

# TOWNSHIP OF RIDEAU LAKES REGULAR MEETING OF COUNCIL AGENDA

Monday, July 7, 2025, 6:00 p.m. Municipal Office, Chantry

Pages

## 1. CALL TO ORDER

## 2. LAND ACKNOWLEDGEMENT STATEMENT

The Township of Rideau Lakes acknowledges that we live and work and are meeting on ancestral territories of indigenous people. We do so respecting both the land and the Indigenous peoples and honor their past, present and future. The Township values and respects their cultural heritage and relationship to the land.

- 3. ROLL CALL
- 4. EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA
- 5. ADOPTION OF AGENDA
- 6. SWEARING IN CEREMONY FOR NEW COUNCILLOR WARD 3 -Dustin Bulloch (Mary Ellen Truelove, Clerk)
- 7. DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
- 8. PRESENTATIONS
  - 8.1 Dianne Haskins: Ontario Senior Achievement Award
- 9. DELEGATIONS: None

## 10. BUSINESS ARISING

10.1 DARS Recommendations

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10.2MSC (PW) Rec #118-2025 re: Request for Written Financial5 - 6Analysis on Capital Project Affordability

# 11. MINUTES

11.1 Regular Council Meeting: June 2, 2025

11.2 Municipal Services Committee PW Meeting: June 9, 2025

11.3 Municipal Services Committee GG Meeting: June 23, 2025

11.4 Economic Development Committee Meeting: June 2, 2025

11.5 Municipal Heritage Advisory Committee Meeting: June 19, 2025

11.6 Planning Advisory and Committee of Adjustment Meetings: June 12, 2025 & June 25, 2025

11.7 Elgin Seniors Housing Board Meeting: June 4, 2025

11.8 Rideau Lakes Public Library Board Meeting: May 22, 2025

11.9 Delta Athletic and Recreational Society Meeting: May 20, 2025 & June 17, 2025

## 12. BY-LAWS

89 - 122

123 - 127

12.1 By-Law 2025-85: Private Road Renaming – 1401 North Shore Road to Blundons Lane

12.2 By-Law 2025-86: Contract – Jamrock Construction – Sidewalks

12.3 By-Law 2025-87: Amend User Fee By-Law 2015-01 – Add Planning Fees

12.4 By-Law 2025-88: MOU w/ Westport Lions Club for Use of Beach for Swimming Lessons

12.5 By-Law 2025-89 174064 Canada Inc (ZBA-6-2025)By-Law 2025-89 174064 Canada Inc (ZBA-6-2025)

12.6 By-Law 2025-90 WHYTE - Perth Rd. N (ZBA-8-2025)

12.7 By-Law 2025-91 LOOBY (- 79 Otter Lake Rd (ZBA-10-2025)

12.8 By-Law 2025-92 ANDROVICH - 1447 County Rd 8 (ZBA-11-2025)

12.9 By-Law 2025-93 Site Plan Control By-Law Amendment

## 13. CORRESPONDENCE FOR ACTION/INFORMATION

13.1 RCL Branch 542: Request for Township Logo on Memorial Banners

13.2 Pat Phillips & Linda Carr: Seniors Insurance

13.3 Ministry of Municipal Affairs and Housing: Response regarding Concerns from Councillor P. Banks

## 14. NEW BUSINESS

- 14.1 Proposed Motion: Councillor P. Banks Prepare a Timeline, 128
  Drawings, and Cost Breakdown for the Chantry Office
  Project
- 14.2Proposed Motion: Councillor Dunfield: June National129Indigenous History Month
- 14.3 Proposed Motion: Councillor Dunfield Motion to 130 Reconsider By-Law 2025-69

## 15. NOTICE OF MOTION

15.1 Councillor P. Banks: AV and Acoustic Assessment for 131 Portland Hall

- 15.2 Councillor P. Banks: Council Seeking Clarification on 132 146 Mayor Hoogenboom's Media Comments – June 25 and 27, 2025
- 15.3 Councillor P. Banks: Direction to Staff Future Office 147 150 Location, Chantry Property, Design Options, and Public Engagement
- 16. MAYOR'S UPDATE
- 17. QUESTIONS FROM THE MEDIA REGARDING AGENDA ITEMS
- 18. QUESTIONS FROM THE PUBLIC REGARDING AGENDA ITEMS
- 19. CLOSED MEETING As per Section 239(2) of the Municipal Act
  - 19.1 Section 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
  - 19.2 Regular Council Closed Session Minutes: May 5 and June 2, 2025
  - 19.3 Special Council Closed Session Minutes: May 22, 2025
  - 19.4 MSC (GG) Closed Session Minutes: May 26 and June 23, 2025
- 20. REPORT REGARDING CLOSED MEETING
- 21. BY-LAW #2025-94: Govern Proceedings of Council: July 7, 2025

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22. ADJOURNMENT

#### Recommendations from Delta Athletic and Recreational Society Minutes

#### Delta Athletic and Recreational Society Meeting: June 17, 2025

#### **RECOMMENDATION # 06-25-02**

To pass a Resolution that; the committee ask council to reconsider painting the boards using the spraying equipment and DARS will pay for the paint, due to the age of the DARS members and the time it would take to do this by hand it makes more sense to have staff do it. DARS would also like seven days' notice so that they can prep the boards to make it easier for staff.

**STAFF NOTE:** DARS Minutes of April 8, 2025 were included in the May 5, 2025 Council package. The Recommendation from DARS at that time included the following staff note:

• Staff will purchase the paint and are available to paint the inside of the boards in 2025 (noted some plywood needs replacement). Staff can add the outside painting of the boards to the 2026 work plan.

Staff have included painting the outside of the rink boards on the 2026 work plan.



