW2026-12, in the proposal submitted by the Proponent and dated April 8, 2026, (attached hereto as Schedule 'A'), all documents forming part of this Agreement.
2. The Proponent represents and warrants that the performance of this Agreement will not conflict with any other contract to which it is bound and, while performing this Agreement it will not engage in any services or employment or enter into any agreement in conflict with this Agreement. The Proponent agrees to disclose potential conflicts of interest that may arise during the term of this Agreement.
3. The Proponent shall not assign or sublet the whole or any part of this Agreement without the prior written consent of the Township, unless the use of subcontractors is expressly stated in the proposal submitted by the Proponent and accepted by the Township.
4. The Proponent acknowledges that while performing the services under this Agreement, that it is not an employee of the Township of Rideau Lakes, and as such shall be responsible for the payment of all expenses required by law, including, but not necessarily limited to, Employment Insurance premiums, Income Tax, Canada Pension Plan contributions, etc., failing which the Proponent shall reimburse the Township for any expenses it may have to pay as a result of the Proponent neglecting to do so.

5. The Township agrees to pay the Proponent the professional fees and associated disbursements for the purchase of a 2026 Ford F-150 4x4 SuperCrew Cab as per RFP PW2026-12 for the grand total of \$61,989.00 (excluding HST). Any additional expenditures or disbursements shall not be incurred without the prior expressed written approval of the Township. Disbursements will be charged as per the actual costs incurred.
6. The Proponent will invoice the Township for work that has been completed at key intervals as determined by the parties. Such invoices shall include a detailed description of the tasks included therein, in conformity with the approved work plan, and shall contain a list of the disbursements and applicable taxes. The Township hereby agrees to pay the invoices in a timely fashion.
7. In the event of any dispute with respect to the payment of the invoices which cannot otherwise be resolved between the Proponent and the Township, the Proponent and the Township hereby agree to submit the matter to an impartial arbitrator under the Arbitrations Act, whose decision shall be final and binding. In the event that a matter is referred to an arbiter under this Article, the parties agree to equally share the cost of the arbiter and any related expenses.
8. The Proponent will cooperate with the Township's auditor with respect to any financial matters involving business between the Proponent and the Township.
9. The proponent Petrie Ford Sales (Kingston) Ltd. shall indemnify and hold the Township of Rideau Lakes harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence acts or omissions whether willful or otherwise by Petrie Ford Sales (Kingston) Ltd., its officers, employees or other persons for whom Petrie Ford Sales (Kingston) Ltd. is legally responsible arising out of this agreement.
10. The *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*, *Accessibility Standard for Customer Service (ASCS)* and the *Integrated Accessibility Standards Regulation (IASR)* requires all contractors and their employees who provide goods, services or facilities on behalf of the Township of Rideau Lakes receive training on these standards and on the *Human Rights Code* as they pertain to persons with disabilities. Contractors must keep records of all training, including dates when training was provided, the number of employees who received training and individual training records for their business. Contractors are required to make this information available to the Township and/or the Province upon request.
11. All information collected by the Proponent in the performance of the services described herein shall be considered to be the property of the

Township and shall be surrendered to the Township immediately upon request for same. It is understood that in the collection of any information, that the Proponent will have proper regard for the *Municipal Freedom of Information and Protection of Privacy Act*, and that the disclosure of any information collected will be pursuant to the requirements of the legislation as embodied in the procedures set out by the Township.

12. This Agreement shall be effective from the date of its signing thereof and the terms of this Agreement shall remain in force and effect until December 31, 2026, unless otherwise amended in writing and agreed to by both the Township and the Proponent.
13. This Agreement shall be subject to the applicable laws of Canada and Ontario.

Dated this _____ day of _____, 2026.

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

Arie Hoogenboom, Mayor (SEAL)

Mary Ellen Truelove, Clerk

PETRIE FORD SALES (KINGSTON) LTD.

"I/We have the authority to bind the Corporation"

Schedule 'A' to Agreement

A copy of the RFP Proposal submitted can be obtained from the Clerk's Office and will form part of this agreement.

BY-LAW NUMBER 2026-50

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to Authorize the Mayor and Clerk to sign a Contract with Petrie Ford Sales (Kingston) Ltd.

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Committee of the Whole reviewed Report FAC-2026-11 and concurs with the recommendation to pass a By-Law to authorize the Mayor and Clerk to sign a contract for the purchase of a 2026 Ford, Diesel, Regular cab, 4x4 truck with landscape dump box, sand spreader and plow from Petrie Ford Sales (Kingston) Ltd.;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute the Contract, as outlined in Schedule 'A', with Petrie Ford Sales (Kingston) Ltd.
2. All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

Read a first and second time this 4th day of May, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

Read a third time and finally passed this

day of 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES AGREEMENT

BETWEEN: The Corporation of the Township of Rideau Lakes
(Hereinafter referred to as "the Township")
OF THE FIRST PART

AND: Petrie Ford Sales (Kingston) Ltd.
(Hereinafter referred to as "the Proponent")
OF THE SECOND PART

WHEREAS authority is given under the *Municipal Act* for the Council of the Township of Rideau Lakes to engage in contracts for the purpose of providing services;

AND WHEREAS the Council of the Corporation of the Township of Rideau Lakes is desirous of engaging Petrie Ford Sales (Kingston) Ltd. to undertake the purchase of a 2026 Ford F-550 with a landscaping dump box, plow, and spreader.

NOW THEREFORE the Township and the Proponent hereby agree to the following terms and conditions:

1. The Proponent will provide the services/scope and undertake the work as set out in RFP PW2026-10, in the proposal submitted by the Proponent and dated April 8, 2026, (attached hereto as Schedule 'A'), all documents forming part of this Agreement.
2. The Proponent represents and warrants that the performance of this Agreement will not conflict with any other contract to which it is bound and, while performing this Agreement it will not engage in any services or employment or enter into any agreement in conflict with this Agreement. The Proponent agrees to disclose potential conflicts of interest that may arise during the term of this Agreement.
3. The Proponent shall not assign or sublet the whole or any part of this Agreement without the prior written consent of the Township, unless the use of subcontractors is expressly stated in the proposal submitted by the Proponent and accepted by the Township.
4. The Proponent acknowledges that while performing the services under this Agreement, that it is not an employee of the Township of Rideau Lakes, and as such shall be responsible for the payment of all expenses required by law, including, but not necessarily limited to, Employment Insurance premiums, Income Tax, Canada Pension Plan contributions, etc., failing which the Proponent shall reimburse the Township for any expenses it may have to pay as a result of the Proponent neglecting to do so.

5. The Township agrees to pay the Proponent the professional fees and associated disbursements for the purchase of a 2026 Ford F-550 with a landscaping dump box, plow, and spreader as per RFP PW2026-10 for the grand total of \$138,524.25 (excluding HST). Any additional expenditures or disbursements shall not be incurred without the prior expressed written approval of the Township. Disbursements will be charged as per the actual costs incurred.
6. The Proponent will invoice the Township for work that has been completed at key intervals as determined by the parties. Such invoices shall include a detailed description of the tasks included therein, in conformity with the approved work plan, and shall contain a list of the disbursements and applicable taxes. The Township hereby agrees to pay the invoices in a timely fashion.
7. In the event of any dispute with respect to the payment of the invoices which cannot otherwise be resolved between the Proponent and the Township, the Proponent and the Township hereby agree to submit the matter to an impartial arbitrator under the Arbitrations Act, whose decision shall be final and binding. In the event that a matter is referred to an arbiter under this Article, the parties agree to equally share the cost of the arbiter and any related expenses.
8. The Proponent will cooperate with the Township's auditor with respect to any financial matters involving business between the Proponent and the Township.
9. The proponent Petrie Ford Sales (Kingston) Ltd. shall indemnify and hold the Township of Rideau Lakes harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence acts or omissions whether willful or otherwise by Petrie Ford Sales (Kingston) Ltd., its officers, employees or other persons for whom Petrie Ford Sales (Kingston) Ltd. is legally responsible arising out of this agreement.
10. The *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*, *Accessibility Standard for Customer Service (ASCS)* and the *Integrated Accessibility Standards Regulation (IASR)* requires all contractors and their employees who provide goods, services or facilities on behalf of the Township of Rideau Lakes receive training on these standards and on the *Human Rights Code* as they pertain to persons with disabilities. Contractors must keep records of all training, including dates when training was provided, the number of employees who received training and individual training records for their business. Contractors are required to make this information available to the Township and/or the Province upon request.

11. All information collected by the Proponent in the performance of the services described herein shall be considered to be the property of the Township and shall be surrendered to the Township immediately upon request for same. It is understood that in the collection of any information, that the Proponent will have proper regard for the *Municipal Freedom of Information and Protection of Privacy Act*, and that the disclosure of any information collected will be pursuant to the requirements of the legislation as embodied in the procedures set out by the Township.
12. This Agreement shall be effective from the date of its signing thereof and the terms of this Agreement shall remain in force and effect until December 31, 2026, unless otherwise amended in writing and agreed to by both the Township and the Proponent.
13. This Agreement shall be subject to the applicable laws of Canada and Ontario.