#### TOWNSHIP OF RIDEAU LAKES Municipal Services Committee (PW)

RECOMMENDATION	118-2025
Title:	Proposed Motion - Councillor P. Banks - Request for Written Financial Analysis on Capital Project Affordability
Date:	Monday, June 9, 2025

Moved by	Councillor P. Banks
Seconded by	Councillor J. Banks

WHEREAS the previous Treasurer, a Certified Management Accountant (CMA), supported an \$8.5 million capital project, which would have significantly drawn down the Township's remaining debt and reserve capacity;

AND WHEREAS the current Mayor now claims that the Township cannot afford a revised \$6.9 million infrastructure plan, despite its lower capital cost, reduced long-term borrowing, and more comprehensive facility coverage;

AND WHEREAS neither staff nor the external expert referenced by the Mayor have provided Council or the public with a written explanation detailing what financial changes have occurred in the Township's position to justify this reversal;

AND WHEREAS transparency, accountability, and informed fiscal stewardship demand a clear, accessible explanation of the financial reasoning behind such significant differences in project affordability assessments;

NOW THEREFORE be it resolved, that Council direct staff to prepare and commission from an independent expert, a written financial opinion that clearly outlines:

1. The fiscal context in which the former Treasurer supported the \$8.5 million HUB project;

2. The current fiscal context that informs the Mayor's assertion that a \$6.9 million project is unaffordable;

3. A comparative analysis of both plans' capital and long-term borrowing costs, impacts on reserves and debt capacity, and overall financial sustainability;

4. Any significant changes in financial conditions that would justify the Mayor's current position.

AND FURTHER that this written analysis be presented to Council and made publicly available to ensure transparency and support fact-based decision-making.

# YES: 5

Deputy Mayor D. Councillor J. Banks Councillor P. Banks Councillor Carr Hutchings Councillor Dunfield

# NO: 3

Mayor Hoogenboom Councillor Maxwell Councillor Pollard

ABSTAIN: 0

CONFLICT: 0

ABSENT: 0



## TOWNSHIP OF RIDEAU LAKES

## **Regular Meeting of Council**

#### Minutes

## June 2, 2025, 6:00 p.m. Municipal Office, Chantry

Members Present:	Mayor Arie Hoogenboom, Deputy Mayor Deborah Anne Hutchings, Councillor Jeff Banks, Councillor Paula Banks, Councillor Linda Carr, Councillor Sue Dunfield, Councillor Marcia Maxwell
Members Absent:	Councillor Ron Pollard
Staff Present:	Shellee Fournier, CAO, Mary Ellen Truelove, Clerk

# CALL TO ORDER

Mayor Hoogenboom called the Meeting to order at 6:00 p.m.

## LAND ACKNOWLEDGEMENT STATEMENT

The Township of Rideau Lakes acknowledges that we live and work and are meeting on ancestral territories of indigenous people. We do so respecting both the land and the Indigenous peoples and honor their past, present and future. The Township values and respects their cultural heritage and relationship to the land.

## ROLL CALL

Members of the public in attendance who signed in: Scott Puddicombe

## **EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA**

Mayor Hoogenboom asked if there were any emergency additions or amendments to the Agenda and the following were provided:

- 1. Councillor P. Banks: Elgin Development
- 2. Councillor P. Banks: Chantry Office
- 3. Councillor Carr: Closed Personal Matter

## **RESOLUTION 137-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

Be it resolved that the Procedural By-Law be set aside to add 2 Motions under Agenda item 12, as 12.1 (Councillor P. Banks - Elgin Development) and 12.2 (Councillor P. Banks - Chantry Office).

For (5): Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (2): Mayor Hoogenboom, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (5 to 2)

#### **RESOLUTION 138-2025**

Moved by Councillor Carr Seconded by Councillor Dunfield

Be it resolved that the Procedural By-Law be set aside to add a closed session under Agenda Item 17.1 (Councillor Carr - Personal Matter).

For (5): Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (2): Mayor Hoogenboom, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (5 to 2)

## **ADOPTION OF AGENDA**

#### **RESOLUTION 139-2025**

Moved by Councillor Maxwell Seconded by Councillor J. Banks

Be it resolved, that the Agenda be approved and adopted as amended.

Carried

#### **DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Mayor Hoogenboom asked if any Council Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and the following was declared: Councillor Carr (see item under Minutes related to Item 9.6).

## DELEGATIONS:

## Scott Puddicombe: Renaming of R12C

Scott Puddicombe was in attendance to provide a presentation to Councill regarding Renaming of R12C.

## **RESOLUTION 140-2025**

Moved by Deputy Mayor Hutchings Seconded by Councillor Carr

Be it resolved that the By-Law 2025-60, renaming R12C be reconsidered.

Carried

## **RESOLUTION 141-2025**

Moved by Councillor J. Banks Seconded by Councillor Carr

Be it resolved that the Council of The Corporation of the Township of Rideau Lakes acknowledges the delegation by Scott Puddicombe, regarding Renaming of R12C.

Carried

# **BUSINESS ARISING**

LBLPB Res #23-2025: Service Delivery Assessment

## **RESOLUTION 142-2025**

Moved by Councillor Dunfield Seconded by Deputy Mayor Hutchings

WHEREAS at the Lower Beverley Lake Park Board Meeting held April 29, 2025, Recommendation #23-2025 was passed directing staff to forward a request to Council seeking clarification and additional information regarding Resolution #18-2025 requesting that a service delivery assessment be completed for park operations;

NOW THEREFORE be it resolved, that the Council of The Corporation of the Township of Rideau Lakes hereby directs staff to work with Parks staff to create a Terms of Reference for a Service Delivery Review funded by the Park Board.

Carried

## **MINUTES**

I, Linda Carr, do declare a direct pecuniary interest in accordance with the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50* in regard to item number 9.6, namely MSC GG Meeting Minutes on the Regular Council meeting Agenda dated June 2, 2025. The declared interest is of the following general nature: Personal.

The following minutes were read as distributed to Council. Mayor Hoogenboom asked for any errors, omissions or questions and none were noted.