Dated this _____ day of _____, 2026.

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

Arie Hoogenboom, Mayor

(SEAL)

Mary Ellen Truelove, Clerk

PETRIE FORD SALES (KINGSTON) LTD.

"I/We have the authority to bind the Corporation"

Schedule 'A' to Agreement

A copy of the RFP Proposal submitted can be obtained from the Clerk's Office and will form part of this agreement.

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BY-LAW NO. 2026-51

BEING a by-law to establish and regulate the Corporation of the Township of the Rideau Lakes Fire and Rescue.

WHEREAS Section 2 of the *Fire Protection and Prevention Act* requires every municipality to establish a program which must include public education with respect to fire safety and certain components of fire prevention, and to provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances;

AND WHEREAS Section 5 of the *Fire Protection and Prevention Act* authorizes the Council of a municipality to establish, maintain and operate a fire department to provide fire suppression services and other fire protection services in the municipality;

AND WHEREAS Sections 8 and 11 of the *Municipal Act* authorize a municipality to provide any service that the municipality considers necessary or desirable for the public, and to pass by-laws respecting the health, safety and well-being of persons, protection of persons and property, and services that the municipality is authorized to provide;

AND WHEREAS Section 391 of the *Municipal Act* authorizes a municipality to impose fees or charges on persons for services or activities provided by the municipality, and for costs payable by the municipality for services or activities provided or done by or on behalf of any other municipality;

AND WHEREAS Section 425 of the *Municipal Act* provides that the Council of a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality is guilty of an offence;

AND WHEREAS Section 446 of the *Municipal Act* provides that if a municipality has the authority under the *Municipal Act* or any other act, or under a by-law under the *Municipal Act* or any other Act, to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense, and the municipality may recover the costs of doing a matter or thing from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS the Council of the Township of Rideau Lakes deems it desirable, necessary and expedient, to amend, consolidate, revise and update its by-law to establish and regulate a fire department for the Township of Rideau Lakes;

NOW THEREFORE the Council of the Corporation of the Township of Rideau Lakes hereby enacts as follows:

Definitions

1. In this by-law, unless the context requires:
 - (a) **Approved** means approved by Council.
 - (b) **Automatic Aid** means an Approved agreement under which a municipality that is capable of responding more quickly to an area agrees to provide an initial response to fires, rescues, and emergencies in another municipality or where a municipality agrees to provide a supplemental response to fires, rescues, or emergencies that may occur in another municipality.

- (c) **Corporation** means The Corporation of the Township of Rideau Lakes.
- (d) **Council** means the Council of the Township of Rideau Lakes.
- (e) **Deputy Fire Chief** means a person appointed by Council to act on behalf of the Fire Chief of the Fire Department in the case of an absence or vacancy in the office of the Fire Chief and who is responsible for such other duties as the Fire Chief may assign.
- (f) **Emergency Management and Civil Protection Act** means *Emergency Management and Civil Protection Act*, 1990, S. O. 1990, c. E.9, as amended, and any successor legislation.
- (g) **Fire Chief** means the person appointed by Council to act as fire chief for the Corporation and who is ultimately responsible to Council as set out in the Fire Protection and Prevention Act.
- (h) **Fire Code** means Ontario Regulation 213/07, as amended, and any successor regulation.
- (i) **Fire Department** means the fire department for the Township of Rideau Lakes.
- (j) **Fire Protection and Prevention Act** means the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c.4, as amended, and any successor legislation.
- (k) **Fire Protection Services** include fire suppression, rescue and emergency services, fire prevention, public fire safety education, mitigation, prevention and safety education of the risk created by unsafe levels of carbon monoxide, communications, training of personnel involved in the provision of Fire Protection Services, and the delivery of all those services.
- (l) **Limited Service** means a variation of service significantly differentiating from the norm as a result of extenuating circumstances, such as deployment of Volunteer (Paid on Call) Firefighters in insufficient numbers to safely carry out the delivery of Fire Protection Services, environmental factors, remote properties, impeded access, private roadways, lanes and drives, obstructions, water access only, limitations by service providers through automatic aid agreements or extraordinary hazards or unsafe conditions.
- (m) **Member** means any person employed by, appointed to, the Fire Department and assigned to undertake Fire Protection Services, and includes Officers, Volunteer (Paid on Call) Firefighters, Support Members, Chaplains, and administrative staff.
- (n) **Municipal Act** means the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, and any successor legislation.
- (o) **Mutual Aid** means a plan established pursuant to section 7 of the Fire Protection and Prevention Act under which fire departments that serve a designated area agree to assist each other on a reciprocal basis in the event of a major fire or emergency.
- (p) **NFPA stands for National Fire Protection Association**
- (q) **Officer** means Fire Chief, Deputy Fire Chief, District Chief, station Captain, Lieutenant, or any person designated by the Fire Chief to act as an Officer of the RLFR.
- (r) **RLFR means Rideau Lakes Fire and Rescue**
- (s) **Township** means The Corporation of the Township of Rideau Lakes.
- (t) **Support Firefighter** means a person who is appointed to provide certain limited functions in support of the delivery of Fire Protection Services approved by the Fire Chief.

- (u) **Volunteer (Paid on Call) Firefighters means** a person who provides Fire Protection Services voluntarily or for nominal consideration, honorarium, or training or activity allowance, Includes Support Members.

Fire Department Establishment

2. The Fire Department for the Township of Rideau Lakes is to be known as the Rideau Lakes Fire and Rescue is hereby established, and the head of the Fire Department shall be known as the Fire Chief.

Structure

3. Council shall appoint a Fire Chief who shall be the highest-ranking Officer of the Fire Department.
4. In addition to the Fire Chief, the Fire Department may consist of a Deputy Chief, Training Officer, a Fire Prevention Officer, Public Education Officer/Instructor, District Chiefs, Station Captains, Captains, Lieutenant Volunteer (Paid on Call) Firefighters, Support Members and or other Members as deemed necessary and appointed by the Fire Chief to provide Fire Protection Services.
5. The Fire Department shall be structured in conformance with the Approved Fire Department Organizational Chart as set out in Schedule "A" attached hereto and forming part of this by-law.

Approved Services and Programs

6. The Fire Department shall provide such Fire Protection Services and programs as approved by Council in accordance with Part II of the Fire Protection and Prevention Act and set out in Schedule "B" attached hereto and form part of this by-law.

Limited Service

7. In consideration of the reliance by the Fire Department on the response of Volunteer (Paid on Call) Firefighters, whose deployment to emergencies in sufficient numbers cannot in all instances be guaranteed, adverse climate conditions, delays or unavailability of specialized equipment required by the Fire Department, or other extraordinary circumstances which may impede the delivery of Fire Protection Services, any Approved service set out in Schedule "B" may from time to time be provided as a Limited Service as defined in this by-law, as determined by the Fire Chief, his or her designate, or the highest-ranking Officer in charge of a response.
8. Remote areas such as islands will not receive the approved services as specified and listed in Schedule B year-round from RLFR. Upon request, the Fire Department will provide public education on possible fire suppression options for remote property owners to consider increasing their fire safety. The Fire Department will respond to the nearest public access point near the remote property upon an emergency, and stage there to prevent extension and/or until the incident is stabilized. This is subject to any Fire Protection agreements approved by Council.
9. The Corporation shall accept no liability for the provision of a Limited Service by the Fire Department as reasonably necessary.

Responses Outside the Limits of the Municipality

10. The Fire Department shall not respond outside the limits of the municipality except with respect to a fire, rescue or emergency:
- (a) That, in the opinion of the Fire Chief or designate, threatens property in the municipality, or property situated outside the municipality that is owned or occupied by the municipality;
- (b) In a municipality with which an Approved agreement has been entered into to provide fire protection services which may include automatic aid;

- (c) On property with which an Approved agreement has been entered into with any person or corporation to provide fire protection services;
- (d) At the discretion of the Fire Chief or designate, to a municipality authorized to participate in any county, district or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshall or any other similar reciprocal plan or program; or
- (e) On property beyond the municipal boundary where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures acceptable to the Fire Chief or designate.

Fire Chief Responsibilities and Authority

11. The Fire Chief shall be ultimately responsible to Council as set out in subsection 6(3) of the Fire Protection and Prevention Act 1997 for the proper administration and operation of the Fire Department, including delivery of Approved services and programs.
12. The Fire Chief shall be deemed to be the Chief Fire Official of the municipality for the purposes of the Fire Protection and Prevention Act and regulations enacted thereunder and shall have all statutory authority and shall carry out all prescribed duties and responsibilities in respect thereof. Further, the Fire Chief shall have the authority to delegate duties relating to operational activities.
13. Without limiting the generality of the foregoing, the Fire Chief shall be authorized and responsible for:
 - (a) Performing all statutory duties of the Fire Protection and Prevention Act 1997, the Emergency Management and Civil Protection Act and any other legislation applicable to the administration or operation of the Fire Department.
 - (b) Reporting to Council as required by the Fire Protection and Prevention Act 1997 and in accordance with the provisions established by the Emergency Management and Civil Protection Act.
 - (c) Enforcement of this by-law and any regulations established under this by-law, and the enforcement of any other by-laws of the Corporation respecting the administration and operation of the Fire Department.
 - (d) Periodically reviewing this by-law and any other by-laws of the Corporation respecting the administration and operation of the Fire Department, and the Fire Chief may establish an advisory committee consisting of such Members of the Fire Department and other persons, possibly including members of the general public, as may be necessary from time to time to assist in discharging this duty.
 - (e) Recommending Council amendments to this by-law, or any other by-law of the Corporation, that the Fire Chief considers relevant and appropriate.
 - (f) Developing, establishing, and implementing policies, operating procedures and guidelines, general orders and department rules, and other measures as the Fire Chief may consider necessary for the proper administration and efficient operation of the Fire Department.
 - (g) Periodically reviewing, revising, or revoking as required, all policies, operating procedures and guidelines, general orders, and rules of the Fire Department, and the Fire Chief may establish an advisory committee from time to time to assist in discharging these duties.
 - (h) Arranging for the provision and allotment of strategic staffing and proper facilities, apparatus, equipment, materials, services and supplies for the Fire Department in accordance with the annual approved budget
 - (i) The proper care and protection of all Fire Department property.
 - (j) Arranging and implementation of automatic aid, mutual aid and other negotiated and/or Approved fire protection and emergency service agreements between the Township and other municipalities.

- (k) In Consultation with the CAO, determine and establish the qualifications and criteria for employment or appointment, promotions and the duties and responsibilities of all Members of the Fire Department.
 - (l) In Consultation with the CAO Appoint, subject to Approved hiring practices as laid out by the Fire Chief, of any qualified person as a Member of the Fire Department.
 - (m) In Consultation with the CAO conduct and discipline of all Members of the Fire Department, including disciplinary actions as required which may range from reprimand to dismissal.
 - (n) Keeping an accurate record of all fires, rescues and emergencies responded to by the Fire Department, all fire safety inspections and fire investigations, and other such records as may be required by Council in a manner consistent with applicable records management policies of the Corporation, and for retaining such records for a period prescribed by Approved records retention policies and statutory requirements.
 - (o) Enforcement of the Ontario Fire Code O.Reg 213/07, reporting all fires to the Fire Marshal, and complying with all Fire Marshal's directives as mandated by the Fire Protection and Prevention Act 1997.
 - (p) Reporting to the appropriate Crown Attorney or other prosecutor, or law enforcement or other officer, the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence, or in which there is reason to believe that an offence has been committed under the Fire Protection and Prevention Act 1997, or other applicable regulation or statute.
 - (q) Preparing and presenting annual and periodic reports to Council as deemed necessary by the Fire Chief and any other specific reports as directed by Council.
 - (r) Preparing and submitting annual budget estimates for approval by Council, or the Mayor via Strong Mayor Power legislation and effectively administering, monitoring, and controlling the Fire Department operating and capital budgets.
14. The Fire Chief shall be responsible for and act as a resource for the Township of Rideau Lakes Emergency Management Program, and assist with the preparation, implementation, and maintenance of the municipal Emergency Plan pursuant to the *Emergency Management and Civil Protection Act* as required.
15. The Fire Chief shall be responsible for assisting other public officials in an emergency declared by the Head of Council, the Premier of Ontario, or the Prime Minister of Canada.

Powers

16. The Fire Chief shall exercise all powers and duties prescribed by the *Fire Protection and Prevention Act 1997* and shall be empowered to take all reasonable and proper measures for the prevention, control, and extinguishment of fires, and for the protection of life, property and the environment, and for the management of emergencies within the jurisdiction of the municipality.
17. Without limiting the generality of the foregoing, the Fire Chief and his/her designates shall be empowered and authorized to carry out the following:
- (a) Enforcement of all municipal by-laws in respect of fire safety and fire prevention and any other by-law designated to him/her.
 - (b) Pulling down or demolishing any building or structure when necessary to prevent the spread of fire.
 - (c) Any necessary action to guard against fire or other danger, risk, or accident, which may include boarding up or barricading of buildings or property, when unable to contact the owner of the property.

- (d) Recovery of costs incurred by such necessary actions for the Corporation in a manner provided by the *Municipal Act* and the *Fire Protection and Prevention Act 1997*.
- (e) Taking any and all steps as set out in Parts V, VI and VII of the *Fire Protection and Prevention Act 1997*.

18. As set out in the Fire Protection and Prevention Act 1997, the Fire Chief may delegate any of his/her powers or duties to the Chief Designate or any Officer or Member that the Fire Chief deems appropriate, subject to such limitations, restrictions or conditions as may be set out in the delegation, and such Officer or Member so delegated shall have all the powers and shall perform all duties as delegated.

Recovery of Costs

19. If as the result of a Fire Department response to a fire, rescue, or other emergency, the Fire Chief, his or her designate, or the highest ranking Officer in charge determines that it is necessary to retain a private contractor, rent special equipment, or use consumable materials other than water in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, remove hazardous materials, assist in or otherwise conduct an investigation to determine the cause of a fire, or otherwise control or eliminate an emergency situation, the Corporation shall recover the costs incurred by the municipality for taking such actions from the owner of the property on which the fire or other emergency occurred.
20. The Corporation may recover costs incurred by such necessary actions in a manner provided by the *Municipal Act* and the *Fire Protection and Prevention Act 1997* in accordance with the fees prescribed by the applicable Fees and Charges By-law of the Corporation from time to time.
21. A fee imposed upon a person under this by-law, including any interest, penalty charges and costs of collection, constitutes a debt of the person to the Corporation, and a person who is charged a fee under this by-law and fails to pay the fee within thirty days of receipt of an invoice shall be charged interest in accordance with the applicable Fees and Charges By-law of the Corporation.
22. If a property owner who is charged a fee under this by-law fails to pay the fee within ninety days of receipt of an invoice, the Corporation may add the fee, including penalty and interest, to the tax roll for any real property in the registered name of the owner and collect the fee, including penalty and interest, in like manner as municipal taxes.

Volunteer (Paid on Call) Firefighters Employment

23. The Fire Chief may appoint, from time to time, any eligible person as a Volunteer (Paid on Call) Firefighters in order to maintain a sufficient complement of Firefighters in accordance with the Approved Fire Department Organizational Chart as set out in Schedule "A" attached hereto and forming part of this By-law, and subject to approved hiring policies.
24. The employment of Volunteer (Paid on Call) Firefighter shall be governed by the Volunteer (Paid on Call) Firefighters Terms and Conditions of Employment as set out in Schedule "C" attached hereto and forming part of this by-law.

Obstruction

25. No person shall obstruct, hinder, or interfere with the Fire Chief or any Member of the Fire Department in the performance of his or her duties in accordance with this by-law and the *Fire Protection and Prevention Act 1997*.

Offences

- 26. Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to a penalty established by the Provincial Offences Act, R.S.O. 1990, c. P.33, as may be amended from time to time, and any successor legislation.

Severability

- 27. Should a court of competent jurisdiction find any section or provision, or part thereof, of this by-law to be invalid or to be of no force and effect, such section or provision or part thereof shall be deemed to be severable, and all other sections or provisions or parts of this by-law shall be deemed to be separate and independent there from and to be enacted as such.

Legal

- 28. That Schedules “A”, “B” and “shall form part of this by-law.
- 29. That any other By-Laws, Resolutions, Motions or actions of Council that are in contravention of this By-Law are hereby repealed,
- 30. Notwithstanding Section 29, the appointments of the Fire Chief and any or all other Members of the Fire Department under the provisions of by-laws that existed and were in effect on the day on which the by-law was repealed shall survive and remain in force and effect after the by-law is repealed.
- 31. This By-Law shall come into force and effect on the day it is passed.

Read a first and second time, the short way, this 4th day of May, 2026.