- Regular Council Meeting: May 5, 2025
- Special Council Meetings: May 12, 22 and 28, 2025
- Municipal Services Committee PW Meeting: May 12, 2025
- Municipal Services Committee GG Meeting: May 26, 2025
- Economic Development Committee Meeting: May 5, 2025
- Accessibility Advisory Committee Meeting: May 12, 2025
- Municipal Heritage Advisory Committee Meeting: May 15, 2025
- Planning Advisory and Committee of Adjustment Meetings: May 14, 2025
  & May 28, 2025
- Elgin Seniors Housing Board Meeting: May 28, 2025
- Lower Beverley Lake Park Management Board Meeting: April 29, 2025
- Rideau Lakes Public Library Board Meeting: April 24, 2025
- Rideau Valley Conservation Authority Meeting: April 24, 2025

## **RESOLUTION 143-2025**

Moved by Councillor J. Banks Seconded by Deputy Mayor Hutchings

Be it resolved, that the Corporation of the Township of Rideau Lakes Approves and adopts the Minutes of the Regular Council Meeting held May 5, 2025 and the Special Council Meetings held May 12, May 22 (as amended) and May 28, 2025.

Carried

## **RESOLUTION 144-2025**

Moved by Councillor J. Banks Seconded by Councillor Dunfield

Be it resolved, that the Corporation of the Township of Rideau Lakes Approves the Minutes and Adopts all Recommendations contained within the Minutes, unless otherwise dealt with, of the:

- Municipal Services Committee PW Meeting: May 12, 2025
- Municipal Services Committee GG Meeting: May 26, 2025
- Economic Development Committee Meeting: May 5, 2025
- Accessibility Advisory Committee Meeting: May 12, 2025

- Municipal Heritage Advisory Committee Meeting: May 15, 2025
- Planning Advisory and Committee of Adjustment Meetings: May 14, 2025
  & May 28, 2025

AND FURTHER that Council Acknowledges the Minutes of the:

- Lower Beverley Lake Park Management Board Meeting: April 29, 2025
- Rideau Lakes Public Library Board Meeting: April 24, 2025
- Rideau Valley Conservation Authority Meeting: April 24, 2025

Carried

## **BY-LAWS**

#### **RESOLUTION 145-2025**

Moved by Councillor P. Banks Seconded by Councillor J. Banks

Be it resolved that By-Law 2025-81 being a By-Law to Amend Terms of Reference for Community Enhancement Committees be taken as read a first and second time the short way this 2nd day of June, 2025.

For (5): Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (2): Mayor Hoogenboom, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (5 to 2)

#### **RESOLUTION 146-2025**

Moved by Councillor Carr Seconded by Councillor P. Banks

Be it resolved that By-Law 2025-81 be taken as read a third time and finally passed this 2nd day of June, 2025.

For (6): Mayor Hoogenboom, Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (1): Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (6 to 1)

#### **RESOLUTION 147-2025**

Moved by Councillor Dunfield Seconded by Councillor Carr

Be it resolved that By-Law 2025-82 being a By-Law to Establish Recreation and Volunteer Committee be taken as read a first and second time the short way this 2nd day of June, 2025.

For (5): Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (2): Mayor Hoogenboom, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (5 to 2)

#### **RESOLUTION 148-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

Be it resolved that By-Law 2025-82 be taken as read a third time and finally passed this 2nd day of June, 2025.

For (5): Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (2): Mayor Hoogenboom, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (5 to 2)

#### **RESOLUTION 149-2025**

Moved by Councillor P. Banks Seconded by Councillor Carr

Be it resolved that the following By-Laws be taken as read a first and second time the short way this 2nd day of June, 2025:

- By-Law 2025-70: Adopt Project Closing Out Policy
- By-Law 2025-71: Amend User Fees Add Community Room
- By-Law 2025-72: ZBA-5-2025 McNally Family Trust (NC-Newboro)
- By-Law 2025-73: Establish a Process for the Conveyance of Parkland and for Valuating Cash-In- Lieu Payments
- By-Law 2025-75: Adopt Cash-in-Lieu of Parkland Policy

- By-Law 2025-76: Road Re-Naming (Roads off Salem and North Shore)
- By-Law 2025-78: MACMILLAN (ZBA-7-2025)
- By-Law 2025-79: Amend 2023-48 Procedural By-Law Closed Meeting Video
- By-Law 2025-80: Amend 2012-3 Keeping of Animals By-Law
- By-Law 2025-83: Amend 2018-18 Council Compensation Recreation and Volunteer Committee Stipend

Carried

#### **RESOLUTION 150-2025**

Moved by Councillor P. Banks Seconded by Deputy Mayor Hutchings

Be it resolved that By-Laws 2025-70, 2025-71, 2025-72, 2025-73, 2025-75, 2025-76, 2025-78, 2025-79, 2025-80 and 2025-83 be taken as read a third time and finally passed this 2nd day of June, 2025.

Carried

## **CORRESPONDENCE FOR ACTION/INFORMATION: None**

## NEW BUSINESS:

Councillor P. Banks: Elgin Development

#### **RESOLUTION 151-2025**

Moved by Councillor P. Banks Seconded by Deputy Mayor Hutchings

WHEREAS on May 29, 2025, the *Recorder and Times* published an article entitled *"Powers used to veto office retrofit"* authored by John Lawless, wherein Mayor Hoogenboom is quoted as stating:

*"From day one, our staff has told us the Elgin option is less expensive than renovating a nearly 50-year-old building. All that the developer would require is that when we put an entrance in, the entrance would extend into his proposed subdivision."* 

AND WHEREAS decisions regarding the relocation or renovation of municipal offices have significant financial and operational implications for the Municipality and its taxpayers;

AND WHEREAS it is imperative for all Council and the pubic to have a complete and factual understanding of the basis for such public statements, particularly where they are cited as justification for the exercise of Strong Mayor Powers veto;

THEREFORE BE IT RESOLVED THAT:

- 1. Council hereby requests that staff immediately prepare a comprehensive written report providing:
  - The detailed information staff shared with the mayor about the Elgin cost comparison, including all studies, reports, or assessments, between the proposed Elgin option and the renovation of the current municipal office building.
  - Documentation supporting the Mayor's claim that staff indicated the Elgin option was less expensive "from day one";
  - Details of any past or current applications, requirements, agreements, or conditions associated with the developer's subdivision, and any information related to the extension of the MTO entrance into the proposed development;
  - Any formal recommendations, memoranda, or communications from staff to all Council members pertaining to the office retrofit versus Elgin relocation debate?
  - A timeline of when information and recommendations were provided to the mayor on this matter.
- 2. That staff be directed to provide a report to Council on any details or information staff have or that they shared with the mayor, showing the Elgin option is less expensive than renovating a nearly 50-year-old building.