Arie Hoogenboom, Mayor

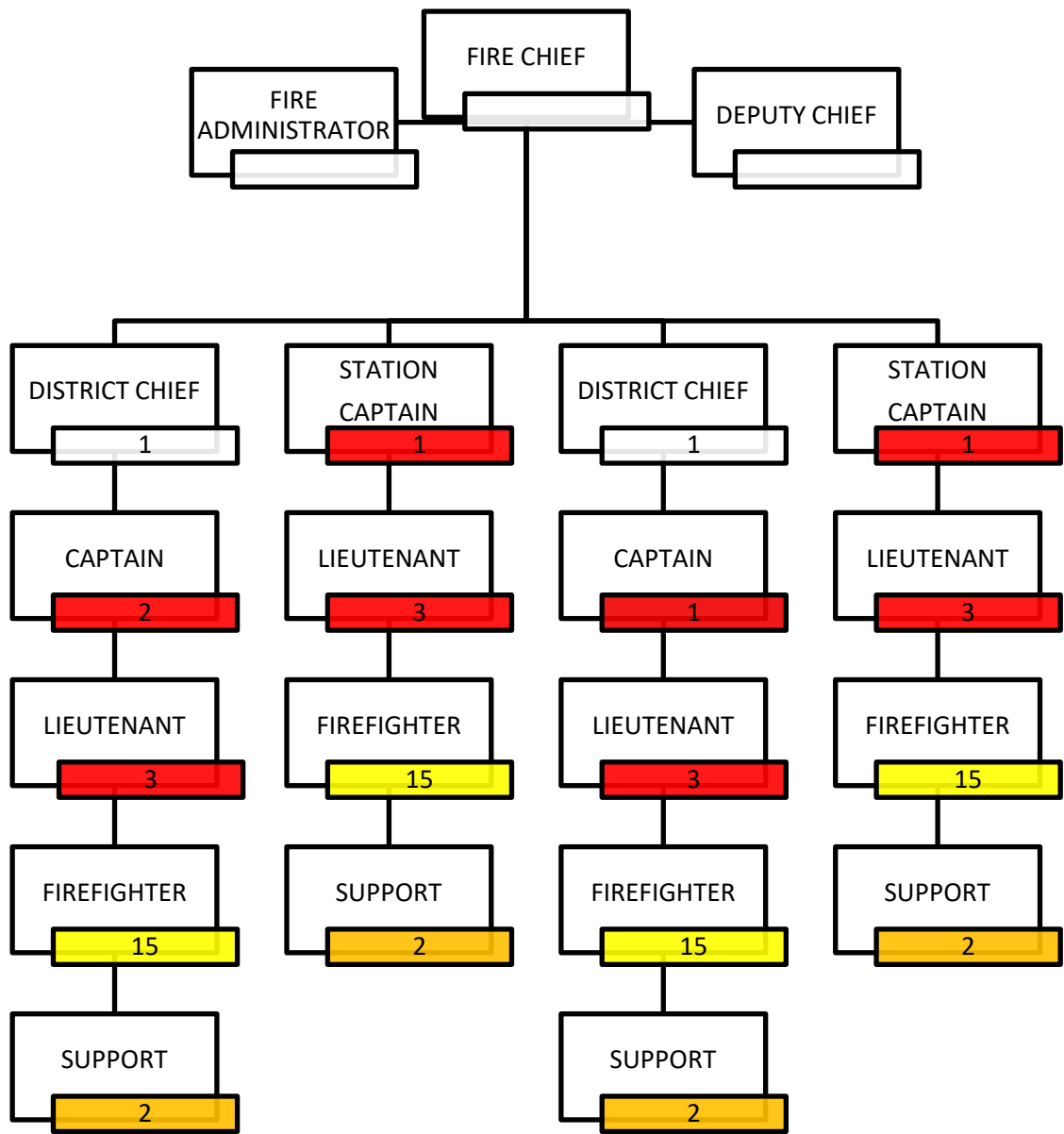
Mary Ellen Truelove, Clerk

Read a third time and finally passed this ____ day of _____, 2026.

Arie Hoogenboom, Mayor

Mary Ellen Truelove, Clerk

Schedule "A"
RIDEAU LAKES FIRE & RESCUE ORGANIZATIONAL FLOW CHART



Numbers are for representation only and can change based on departmental needs.

Schedule "B"

FIRE RESCUE & EMERGENCY SERVICES APPROVED SERVICES AND PROGRAMS

The Fire Department shall provide the following services approved by the Fire Chief and/or delegated in total or in part programs through the Administration, Prevention and Training.

B.1 EMERGENCY RESPONSE

B.1.1 Basic Firefighting Services:

The Fire Department shall respond to fires, alarms of fire, and pre-fire conditions to provide fire suppression services, and shall exercise best efforts to conform to the most recent edition of NFPA 1720, to time.

B.1.2 Structural Firefighting Services:

- (a) For the purpose of this Schedule, "Structural Firefighting" shall have the same meaning as Structural Firefighting as defined by NFPA 1720.
- (b) *Interior Search and Rescue* – Shall be provided when possible and as appropriate in accordance with the following:
 - (i) Service shall be provided to search for and rescue endangered, trapped or potentially trapped persons within the structure.
 - (ii) Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all the following are true:
 - (1) A scene risk assessment has been completed, and the level of risk reasonably justifies entry into the structure;
 - (2) Building integrity permits entry into the structure;
 - (3) Sufficient Trained Firefighter staffing is deployed at the fireground;
 - (4) Reliable water supply with adequate flow can be sustained;
 - (5) Adequate fireground supervision and support are provided.
- (c) *Interior Fire Suppression (Offensive Operations)* – Shall be provided when possible and as appropriate in accordance with the following:
 - (i) Service shall be provided to contain the fire and prevent further loss of property.
 - (ii) Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - (1) A scene risk assessment has been completed, and level of risk reasonably justifies Firefighter entry into the structure;
 - (2) Building integrity permits entry into the structure;
 - (3) Sufficiently Trained Firefighting staffing are deployed at the fireground;
 - (4) Reliable water supply with adequate flow can be sustained;
 - (5) Adequate fireground supervision and support is provided.
- (d) *Exterior Fire Suppression (Defensive Operations)* – Shall be provided when possible and as appropriate, in the opinion of the Fire Chief or most senior Officer in charge, in accordance with the following:
 - (i) There shall be no expected rescue component with this service.
 - (ii) Service shall be provided to prevent fire spread to adjacent areas.
 - (iii) Service shall be provided when Interior Fire Suppression is not possible or appropriate.
 - (iv) Service shall be provided as water supply permits.

B.1.3 Rural Firefighting Operations:

Rural firefighting operations using tanker shuttle service shall be provided in areas without municipal water supply and best efforts shall be exercised to conform to NFPA 1142, *Standard on Water Supplies for Suburban and Rural Fire Fighting*.

B.1.4 Vehicle Firefighting Services:

Service shall be provided to control and extinguish vehicle fires.

- B.1.5 Grass, Brush, and Forestry Firefighting Services:**
Service shall be provided and best efforts shall be exercised to conform to NFPA 1143, *Standard for Wildland Fire Management*.
- B.1.6 Marine Firefighting Services:**
Marine firefighting services shall be limited to shore-based, defensive firefighting operations only.
- B.1.7 Automatic Aid Response Services:**
Service shall be provided in accordance with any Automatic Aid agreements approved by Council.
- B.1.8 Mutual Aid Response Services:**
Service shall be provided in accordance with the Mutual Aid Plan established in respect to the municipalities within the United Counties of Leeds & Grenville and the Ontario Mutual Aid Plan (MAP) pursuant to clause 7(2)(a) of the *Fire Protection and Prevention Act*.
- B.1.9 Tiered Medical Assistance Services:**
Service shall be provided in accordance with the Emergency Medical Tiered Response Agreement between the County Emergency Medical Services and the Township of Rideau Lakes.
- B.1.10 Police Assistance Services:**
Service shall be provided to assist Police with emergency and non-emergency situations for which the Fire Department has equipment and/or specialized skills to assist in the mitigation.
- B.1.11 Vehicle Accident Services:**
The RLFR shall respond to vehicle accidents by providing the following services:
- (a) Stabilizing the scene of the accident;
 - (b) Stabilizing the vehicles involved in the accident;
 - (c) Providing aid to injured or trapped persons;
 - (d) Mitigating adverse effects on the natural environment.
- B.1.12 Vehicle Extrication Services:**
Vehicle search and rescue services, including extrication, shall be provided when possible at the Technician Level in accordance with NFPA 1006.
- B.1.13 Transportation Incidents Involving Vehicles, Trains, Aircraft, Watercraft:**
Response shall be provided to large-scale transportation incidents that may involve large numbers of casualties, widespread damage to property, and/or significant environmental impact.
- B.1.14 Highway Incident Services:**
- (a) Fire Protection Services shall be provided to the Kings Highway and other provincial highways.
 - (b) Costs associated with Fire Department response to provincial highways shall be recovered in accordance with applicable provincial fire service agreements.
- B.1.15 Hazardous Materials Response Services:**
- (a) Service shall be provided at the Operations Level in accordance with NFPA 472/1072, *Standard for Competence of Responders to Hazardous Materials Incidents*.
 - (b) Hazardous materials response services at the NFPA 472/1072 Technician Level shall not be provided by the Fire Department.
 - (c) Notwithstanding the foregoing, the Fire Chief shall be authorized to designate one or more Firefighters to participate in a County and or Provincial Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Team, and to train to and to operate at the NFPA 472/1072 Technician Level while deployed to CBRNE incidents in conjunction with the regional response team under the

provisions of an Approved mutual aid or fire services agreement.

B.1.16 Water and Ice Rescue Services:

- (a) *Surface Water Rescue* – Service shall be provided at the Technician Level in accordance with NFPA 1006, *Standard for Operations and Training for Technical Search and Rescue Incidents*, and may include shore based, water entry, and boat rescue operations.
- (b) *Swift Water Rescue*- *Shall not be provided by RLFR*
- (c) *Ice Rescue* – Service shall be provided at the Technician Level in accordance with the NFPA 1006 standard.
- (d) *Dive Rescue*- *Shall not be provided by RLFR*
- (e) *Recovery Services to retrieve animals (dead or alive) property, or human remains by entering into or onto a body of water or onto ice over a body of water, shall not be provided.*

B.1.17 Assistant to the Fire Marshal:

Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.2 DIVISION of FIRE PREVENTION and PUBLIC EDUCATION

B.2.1 Fire Inspection Services:

- a) Conducting request and complaint inspections.
- b) Conducting vulnerable occupancy inspections.
- c) Conducting routine inspections, utilizing community risk assessment data, and as directed by the fire chief.
- d) Conducting licensing inspections.
- e) Enforcing fire code compliance.
- f) Enforcing municipal by-laws.
- g) Preparing reports and issuing written responses to requests.