For (5): Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (2): Mayor Hoogenboom, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (5 to 2)

Councillor P. Banks: Chantry Office

#### **RESOLUTION 152-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

WHEREAS significant concerns have been raised regarding potential flaws and deficiencies in 99% drawing for the Chantry office by the mayor;

AND WHEREAS the public and council have a right to full transparency and accountability regarding the performance and quality of work undertaken by Idea and other contractors involved in the project;

AND WHEREAS it is the responsibility of the Council to ensure that public funds are spent prudently and that any flaws or deficiencies are properly assessed and disclosed;

## THEREFORE BE IT RESOLVED THAT

- 1. Staff, architects, and engineers provide a comprehensive written report to Council detailing all identified flaws as expressed by the mayor in his SMP veto and deficiencies in the project; and
- 2. Council has reviewed the report and discussed its findings transparently in a public forum.

For (5): Deputy Mayor Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (2): Mayor Hoogenboom, and Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (5 to 2)

## NOTICE OF MOTION: None

As per the Procedural By-Law, Notice is being provided that the following will be discussed and debated at the next regular scheduled meeting:

Councillor P. Banks: Request for Detailed Report on Repairs to Chantry Office

WHEREAS a 2021 Baseline Property Condition Assessment identified \$470,900 in necessary repairs to the Chantry office by 2030, much of which is now overdue, including roofing, windows, HVAC, paving, accessibility upgrades, and electrical systems;

AND WHEREAS the building now faces additional urgent issues, including a leaking roof and ongoing septic failures;

AND WHEREAS the council's continued inaction risks further deterioration, potentially rendering the building unusable, repeating past mistakes such as the loss of Old Portland Hall;

AND WHEREAS Council has been reviewing the future of the Chantry office for over 16 years, and we are now back to square one with the mayor's inappropriate veto, a decision must be made this term to address long-standing space and the failing infrastructure issues;

NOW THEREFORE be it resolved that staff be directed to:

- 1. Prepare a detailed report updating cost estimates from the 2021 assessment, including:
  - Updated figures for identified repairs.
  - Costs and options to address the leaking roof and failing septic system;

- Speak to the working group and add any new findings from the current facility specialist, from Idea,
- 2. Develop and issue a Request for Proposals (RFP) A.S.A.P to complete the recommended work and update the current office.
  - Include recommendations on funding options and a timeline for decisions for the 2026 budget.

AND FURTHER that Council affirms its responsibility to maintain the existing building as a public asset until a final decision is made, to prevent further deterioration and escalating costs.

## <u>Councillor P. Banks: Request for Written Financial Analysis on Capital Project</u> <u>Affordability</u>

WHEREAS the previous Treasurer, a Certified Management Accountant (CMA), supported an \$8.5 million capital project, which would have significantly drawn down the Township's remaining debt and reserve capacity;

AND WHEREAS the current Mayor now claims that the Township cannot afford a revised \$6.9 million infrastructure plan, despite its lower capital cost, reduced long-term borrowing, and more comprehensive facility coverage;

AND WHEREAS neither staff nor the external expert referenced by the Mayor have provided Council or the public with a written explanation detailing what financial changes have occurred in the Township's position to justify this reversal;

AND WHEREAS transparency, accountability, and informed fiscal stewardship demand a clear, accessible explanation of the financial reasoning behind such significant differences in project affordability assessments;

NOW THEREFORE be it resolved, that Council direct staff to prepare and commission from an independent expert, a written financial opinion that clearly outlines:

- 1. The fiscal context in which the former Treasurer supported the \$8.5 million HUB project;
- The current fiscal context that informs the Mayor's assertion that a \$6.9 million project is unaffordable;
- 3. A comparative analysis of both plans' capital and long-term borrowing costs, impacts on reserves and debt capacity, and overall financial sustainability;
- 4. Any significant changes in financial conditions that would justify the Mayor's current position.

AND FURTHER that this written analysis be presented to Council and made publicly available to ensure transparency and support fact-based decision-making.

#### <u>Councillor P. Banks: Enforcement of Procedural Bylaw and Fairness in Council Meeting</u> <u>Conduct</u>

WHEREAS the Township's Procedural Bylaw limits members of Council, including the Mayor, to speaking no more than twice on any given issue;

AND WHEREAS the Mayor, in his role as Chair, has repeatedly exceeded this limit by offering personal commentary throughout debates, including after remarks by other councillors, and at both the beginning and end of discussions;

AND WHEREAS the Mayor has, on multiple occasions, answered questions or made statements about individual councillors without allowing those councillors the opportunity to respond or correct the record;

AND WHEREAS members of Council must be permitted to respond to or rebut comments or questions that directly concern them, in the interest of accuracy, accountability, and fair representation;

AND WHEREAS the role of the Chair is to facilitate orderly and impartial proceedings, not to dominate discussion or restrict members from speaking on matters directly relevant to them;

NOW THEREFORE be it resolved, that the Council of the Township of Rideau Lakes direct that:

- 1. The Procedural By-Law be strictly enforced, ensuring all members, including the Mayor, adhere to the rule of speaking no more than twice per issue;
- 2. The Chair refrain from interjecting opinions beyond the limits set out in the Procedural Bylaw, and from making statements on behalf of other councillors unless explicitly authorized;
- 3. Councillors be granted the right to respond to or rebut any comments or questions that pertain directly to them.
- 4. Questions directed to individual councillors be answered by those councillors, unless they choose to delegate their response;
- 5. Staff conduct a review of meeting practices and the application of the Procedural Bylaw and bring forward recommendations to ensure fairness, accuracy, and consistency in Council proceedings.

## MAYOR'S UPDATE

- May 27th: I attended virtually the regular St. Lawrence Lodge Board of Management meeting. I am pleased to note that their budget is tracking well and they have had recent improvements in hiring more staff.

- May 28th: I attended a Special Meeting of Council where I successfully defended my veto of the Chantry Office retrofit and expansion.

- May 29th: I attended virtually additional strong mayor training.

- May 31st: I attended and participated in the annual Lombardy Agriculture Society supper and barn dance which was a huge success.

- June 1st: I attended the 100th Anniversary of the United Church in Delta. Over 200 in attendance with participation from 8 area united churches including Portland, Elgin & Newboro in Rideau Lakes.

## **QUESTIONS FROM THE MEDIA REGARDING AGENDA ITEMS**

Mayor Hoogenboom asked if any questions had been received from the Media and the Clerk advised no questions had been submitted via email.

No members of the media were in attendance at this meeting.

## **QUESTIONS FROM THE PUBLIC REGARDING AGENDA ITEMS**

Mayor Hoogenboom asked if any questions had been submitted by the Public regarding Agenda Items and the Clerk advised that a question was received from Dan Berty related to motion on the Chantry Office and the IDEA contract, but was answered during that discussion.

## CLOSED MEETING - As per Section 239(2) of the Municipal Act: None

## **RESOLUTION 153-2025**

Moved by Deputy Mayor Hutchings Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee moves into closed session at 8:15 p.m. to discuss the following matters:

• Personal Matter: Section 239 (2)(b) Personal matters about an identifiable individual, including Municipal or local board employee

Carried

Personal Matter: Section 239 (2)(b) Personal matters about an identifiable individual, including Municipal or local board employee

## **REPORT REGARDING CLOSED MEETING:**

Mayor Hoogenboom discussed issue under the Personal section of the closed meeting legislation. No direction was provided to staff or anything further coming from that discussion at this time.

## BY-LAW #2025-84: Govern Proceedings of Council: June 2, 2025

Councillor Carr spoke regarding an upcoming Ministers visit and the Seniors Lunch taking place on Thursday.

## **RESOLUTION 154-2025**

Moved by Councillor Dunfield Seconded by Councillor Maxwell

Be it resolved that By-Law Number 2025-84 being a By-Law to Govern the Proceedings of the Council of The Corporation of the Township of Rideau Lakes at its Meeting held June 2, 2025 be taken as read a first, second and third time this 2nd day of June, 2025.

Carried

## **ADJOURNMENT**

Mayor Hoogenboom declared the meeting adjourned at 8:32 p.m.

Arie Hoogenboom, Mayor

Mary Ellen Truelove, Clerk



## **Municipal Services Committee**

## (Public Works/Planning/Community & Leisure Services)

## Minutes

## June 9, 2025, 10:00 a.m. Municipal Office, Chantry

Members Present:	Mayor Arie Hoogenboom, Deputy Mayor Deborah Anne Hutchings (virtual), Councillor Jeff Banks, Councillor Paula Banks, Councillor Linda Carr, Councillor Sue Dunfield, Councillor Marcia Maxwell, Councillor Ron Pollard (virtual)
Staff Present:	Shellee Fournier, CAO, Mary Ellen Truelove, Clerk, Tom Fehr, Manager of Development Services, Dan Chant, Manager of Roads and Drainage, Ben Rothwell, Works and Facilities Coordinator, Steve Holmes, Manager of Facilities and Parks, Leila Stafford, Recreation and Volunteer Coordinator

## CALL TO ORDER

Mayor Hoogenboom called the Meeting to order at 10:00 a.m.

## ROLL CALL

## **EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA**

Mayor Hoogenboom asked if there were any emergency additions to the Agenda and the following was added:

- 1. Councillor P. Banks requested to Speak to Steve Clark's media release and speak to the Mayoral Direction to Staff for Research - to be added under New Business
- 2. Notices of Motion from the June 2nd Council meeting will be added under New Business as 15.1, 15.2 and 15.3.
- 3. Councillor Dunfield requested that Agenda Item 16.4 (Notice of Motion) be move to 15.4.

## **ADOPTION OF AGENDA**

#### **RECOMMENDATION 100-2025**

Moved by Councillor Carr Seconded by Councillor P. Banks

Be it resolved, that the Agenda be approved and adopted as amended.

Carried

## **DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Mayor Hoogenboom asked if any Council Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and none were declared.

## **PRESENTATIONS: None**

## **DELEGATIONS: None**

## **DEVELOPMENT SERVICES**

#### Alison Merkley, Development Services Analyst: Road Renaming of 1401 North Shore Road

Alison Merkley, Development Services Analyst, provided a written Report to Committee regarding Renaming of Private Road - 1401 North Shore Road, under Report DS-2025-11. Tom Fehr, Manager of Development Services was in attendance to answer any questions.

#### **RECOMMENDATION 101-2025**

Moved by Councillor Maxwell Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that:

• The private road currently named 1401 North Shore Road be renamed Blundons Lane.

Carried

#### Tom Fehr, Manager of Development Services: Departmental Update

Tom Fehr, Manager of Development Services, provided a verbal and written Departmental Update to Committee under Report DS-2025-12.

Councillor Ron Pollard (virtual) joined the meeting at 10:07 am.

## **RECOMMENDATION 102-2025**

Moved by Councillor Dunfield Seconded by Councillor Maxwell

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Development Services Department Update including the Permit and Application

Year to Year Comparison and the May 2025 Permit and Application Activity be received for information, as presented in MSC report DS-2025-12.