B.2.2 Public Education Services:

- a) Providing fire and life safety public education programs.
- b) Facilitating smoke alarm and carbon monoxide alarm initiatives.
- c) Distributing public safety messaging to the media.
- d) Delivery of specialized programs.

B.2.3 Fire Investigation Services:

- a) Determining cause and origin of fires and explosions as required.
- b) Assessing code compliance.
- c) Determining effectiveness of built-in suppression features.
- d) Determining compliance with building standards.
- e) Interacting with police, fire investigators, and other agencies.
- f) Supporting criminal prosecutions, including appearances in court.

B.2.4 Plans Examination Services:

- a) Reviewing and approving fire safety plans as requested.
- b) Examining and providing comments on new construction and renovation plans as requested.
- c) Reviewing and providing comments on subdivision and development agreements as requested.
- d) Reviewing and providing comments on site plans as requested.
- e) Inspecting sites of approved plans to determine compliance as requested.

B.2.5 Risk Assessment Services:

- a) Conducting C.R.A. (community risk assessments).
- b) Compiling, analyzing, and disseminating functional statistics.
- c) Selecting appropriate fire service programs.

B.2.6 Consultation Services:

- a) Consulting with families, schools, health professionals, and police

with respect to The Arson Prevention Program for Children TAPP-C and other juvenile fire-starting programs.

- b) Consulting with architects, engineers, planners, and builders.
- c) Interacting with building departments.
- d) Interacting with other government agencies (Municipal, Provincial, Federal and or other authorities).
- e) Providing input into fire prevention policy development.

B.2.7 Assistant to the Fire Marshal Services – Fire Prevention:

Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.3 EMERGENCY PLANNING

B.3.1 Pre-Incident Planning Services:

Pre-Incident plans shall be developed and maintained.

B.3.2 Responsible for Community Emergency Management Planning Services:

Collaborating with the development, review, revision, and implementation of the Approved Emergency Plan

B.4 DIVISION of FIRE DEPARTMENT ADMINISTRATION

B.4.1 Planning and Development Services:

- (a) Strategic planning.
- (b) Evaluating Fire Department programs and services.
- (c) Projecting station locations and reallocations.
- (d) Determining staffing levels and assignments.
- (e) Developing policies, procedures, operating guidelines.
- (f) Coordinating with other emergency services.
- (g) Coordinating development with other municipal departments.
- (h) Coordinating with other community safety partners in the government and private sectors.

B.4.2 Financial Services:

- (a) Coordinating with the Corporation's Finance Department for financial services.
- (b) Coordinating use of information and statistics from suppression and fire prevention activities to determine funding requirements.
- (c) Providing input into levels of service based on available funding.
- (d) Developing and administering operating and capital budgets.
- (e) Identifying alternative sources of revenue and fees for services.
- (f) Initiating cost recovery measures.
- (g) Purchasing.

B.4.3 Records Management Services:

- (a) Documenting Fire Department activities.
- (b) Maintaining Fire Department records in accordance with records retention policies and applicable legislation.
- (c) Complying with all applicable freedom of information legislation, including the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.45, as amended, or successor legislation.

B.4.4 Department Human Resources Services:

- (a) Coordinating with the CAO
- (b) Recruitment, selection, promotion, and retention of staff.
- (c) Performance evaluation.
- (d) Career development.
- (e) Job classifications.
- (f) Discipline.

B.4.5 Customer Relations Services:

- (a) Environmental scanning, anticipating pressures and developing communication strategies.
- (b) Enhancing public image of the Fire Department and its staff.
- (c) Developing and maintaining inter-agency relationships.

B.4.6 Health and Safety Services:

- (a) Participate in a municipal joint health and safety committee which includes the Fire Department.
- (b) Implementing an occupational exposure program.
- (c) Establishing a Designated Officer with respect to communicable disease regulations.

B.4.7 Legal Services:

- (a) Carrying out mandated enforcement duties of the Fire Department in accordance with applicable by-laws, statutes, and regulations.
- (b) Prosecuting offences under applicable by-laws and statutes.
- (c) Coordinating the services of solicitors and legal counsel.

B.5 DIVISION of LOGISTICS COMMUNICATIONS**B.5.1 Dispatch Services:**

- (a) Arranging for the provision of dispatching services with an external agency and evaluate and renew as required any agreements related to dispatch services.
- (b) Liaising with external clients and agencies.
- (c) Receiving current municipal information including response protocols, mapping, local streets, property, and water service information, road closures, and caution notes.
- (d) Monitoring Fire Department emergency communications performance and resolving any service issues.
- (e) Reviewing dispatch agreement and issuing invoices.
- (f) Providing CAD generated reports, document retention and records maintenance.
- (g) Daily/weekly pager tests and messages.

B.5.2 Technology Services:

- (a) Arranging for maintenance, repair, and technical support of Fire Department telecommunications and computer systems.
- (b) Developing specifications for Fire Department radios, communications devices and systems, and computers.
- (c) Arranging interface capabilities with other data systems.

B.5.3 Fleet and Equipment Maintenance Services:

- (a) Maintaining fleet and equipment (both routine and emergency).
- (b) Providing periodic inspection and testing programs.
- (c) Complying with the requirements of provincial regulations.
- (d) Providing annual pump capacity and certification testing.
- (e) Providing annual aerial device certification testing.
- (f) Developing specifications for new apparatus and equipment.
- (g) Acceptance testing of new apparatus and equipment.
- (h) Maintaining, testing, and calibrating specialized equipment.

B.5.4 Facilities Maintenance Services:

- (a) Arranging for routine cleaning and housekeeping of fire stations.
- (b) Arranging for maintenance and repair of fire station infrastructure.
- (c) Providing input regarding design and construction of fire stations.

B.6 DIVISION of TRAINING and EDUCATION**B.6.1 Training Program Studies:**

- (a) Providing a training program for Firefighters that conforms to Ontario Fire Marshals Academic Standards & Evaluations
- (b) Volunteer (Paid on Call) Firefighter recruitment process.
- (c) Oversees execution of all training activities.

B.6.2 Providing Access to Training Facilities:

- (a) Coordinating access to appropriate training facilities.
- (b) Facilitate hands-on training for internal/external staff and public.
- (c) Facilitate external instructors.
- (d) Facilitate building familiarization.

B.6.3 Providing Station Training:

- (a) Delivering training plans specific to operational and strategic needs.
- (b) Delivering supervisory training drills.
- (c) Oversee the Emergency Vehicle Driver/Operator Training Program.
- (d) Instructional training on new equipment.
- (e) Providing practical and theoretical testing and evaluation.

B.6.4 Program Development Services:

- (a) Developing fire service instructors.
- (b) Coordinating core services training requirements.
- (c) Providing Officer training and development.
- (d) Developing specialized staff development programs.
- (e) Develop, deliver, and maintain currency for fire department recruits.

Schedule "C"

RIDEAU LAKES FIRE & RESCUE PAID ON CALL FIREFIGHTER TERMS AND CONDITIONS OF EMPLOYMENT

The employment of Volunteer (Paid on Call) Firefighters shall be governed by the following:

C.1. VOLUNTEER (PAID ON CALL) FIREFIGHTERS EMPLOYMENT

C.2.2 The employment of Volunteer (Paid on Call) Firefighter shall be governed by the *Employment Standards Act, 2000, S.O. 2000, c.41*, as amended, and the *Ontario Human Rights Code, RSO 1990, c H. 19*, as amended.

C.2.3 To be eligible for appointment to the position of Volunteer (Paid on Call Firefighter) every candidate shall:

- (a) Be at least 18 years of age.
- (b) Be medically fit to perform the duties of Firefighter and produce a medical evaluation report to the satisfaction of the Fire Chief from a qualified medical practitioner which attests to the candidate's ability to endure the physical, emotional, and psychological demands of performing the essential job tasks of Firefighter in accordance with NFPA 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*.
- (c) Be physically fit to perform the duties of Firefighter and successfully complete all physical testing to the satisfaction of the Fire Chief/Designate.
- (d) Complete a Criminal Record Check which indicates no record of unpardoned criminal or summary convictions for offences that would adversely affect public trust, and a Police Vulnerable Sector Check which indicates no record of sexual offences.
- (e) Reside in the Township and/or within proximity acceptable to the Fire Chief to the fire station assigned in order to be able to respond to emergencies in a manner consistent with the deployment criteria of NFPA 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Composite Fire Departments*.
- (f) Complete and successfully pass all written, oral, and physical examinations to the satisfaction of the Fire Chief.
- (g) Have the ability to attend a minimum of 60% of emergency calls on a call-out basis, as determined by the Fire Chief. Attendance to be reviewed quarterly and/or as needed.
- (h) Have the ability to meet the training attendance requirements of 80%, as determined by the Fire Chief. Attendance to be reviewed quarterly and/or as needed.