Carried

## PUBLIC WORKS - ROADS: Dan Chant, Manager of Roads and Drainage

#### Roads Progress

Dan Chant, Manager of Roads and Drainage, provided a verbal and written Roads Progress Report to Committee under report RDS-2025-18.

#### **RECOMMENDATION 103-2025**

Moved by Councillor Maxwell Seconded by Councillor P. Banks

Be it resolved that the Municipal Services Committee recommends to Council that the Roads Progress Report for May 2025 be received for information, as presented in MSC report RDS-2025-18.

Carried

# PUBLIC WORKS - ENVIRONMENTAL SERVICES: Ben Rothwell, Works and Facilities Coordinator

#### Environmental Services Update

Ben Rothwell, Works and Facilities Coordinator, provided a verbal and written Environmental Services Update to Committee under report ENV-2025-10.

#### **RECOMMENDATION 104-2025**

Moved by Councillor J. Banks Seconded by Deputy Mayor D. Hutchings

Be it resolved that the Municipal Services Committee (MSC) recommends that Council receive the Environmental Services Update for information purposes, as presented in MSC report ENV-2025-10.

Carried

## PUBLIC WORKS - MUNICIPAL PROPERTIES: Steve Holmes, Manager of Facilities and Parks

Steve Holmes, Manager of Facilities and Parks provided verbal and written reports to Committee regarding the following:

- Award of RFP Sidewalk Replacement & Accessibility Corners
- Morton AC

• Municipal Properties Update

## Award of RFP Sidewalk Replacement & Accessibility Corners

## **RECOMMENDATION 105-2025**

Moved by Councillor Carr Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that a By-Law be passed to award RFP PW2025-10 for the replacement of sidewalks and accessibility corners in the amount of \$58,800.00, (plus \$1,034.88) the Township's portion of the HST to Jamrock Construction, as presented in MSC Report FAC-2025-23.

Carried

## **RECOMMENDATION 106-2025**

Moved by Councillor Carr Seconded by Councillor P. Banks

Be it resolved that staff be directed to engage a consulting engineer to do design work on the Halladay St. sidewalk to a maximum of \$10,000.

Carried

## Morton AC

## **RECOMMENDATION 107-2025**

Moved by Councillor J. Banks Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that it receives estimates of \$9,070 for AC at Morton Hall and required electrical upgrades,

AND FURTHER that staff be directed to contact the Morton CEC and obtain written approval for them to cover \$8,000 of the costs with their fundraised funds, and that Council approves a budget deviation in the remaining amount of approximately \$1,000 to be funded from year end results, as presented in MSC Report FAC-2025-24.

Carried

Municipal Properties Update

## **RECOMMENDATION 108-2025**

Moved by Councillor Dunfield Seconded by Councillor Pollard

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Municipal Properties Update Report for June 9, 2025, be received for information, as presented in MSC report FAC-2025-25.

Carried

## **ADMINISTRATION - COMMUNITY ENHANCEMENT COMMITTEES**

#### CEC Minutes

The following Community Enhancement Committee minutes were received and reviewed by Committee:

- Delta and Area CEC Meeting: May 12, 2025
- Elgin and Area CEC Meeting: May 20, 2025
- Morton and Area CEC Meeting: May 9, 2025
- Newboro and Area CEC Meeting: May 20, 2025
- North Crosby and Area CEC Meeting: May 15, 2025
- Portland and Area CEC Meeting: May 14, 2025
- South Elmsley and Area CEC Meeting: May 14, 2025

## **RECOMMENDATION 109-2025**

Moved by Deputy Mayor D. Hutchings Seconded by Councillor Pollard

Be it resolved, that the Municipal Services Committee Acknowledges the following Community Enhancement Committee minutes:

- Delta and Area CEC Meeting: May 12, 2025
- Elgin and Area CEC Meeting: May 20, 2025
- Morton and Area CEC Meeting: May 9, 2025
- Newboro and Area CEC Meeting: May 20, 2025
- North Crosby and Area CEC Meeting: May 15, 2025
- Portland and Area CEC Meeting: May 14, 2025
- South Elmsley and Area CEC Meeting: May 14, 2025

Carried

#### Recommendations from CEC Minutes

#### **RECOMMENDATION 110-2025**

Moved by Councillor J. Banks Seconded by Councillor P. Banks

WHEREAS at the Newboro and Area Community Enhancement Committee Meeting held May 20, 2025, a recommendation was passed requesting that Council approve the concept of installing banners on 12 hydro poles on Drummond St. in Newboro;

AND FURTHER that the Township enter into an agreement with Hydro One for the installation and removal of said banners;

AND FURTHER that the Newboro and area CEC shall be responsible for all costs associated with the permits, production, and installation/takedown, and replacement of the 12 Remembrance Day banners and 12 historical banners.

NOW THEREFORE be it resolved, that that Council approve, in principle, the concept of installing banners on hydro poles on Drummond St. in Newboro;

AND FURTHER, that the Newboro and Area CEC begin discussions with hydro one and present a proposed Agreement back to Council for consideration.

Carried

#### **RECOMMENDATION 111-2025**

Moved by Councillor Maxwell Seconded by Deputy Mayor D. Hutchings

WHEREAS at the Portland and Area Community Enhancement Committee Meeting held May 14, 2025, recommendation 08-2025 was passed requesting that Council approve a budget deviation of \$147.77 of the Portland and Area CEC mailout for the Portland Community Hall and Library Grand Opening Event;

NOW THEREFORE be it resolved that Council approve a budget deviation of \$147.77 of the Portland and Area CEC mailout for the Portland Community Hall and Library Grand Opening Event.

Carried

#### **ADMINISTRATION - REPORTS**

Leila Stafford, Recreation and Volunteer Coordinator

Leila Stafford, Recreation and Volunteer Coordinator, provided a verbal and written Recreation Update to Committee under Report CLS-2025-16.

## **RECOMMENDATION 112-2025**

Moved by Councillor Maxwell Seconded by Councillor Carr

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Recreation Update be received for information, as presented in MSC report CLS-2025-16.

Carried

#### Shellee Fournier, CAO: Response to Council Motion re Mayor Hoogenboom Media Comments

Shellee Fournier, CAO, provided a verbal and written report to Committee regarding Response to Council Motion re Mayor Hoogenboom Media Comments, under Report CAO-2025-07.

## **RECOMMENDATION 113-2025**

Moved by Councillor J. Banks Seconded by Councillor Pollard

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that it receives the staff's response to Mayor Hoogenboom's Media Comments on the Veto of the Chantry Municipal Offices, as presented in MSC report CAO-2025-07.

Carried

#### **RECOMMENDATION 114-2025**

Moved by Councillor P. Banks Seconded by Councillor Carr

Be it resolved that staff ask Chris Wagner-Smith from IDEA, the cost to modify the existing 21 office complex for a new location, to the 99% drawings and a timeline.

Carried

#### Shellee Fournier, CAO: Midterm Newsletter

Shellee Fournier, CAO provided a verbal and written Report to Committee regarding Midterm Newsletter, under Report CAO-2025-08.

#### **RECOMMENDATION 115-2025**

Moved by Deputy Mayor D. Hutchings Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Midterm Council Report be approved for distribution, as presented in MSC report CAO-2025-08.

Carried

## Shellee Fournier, CAO: Early Termination of Portland Library Lease

Shellee Fournier, CAO, provided a verbal and written report to Committee regarding Early Termination of Portland Library Lease, under Report CAO-2025-09.

#### **RECOMMENDATION 116-2025**

Moved by Councillor Maxwell Seconded by Deputy Mayor D. Hutchings

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Mutual Lease Termination Agreement for the Portland Library be approved, as presented in MSC report CAO-2025-09.

Carried

## CORRESPONDENCE FOR ACTION/INFORMATION: None

Committee observed a break at 11:58 a.m. and reconvened at 12:15 p.m.

#### **NEW BUSINESS:**

Proposed Motion - Councillor P. Banks - Request for Detailed Report on Repairs to Chantry Office

#### **RECOMMENDATION 117-2025**

Moved by Councillor P. Banks Seconded by Councillor Carr

WHEREAS a 2021 Baseline Property Condition Assessment identified \$470,900 in necessary repairs to the Chantry office by 2030, much of which is now overdue, including roofing, windows, HVAC, paving, accessibility upgrades, and electrical systems;

AND WHEREAS the building now faces additional urgent issues, including a leaking roof and ongoing septic failures;

AND WHEREAS the council's continued inaction risks further deterioration, potentially rendering the building unusable, repeating past mistakes such as the loss of Old Portland Hall;

AND WHEREAS Council has been reviewing the future of the Chantry office for over 16 years, and we are now back to square one with the mayor's inappropriate veto, a decision must be made this term to address long-standing space and the failing infrastructure issues;

NOW THEREFORE be it resolved that staff be directed to:

- 1. Prepare a detailed report updating cost estimates from the 2021 assessment, including:
  - Updated figures for identified repairs.
  - Costs and options to address the leaking roof and failing septic system;
  - Speak to the working group and add any new findings from the current facility specialist, from IDEA,
- 2. Develop and issue a Request for Proposals (RFP) A.S.A.P to complete the recommended work and update the current office.
  - Include recommendations on funding options and a timeline for decisions for the 2026 budget.

AND FURTHER that Council affirms its responsibility to maintain the existing building as a public asset until a final decision is made, to prevent further deterioration and escalating costs.

For (5): Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (3): Mayor Hoogenboom, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (5 to 3)

Proposed Motion - Councillor P. Banks - Request for Written Financial Analysis on Capital Project Affordability

#### **RECOMMENDATION 118-2025**

Moved by Councillor P. Banks Seconded by Councillor J. Banks

WHEREAS the previous Treasurer, a Certified Management Accountant (CMA), supported an \$8.5 million capital project, which would have significantly drawn down the Township's remaining debt and reserve capacity;

AND WHEREAS the current Mayor now claims that the Township cannot afford a revised \$6.9 million infrastructure plan, despite its lower capital cost, reduced long-term borrowing, and more comprehensive facility coverage;

AND WHEREAS neither staff nor the external expert referenced by the Mayor have provided Council or the public with a written explanation detailing what financial changes have occurred in the Township's position to justify this reversal;

AND WHEREAS transparency, accountability, and informed fiscal stewardship demand a clear, accessible explanation of the financial reasoning behind such significant differences in project affordability assessments;

NOW THEREFORE be it resolved, that Council direct staff to prepare and commission from an independent expert, a written financial opinion that clearly outlines:

- 1. The fiscal context in which the former Treasurer supported the \$8.5 million HUB project;
- 2. The current fiscal context that informs the Mayor's assertion that a \$6.9 million project is unaffordable;
- 3. A comparative analysis of both plans' capital and long-term borrowing costs, impacts on reserves and debt capacity, and overall financial sustainability;
- 4. Any significant changes in financial conditions that would justify the Mayor's current position.

AND FURTHER that this written analysis be presented to Council and made publicly available to ensure transparency and support fact-based decision-making.