C.2.4 Every newly appointed Volunteer (Paid on Call) Firefighter who has completed the required recruit program shall complete a term of probation of 12 months, during which time he or she shall successfully complete all training and examinations, and shall meet all attendance and performance expectations, as many be required by the Fire Chief.

- C.2.5** At the discretion of the Fire Chief, a probationary Firefighter may be placed on an additional term of probation of up to 12 months at the completion of the Firefighters initial probationary period. Should circumstances warrant, and the probationary Firefighters shall successfully complete all training and examinations and shall meet all attendance and performance expectations during the additional probationary period.
- C.2.6** Following the successful completion of the term of probation, the Fire Chief may appoint a Probationary Firefighter as a qualified member of the Fire Department in accordance with a Performance Evaluation and Approved hiring process.
- C.2.7** If a probationary Firefighter fails to successfully complete any required training or examinations or fails to meet any requirements of the Fire Department, or any obligations as may be agreed upon, of whose attendance or performance is otherwise unsatisfactory, the Fire Chief may dismiss the person.
- C.2.8** In consideration of the physical, emotional, and psychological demands associated with performing the essential job tasks of a Firefighter, the recognition under the *Workplace Safety and Insurance Act, 1997* as amended, that certain cancers and other illnesses are presumed to be occupational diseases due to the nature of Firefighters' employment, and the Corporations responsibility to ensure the safety, health, and wellness of employees performing fire suppression and emergency response duties the Fire Chief may:
- (a) Require that every Volunteer (Paid on Call) Firefighter to produce a medical evaluation report from a qualified medical practitioner prior to appointment which attests to the candidate's medical fitness to perform the duties of Firefighter.
 - (b) Establish a medical screening and monitoring program wherein every Volunteer (Paid on Call) Firefighters shall be required to periodically undergo a medical examination, produce a medical evaluation report from a qualified medical practitioner confirming the Volunteer (Paid on Call) Firefighter fitness to perform the duties of Firefighter and or an approved PAR-Q.
 - (c) Establish a program to ensure each Volunteer (Paid on Call) Firefighter continued physical ability to perform the duties of Firefighter by successfully completing a Job Skills Evaluation based on the requirements of the position of firefighter.
- C.2.9** Every member who is required to carry out any Approved Emergency Response program or service as set out in Section B.1 of Appendix "B" of the By-Law to Establish and Regulate a Fire Department, shall be medically and physically fit to perform the duties of Firefighter, and shall submit to a medical examination and/or a Candidate Physical Ability test as such times as the Fire Chief ay reasonably require.
- C.2.10** If a qualified medical practitioner finds a Volunteer (Paid on Call) Firefighter to be unfit to perform the essential job tasks of Firefighter, the Corporation may take such actions it deems necessary in respect of the Volunteer (Paid on Call) Firefighter employment, subject to the Corporations duty to accommodate pursuant to the *Ontario Huan Rights Code*.

C.3 REMUNERATION

- C.3.1** If a qualified medical practitioner finds a Volunteer (Paid on Call) Firefighter to be unfit to perform the essential job tasks of Firefighter, the Corporation may take such actions it deems necessary in respect of the Volunteer (Paid

on Call) Firefighter employment, subject to the Corporations duty to accommodate pursuant to the *Ontario Human Rights Code*.

- C.3.2** The rate of remuneration for each rank of Volunteer (Paid on Call) Firefighters shall be commensurate with the respective levels of responsibility relative to the position of a Firefighter, and shall be as follows:
- Based on rank
 - In accordance with current pay structure
- C.3.3** Volunteer (Paid on Call) Firefighters shall be paid Vacation Pay at a rate of 4% of their gross earnings for the first 5 years of employment and 6% each year after 5 years of employment.
- C.3.4** In accordance with the *Employment Standards Act, 2000*, Volunteer (Paid on Call) Firefighter shall not be eligible for overtime pay, public holidays, or public holiday pay.
- C.3.5** In accordance with the regulations enacted under the *Employment Standards Act, 2000*, the rules governing daily and weekly limits on hours of work, daily rest periods, time off between shifts, and weekly/biweekly rest periods shall not apply to Volunteer (Paid on Call) Firefighter.

C.4 WORKPLACE SAFETY AND INSURANCE BOARD COVERAGE

- C.4.1** For the purposes of the *Workplace Safety and Insurance Act, 1997*, and the regulations enacted thereunder, Volunteer (Paid on Call) Firefighter and Support Members of the Fire Department shall be considered workers as defined by the *Act*, and the Corporation shall be deemed employer in respect of Workplace Safety and Insurance Board coverage for members of municipal Fire Department .
- C.4.2** The Corporation shall maintain coverage for Volunteer (Paid on Call) Firefighter and Auxiliary Members with Workplace Safety and Insurance Board.

C.5 GENERAL DUTIES AND RESPONSIBILITIES

- C.5.1** All members shall conduct themselves in conformance with the By-Law to Establish and Regulate a Fire Department, all applicable policies of the Corporation, and all policies, procedures, operating guidelines, general orders, and rules of the Fire Department, and shall faithfully and diligently perform their assigned duties to the best of their ability.

C.6 DISCIPLINE

- C.6.1** In consultation with the CAO the Fire Chief may reprimand, suspend, or take disciplinary action up to and including recommendation for dismissal of any member for an infraction of any provision of the By-Law to Establish and Regulate a Fire Department, any applicable policy of the Corporation, or any policy, procedure, operating guideline order, directive, or rule of the Fire Department.

C.7 LEAVES OF ABSENCE

- C.7.1** Volunteer (Paid on Call) Firefighters shall be entitled to all statutory unpaid leaves of absence to which they are entitled under the provisions of the *Employment Standards Act, 2000*.
- C.7.2** A Volunteer (Paid on Call) Firefighter who has completed the twelve (12) month probationary period may request a voluntary leave of absence from the Fire Chief without pay for a period of up to twelve (12) months, and such requests shall not be unreasonably denied.
- C.7.3** All requests for a voluntary leave of absence must be submitted in writing to the Fire Chief at least twenty (20) calendar days prior to when the leave of absence is to commence or as soon as it is possibly reasonable. The Fire Chief, at his or her discretion, may waive this notice period.

C.7.4 A request for a second or subsequent leave of absence within twelve (12) months of a previous leave of absence shall be evaluated on a case-by-case basis.

C.7.5 Reinstatement training requirements will include successfully completing the reinstatement program, additional training may be required based on a position that includes a supervisory role i.e. Officers.

C.8 TERMINATION

C.8.1 The employment relationship between a Volunteer (Paid on Call) Firefighters and the Corporation may be terminated in the following ways:

- (a) Resignation:** A Volunteer (Paid on Call) Firefighter may terminate employment by providing written notice to the Fire Chief or designate.
- (b) Termination with Cause:** The Corporation may terminate the employment of a Volunteer (Paid on Call) Firefighter for cause without notice or payment in lieu of notice at any time during the course of employment.
- (c) Termination without Cause:** The employment of a Volunteer (Paid on Call) Firefighter may be terminated without cause at any time by the Corporation, at its sole discretion for any reason, by providing the Volunteer (Paid on Call) Firefighter with the minimum amount of notice, or pay in lieu of notice, and severance pay if applicable to which he or she is entitled under the *Employment Standards Act, 2000*. In addition, the Corporation shall continue to pay its share of the Volunteer (Paid on Call) Firefighters benefits if any, for the duration of the notice of termination period, pursuant to the *Employment Standards Act, 2000*.

BY-LAW NUMBER 2026-52

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to adopt a Swim Program Policy.

AND WHEREAS Section 5(3) of the *Municipal Act S.O. 2001*, as amended provides that a municipal power, including a municipality’s capacity rights, powers and privileges under section 9, shall be exercised by By-Law;

AND WHEREAS the Committee of the Whole reviewed Report CLS-2026-05, and concurs with the recommendation to pass a By-Law to adopt a Swim Program Policy;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1) That the Policy as attached hereto as Schedule ‘A’ and entitled “Swim Program Policy” be approved and adopted.
- 2) That any other By-Laws, Resolutions, Motions or Actions of Council that are in contravention of this By-Law are hereby repealed.

AND FURTHER that this By-Law shall come into force and take effect on the date of passing.

Read a first and second time, the short way, this 4th day of May, 2026.


 Arie Hoogenboom
 Mayor

 Mary Ellen Truelove
 Clerk

Read a third time and finally passed this _____ day of _____, 2026.

 Arie Hoogenboom
 Mayor

 Mary Ellen Truelove
 Clerk

 <p data-bbox="224 247 641 317">Rideau Lakes</p>	<p data-bbox="906 149 1247 226" style="text-align: center;">Corporate Services Department</p>
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Sub Department: Community and Leisure

Policy Name: Swim Program Policy

Developed by: Leila Stafford, Recreation & Volunteer Coordinator Date: April 27, 2026

Reviewed by: Committee of the Whole Date: April 27, 2026

Approved by: Council Date: May 4, 2026

By-Law Number: 2026-52 Date: May 4, 2026

PURPOSE

The purpose of this Swim Program Policy is to establish guidelines and procedures for the safe and effective operation of swim programs offered by the Township of Rideau Lakes. This policy aims to ensure the safety of participants, maintain program quality, and promote a positive and inclusive environment for individuals of all ages and abilities.

SCOPE

This policy applies to all swim programs organized and conducted by the Township of Rideau Lakes including but not limited to learn-to-swim classes. It encompasses program administration, participant eligibility, safety protocols, staff qualifications, and facility management.

PROCEDURE

1. Program Administration:

- The Recreation and Volunteer Coordinator, in collaboration with the Swim Instructor, will oversee the planning, implementation, and evaluation of all swim programs.
- Program schedules, registration procedures, fees, and policies will be communicated to participants through various channels, including the organization's website, registration forms, and informational materials.
- The Township will be licensed through and use The Lifesaving Society Swim for Life Program.

2. Participant Safety:

- All participants will be assessed and grouped by ability.
- Non-swimmers or weak swimmers may be required to wear properly fitted lifejackets (PFDs).
- Attendance will be taken at the start and end of each lesson.
- A buddy system may be used where appropriate.

3. Qualifications & Certifications

All staff must hold current certifications

Lifeguards:

- National Lifeguard (Waterfront)
- Standard First Aid & CPR-C

Instructors:

- Lifesaving Society Swim Instructor (or equivalent)
- Standard First Aid & CPR-C

4. Safety Protocols:

- Participants are expected to adhere to the safety rules and guidelines, including rules regarding diving, running, and appropriate swimming attire.
- Emergency response equipment, such as rescue tubes and first aid kits, will be readily accessible and maintained in designated areas.
- Staff will do a sweep of the waterfront upon arrival each day. This will include checking the lifesaving equipment, first aid kits, swim aids and looking for waterfront hazards.
- A clearly defined swimming area will be established using buoys or markers.
- Weather and water conditions will be monitored continuously.
- Thunderstorms: All water activities must stop immediately at the first sign of thunder or lightning. Participants must exit the water immediately when thunder is heard or lightning is seen. A minimum 30-minute "all-clear" wait is required after the last thunderclap or lightning flash before resuming activities.
- Lessons may be cancelled or modified due to any unsafe conditions identified by staff.

5. Incident Reports

- All incident forms shall be filled out with complete details.
- Incident reports shall be completed for each participant involved and initials shall be used when referring to the other participant (if applicable).
- The Staff member who filled out the report shall sign it.
- If the incident is of a serious nature the parent/guardian shall be contacted immediately as well as the Recreation and Volunteer Coordinator.
- If the incident is not of a serious nature the parent/guardian will, in any event, be advised and shall be asked to sign the report.
- All incident reports must be provided to the Recreation and Volunteer Coordinator.
- All completed incident reports must be filed in the Township filing system TOMRMS in a timely fashion.

6. Supervision Requirements

Lifeguards

- A certified lifeguard (National Lifeguard – Waterfront or equivalent) will be on duty during all swim lessons.
- Lifeguards are responsible for:
 - Continuous surveillance of the entire swimming area
 - Emergency response and rescue
 - Enforcement of safety rules
 - Lifeguard staffing will meet or exceed Lifesaving Society waterfront guidelines with minimum 1 lifeguard per 40 swimmers

Instructors

- Swim instructors must hold current, recognized swim instructor certification.
- Instructors are responsible for:
 - Delivering lessons in accordance with program standards
 - Direct supervision of their assigned participants
 - Assessing swimmer ability and progression
 - Instructors are not permitted to act as lifeguards while teaching

7. Instructor-to-Participant Ratios

Ratios will follow Lifesaving Society guidelines:

- Preschool / non-swimmers → 1:4–6
- Beginner → 1:6–8
- Intermediate → 1:8–10
- Advanced → 1:10–12

8. Inclusion and Accessibility:

- Swim programs will strive to be inclusive and accessible to individuals with diverse needs, with accommodations provided as needed to ensure full participation and enjoyment of the program.
- Staff members will receive training on accessible customer service practices and strategies to support participants with diverse needs effectively.

9. Parent/Guardian Responsibilities:

- Parents or guardians of minor participants are responsible for ensuring their child's adherence to program rules, safety guidelines, and behavioral expectations.
- Parents or guardians must supervise their children when necessary and remain readily available and on-site during program sessions, with the exception of participants taking place through FAB Nature Camp at Sand Lake.

By following this Swim Program Policy, the Township of Rideau Lakes aims to provide high-quality, safe, and inclusive swimming programs that promote aquatic skill development, fitness, and enjoyment for individuals of all ages and abilities within the community.

From: Jennifer Falconer <Jennifer.Falconer@altotrain.ca>
Sent: Thursday, April 30, 2026 10:55 AM
To: Jennifer Falconer <Jennifer.Falconer@altotrain.ca>
Subject: Alto's commitment to rural communities

Hello,

On April 24, 2026, Alto successfully completed the first round of early engagement marking the end of one of the most extensive public consultation initiatives ever conducted in Canada. The input gathered from the public, stakeholders and municipalities will inform the next phase of the project and a report of what we heard during this consultation will be published this summer. In the meantime, a brief summary of our engagement activities and participation can be found [here](#).

During our early project engagement, we heard many concerns from rural communities across the corridor. In response to these concerns, Alto has published our commitment to rural communities that includes how we

will: prioritize negotiated agreements, offer fair, long-term compensation, preserve road access and movement, and support agricultural productivity and development.

Updates on this information are now on our website:

[Property Acquisition | Alto](#)

[Our Dedicated Approach to Agricultural Land | Alto](#)

[Working With the Agricultural Community | Alto](#)

[Preserving Access and Movement | Alto](#)

[Compensation Principles | Alto](#)

[Our Property Acquisition Process | Alto](#)

For your convenience, I have also attached a summary of our commitment in both the English and French for your reference.

Should you have any questions or wish to discuss further, please do not hesitate to contact me.

Kind regards,

Jennifer Falconer

Senior Advisor, Public and Government Relations

Conseiller Principal, relations publiques et

gouvernementales

Cell. : 438-233-2340



Alto's commitment to rural communities

Agricultural land is essential to Canadians.

The economic, social, and environmental benefits of Alto are real. For many rural and agricultural communities, the concerns about land, operations, and day-to-day realities are just as real.

A train travelling at 320 km/h requires straight tracks. And yet there's no single reality in agriculture. It differs from one region to the next, and from one farm to another. This means the final route will be a trade-off and that there's no perfect solution to building it. Our job is to make sure we do this the right way; that entails limiting impacts, compensating fairly over the long term, and developing the right support for the farming industry as a whole.

Countries like France and Italy with substantial farming communities have shown that high-speed rail and agriculture can coexist. That's what we're working to achieve here. That means doing the work with communities and being upfront about what we can commit to.

Since consultations began in January 2026, farmers and property owners have been clear about what's at stake for them. We have listened, and our commitments are straightforward:

- **Limit impacts from the start** by first defining a wide corridor under study, engaging early, and then selecting the alignment of about 60 metres wide, with the least impact.
- **Prioritize negotiated agreements** for land acquisition. We will favour an individually negotiated willing-buyer, willing-seller approach.
- **Offer fair long-term compensation** that covers fair market value and all impacts over time, including land value, disturbance costs, productivity losses and other long-term effects.
- **Ensure adapted road access** for agricultural operations when they are directly impacted, by negotiating with owners and stakeholders.
- **Support agricultural productivity and development** through novel solutions to enhance productivity, help preserve farmland, and empower the next generation of farmers.

These commitments set the direction, but we won't get there on our own. It will require a collective effort alongside agricultural organizations to further define the scope of these pledges.

This is our commitment. Because how we build matters just as much as what we build.

To learn more about our approach, please visit altotrain.ca/agriculturalapproach



Council - May 4, 2026

Agenda Item # 12.1

Proposed Motion: Councillor Bulloch – Ontario Heritage Organization Development Grant Advocacy

Moved by: Councillor Bulloch

Seconded by: _____

WHEREAS Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and

WHEREAS The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and

WHEREAS The maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and

WHEREAS Rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and

WHEREAS Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;

NOW THEREFORE be it resolved that Council formally support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability; and

AND FURTHER that this resolution be forwarded to the Minister of Tourism, Culture and Gaming, local Members of Provincial Parliament, AMO, and Ontario municipalities for consideration and support.



Regular Council Meeting Resolution Form

Date: February 17, 2026 No: RESOLUTION - 56-2026
 Moved by Councillor Kevin Rosien Disposition: CARRIED
 Seconded by Deputy Mayor Scott Brum Item No: 14.2

Description: Ontario Heritage Organization Development Grant Advocacy

RESOLUTION:

WHEREAS Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and

WHEREAS The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and

WHEREAS The maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and

WHEREAS Rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and

WHEREAS Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;

NOW THEREFORE BE IT RESOLVED THAT Council formally support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability; and

BE IT FURTHER RESOLVED THAT This resolution be forwarded to the Minister of Tourism, Culture and Gaming, local Members of Provincial Parliament, AMO, and Ontario municipalities for consideration and support.

MAYOR

Recorded Vote Requested by:	_____	
	Yea	Nay
Mayor Lori Hoddinott	_____	_____
Deputy Mayor Scott Brum	_____	_____
Councillor Kevin Rosien	_____	_____
Councillor Robert Campbell	_____	_____
Councillor Jill Campbell	_____	_____

Declaration of Pecuniary Interest: _____
 Disclosed his/her/their interest(s), vacated he/her/their seat(s),
 abstained from discussion and did not vote

Council - May 4, 2026

Agenda Item # 12.2

Proposed Motion: Councillor Bulloch – Reduced Rate Distribution of Library Resources

Moved by: Councillor Bulloch

Seconded by: _____

WHEREAS public libraries play a vital role in ensuring equitable access to information, literacy, education, and culture for all residents;

AND WHEREAS inter-library loan services are an essential component of public library operations, particularly for small and rural communities with limited local collections;

AND WHEREAS reduced postal rates for library materials have historically enabled libraries to share resources efficiently and affordably across Canada;

AND WHEREAS recent amendments to the Canada Post Corporation Act have removed the legislative requirement to provide reduced postal rates for library materials, creating uncertainty for the continued delivery of this essential service;

NOW THEREFORE be it resolved that the Council of the Corporation of the Township of Rideau Lakes support the Township of Terrace Bay's call upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation;

AND FURTHER that Council requests that the Minister responsible for Canada Post ensure continued, affordable postal access for libraries and inter-library loan services;

AND FURTHER that a copy of this resolution be forwarded to The Honourable Joel Lightbound, Minister of Government Transformation, Public Works and Procurement, Michael Barrett, MP for Leeds-Grenville-Thousand Islands-Rideau Lakes, Steve Clark, MPP Leeds-Grenville-Thousand Islands-Rideau Lakes and all Ontario municipalities for support.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

April 9, 2026

Honorable Joel Lightbound
Joel.lightbound@parl.gc.ca

Dear Mr. Lightbound.

At the Township of Terrace Bay's Regular Council Meeting held on Tuesday April 7, 2026, the following resolution of support was passed:

RE: Resolution Regarding Reduced Rate Distribution of Library Resources

Resolution: 88-2026

Moved By: Councillor Dube

Seconded By: Councillor Adduono

WHEREAS public libraries play a vital role in ensuring equitable access to information, literacy, education, and culture for all residents;

AND WHEREAS inter-library loan services are an essential component of public library operations, particularly for small and rural communities with limited local collections;

AND WHEREAS reduced postal rates for library materials have historically enabled libraries to share resources efficiently and affordably across Canada;

AND WHEREAS recent amendments to the Canada Post Corporation Act have removed the legislative requirement to provide reduced postal rates for library materials, creating uncertainty for the continued delivery of this essential service;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Terrace Bay calls upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation;

AND THAT Council requests that the Minister responsible for Canada Post ensure continued, affordable postal access for libraries and inter-library loan services;

AND THAT a copy of this resolution be forwarded to The Honorable Joel Lightbound, Minister of Government Transformation, Public Works and Procurement, Patty Hajdu, MP Thunder Bay-Superior North, Lise Vaugeois, MPP Thunder Bay-Superior North and all Ontario municipalities for support.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

Sincerely,

A handwritten signature in black ink, appearing to read "J. Hall".

J. Hall
Chief Administrative Officer/Clerk

CC:

MP Patty Hajdu – patty.hajdu@parl.gc.ca
MPP Lise Vaugeois – lvaugois-gp@ndp.on.ca
Ontario Municipalities

Council - May , 2026

Agenda Item # 12.3

Proposed Motion: Councillor P. Banks - Tree Sapling Giveaway Program – Staff Report Request

Moved by: Councillor P. Banks

Seconded by: _____

WHEREAS neighbouring municipalities such as Beckwith Township and Montague Townships have successfully implemented annual tree sapling giveaway programs that are simple to deliver and widely used by residents;

AND WHEREAS tree planting supports shoreline protection, helps reduce erosion, improves water quality, and contributes to the long-term health of the Township's lakes and rural environment;

AND WHEREAS providing residents with access to native tree species is a cost-effective way to support environmental stewardship on private property while offering a direct benefit to ratepayers;

AND WHEREAS Council wishes to explore a practical and affordable program aligned with initiatives already in place in neighbouring municipalities;

NOW THEREFORE be it resolved that staff be directed to bring forward a report outlining options for an annual tree sapling giveaway program for residents of the Township of Rideau Lakes, including potential partnerships, estimated costs, program delivery options, and a recommended implementation plan for Spring 2027.

Council Meeting – May 4, 2026

Agenda Item # 12.4

Proposed Motion: Deputy Mayor Dunfield – 2026 Association of Municipalities of Ontario (AMO) Conference Delegation Request – Support for Education System

Moved by: Deputy Mayor Dunfield

Seconded by: _____

WHEREAS Premier Doug Ford announced a \$750 classroom supplies grant to educators, which has been met with mixed reactions from educational stakeholders, including a statement by David Mastin, President of the Elementary Teachers' Federation of Ontario (ETFO), who highlighted the ongoing financial challenges educators face in subsidizing classrooms out of their own pockets;

AND WHEREAS the ETFO President has emphasized that while the government's acknowledgment of this reality is long overdue, the underlying issue remains the chronic underfunding of Ontario's public education system, which forces educators to cover costs out of their personal finances;

AND WHEREAS ETFO President David Mastin has made it clear that political gestures aimed at securing political points ahead of contract negotiations do not address the real and urgent need for stable, adequate provincial funding for public education;

AND WHEREAS the Township of Rideau Lakes Council is committed to advocating for improvements to the quality and accessibility of public education for students across Ontario;

NOW THEREFORE BE IT RESOLVED that the Township of Rideau Lakes Council direct staff to submit a request for a delegation with the Minister of Education at the 2026 Association of Municipalities of Ontario (AMO) Conference to discuss the chronic underfunding of public education in Ontario, and to advocate for stable, adequate funding for classrooms to ensure educators and students have the necessary resources for success.

Council Meeting – May 4, 2026

Agenda Item # 12.5

Proposed Motion: Deputy Mayor Dunfield – Support for Education System

WHEREAS Premier Doug Ford announced a \$750 classroom supplies grant to educators, which has prompted discussion among education stakeholders;

AND WHEREAS educators, including David Mastin of the Elementary Teachers' Federation of Ontario, have highlighted ongoing concerns regarding classroom funding and the need for sustainable support;

AND WHEREAS the Township of Rideau Lakes Council supports efforts to ensure stable, adequate funding for Ontario's public education system;

AND WHEREAS the ETFO President has emphasized that while the government's acknowledgment of this reality is long overdue, the underlying issue remains the chronic underfunding of Ontario's public education system, which forces educators to cover costs out of their personal finances;

AND WHEREAS ETFO President David Mastin has made it clear that political gestures aimed at securing political points ahead of contract negotiations do not address the real and urgent need for stable, adequate provincial funding for public education;

NOW THEREFORE BE IT RESOLVED that this motion be circulated to all 444 municipalities in Ontario, the Minister of Education, the Premier of Ontario, MPP Steve Clark, the Upper Canada District School Board, and all school boards across Ontario, requesting their support.

Council Meeting – May 4, 2026

Agenda Item # 13.1

Notice of Motion: Councillor Hutchings – Motion to Record Municipal and Board Meetings

Moved by: Councillor Hutchings

Seconded by: _____

WHEREAS it has come to the attention of certain Council members that municipal Township and board meetings are currently not being recorded or made available for public viewing;

AND WHEREAS transparency and public access to municipal proceedings are essential for fostering accountability and civic engagement;

AND WHEREAS the recording of meetings can also enhance the safety of staff, councillors, and the public by providing a record of proceedings;

NOW THEREFORE be it resolved that, effective immediately, the Township of Rideau Lakes shall record all municipal Township and board meetings, including Council meetings, Committee meetings, and meetings of municipal boards, and that such recordings shall be made publicly available for viewing;

AND FURTHER that the Township shall purchase a camera system positioned to record the proceedings, specifically facing the public gallery, to ensure both public access to the meetings and provide protection for staff and councillors by creating a record of any events that may occur during the meetings.

BY-LAW 2026-54

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

A By-Law to confirm the proceedings of the Council of The Corporation of the Township of Rideau Lakes at its Regular Meeting held on Monday, May 4, 2026.

WHEREAS Subsection 5 (1) of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipal Corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(4) of the said *Municipal Act* provides that the powers of every Council are to be exercised by By-Law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Township of Rideau Lakes at this Meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

1. That the action of the Council of the Corporation of the Township of Rideau Lakes in respect of each recommendation contained in the Reports of Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Rideau Lakes at this meeting is hereby adopted and confirmed as if all such proceedings were expressly in this By-Law.
2. That the Mayor and the proper officials of the Corporation of the Township of Rideau Lakes are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Township of Rideau Lakes referred to in the preceding section hereof.
3. That the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix hereto the seal of The Corporation of the Township of Rideau Lakes
4. That this By-Law shall come into force and take effect immediately upon the approval of Township Council.

By-Law read a first, second and third time and finally passed this 4th day of May, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk

Read a third time and finally passed this _____ day of _____, 2026.

Arie Hoogenboom
Mayor

Mary Ellen Truelove
Clerk