For (5): Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (3): Mayor Hoogenboom, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (5 to 3)

<u>Proposed Motion - Councillor P. Banks - Enforcement of Procedural Bylaw and</u> <u>Fairness in Council Meeting Conduct</u>

## **RECOMMENDATION 119-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

WHEREAS the Township's Procedural Bylaw limits members of Council, including the Mayor, to speaking no more than twice on any given issue;

AND WHEREAS the Mayor, in his role as Chair, has repeatedly exceeded this limit by offering personal commentary throughout debates, including after remarks by other councillors, and at both the beginning and end of discussions;

AND WHEREAS the Mayor has, on multiple occasions, answered questions or made statements about individual councillors without allowing those councillors the opportunity to respond or correct the record;

AND WHEREAS members of Council must be permitted to respond to or rebut comments or questions that directly concern them, in the interest of accuracy, accountability, and fair representation; AND WHEREAS the role of the Chair is to facilitate orderly and impartial proceedings, not to dominate discussion or restrict members from speaking on matters directly relevant to them;

NOW THEREFORE be it resolved, that the Council of the Township of Rideau Lakes direct that:

- 1. The Procedural By-Law be strictly enforced, ensuring all members, including the Mayor, adhere to the rule of speaking no more than twice per issue;
- 2. The Chair refrain from interjecting opinions beyond the limits set out in the Procedural Bylaw, and from making statements on behalf of other councillors unless explicitly authorized;
- 3. Councillors be granted the right to respond to or rebut any comments or questions that pertain directly to them.
- 4. Questions that include comments to individual councillors be answered by those councillors, unless they choose to delegate their response;
- 5. Staff conduct a review of meeting practices and the application of the Procedural Bylaw and bring forward recommendations to ensure fairness, accuracy, and consistency in Council proceedings.

For (5): Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (3): Mayor Hoogenboom, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (5 to 3)

Councillor Dunfield: Mayor Transparency

## **RECOMMENDATION 120-2025**

Moved by Councillor Dunfield Seconded by Councillor P. Banks

WHEREAS the Mayor of Rideau Lakes, Arie Hoogenboom received the following communication from MPP Steve Clark:

"Rideau Lakes Township Mayor Arie Hoogenboom's comments during his interview with CBC Radio's All In A Day that my office provided advice regarding the use of Strong Mayor Powers is categorically false. When contacted on this issue, our office has referred both Mayor Hoogenboom and the Township of Rideau Lakes CAO to the Ministry of Municipal Affairs and Housing's Municipal Services Office in Kingston.

It is not the role of an MPP's office to provide guidance to municipal officials and it's disappointing that Mayor Hoogenboom has made this false claim. I encourage him to do the honourable thing and immediately retract his untruthful comments";

AND WHEREAS the Mayor has stated he is and will continue to be transparent;

NOW THEREFORE be it resolved that Mayor Arie Hoogenboom publicly provide an explanation to Council and the residents of Rideau Lakes why he made false statements;

AND FURTHER THAT Mayor Arie Hoogenboom publicly retract his untruthful comments;

AND FURTHER THAT Mayor Arie Hoogenboom publicly state that he, and he alone, made these comments without direction or involvement of our CAO.

For (5): Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (3): Mayor Hoogenboom, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (5 to 3)

**Direction to Staff** 

## **RECOMMENDATION 121-2025**

Moved by Councillor P. Banks Seconded by Councillor Carr

WHEREAS on June 4, 2025, the Mayor issued Mayoral Direction to Staff (MDS-2025-01), directing staff to compile data on councillor voting records and integrity commissioner complaints;

AND WHEREAS this directive appears to be politically motivated, particularly during an election, and is not aligned with the intent of Strong Mayor Powers, which are designed to advance provincial priorities such as housing and infrastructure;

AND WHEREAS the directive diverts municipal staff resources from core responsibilities and priorities that serve the residents of Rideau Lakes;

AND WHEREAS concerns about governance and transparency previously led to the appointment of a special Ombudsman in 2016 at the request of Council to restore public trust;

THEREFORE BE IT RESOLVED THAT:

- 1. Council formally requests that the Mayor immediately cease the politically motivated research directed under Mayoral Direction to Staff (MDS-2025-01);
- 2. Should the Mayor refuse to cease these activities, Council will immediately proceed with sending a formal letter to the Minister of Municipal Affairs and

Housing requesting that a special Ombudsman be appointed to investigate governance concerns within the Township of Rideau Lakes, similar to the oversight measures enacted in 2016.

For (5): Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (3): Mayor Hoogenboom, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (5 to 3)

## NOTICE OF MOTIONS

As per the Procedural By-Law, Notice is being provided that the following will be discussed and debated at the next regular scheduled meeting:

<u>Councillor P. Banks - Review and Reconsideration of Swim Program Structure at Lower</u> <u>Beverley Lake Park</u>

WHEREAS Lower Beverley Lake Park is a township-owned facility that serves a significant number of families and children throughout the summer months;

AND WHEREAS the park plays an important role in offering recreational opportunities, including vital swim lessons that promote water safety for youth;

AND WHEREAS recent adjustments to the Swim Program's rate structure have raised concerns regarding affordability and accessibility for campers, residents, and visitors;

AND WHEREAS the new registration and fee structure may mean more participation in the program;

NOW THEREFORE be it resolved that Council direct staff to review the current Swim Program at Lower Beverley Lake Park, specifically:

• To explore options for enhanced pre-registration processes to accommodate both residents and campers.

AND FURTHER THAT a report with recommendations be brought back to Council for review and discussion.

#### Councillor P. Banks - Request for Meeting at AMO Conference re Strong Mayor Powers

WHEREAS the Township of Rideau Lakes is one of among more than 100 plus municipalities that have formally opposed Strong Mayor Powers and their potential impacts on democratic governance, council collaboration, and local accountability;

AND WHEREAS there has been a lack of broad municipal discussion on this topic at recent conferences and forums;

AND WHEREAS there is a need for council members across Ontario to have an opportunity to discuss these concerns collaboratively and explore the potential formation of a coalition to advocate for the restoration of traditional council authority;

NOW THEREFORE be it resolved that the Township of Rideau Lakes Council submit the following letter to AMO:

Dear President Jones and the AMO Executive,

On behalf of the Township of Rideau Lakes Council, I am writing to respectfully request your support in facilitating an important discussion at the upcoming AMO 2025 Annual Conference.

While we appreciate your leadership in addressing the significant challenges facing Ontario municipalities, especially the growing burden on property taxpayers and the strain of provincial downloads, we were concerned that recent comments did not address the expansion of Strong Mayor Powers. These powers have raised widespread concerns among many municipal councillors and mayors, particularly regarding their impact on democratic governance, council collaboration, and local accountability.

We believe it is critical that all council members have an opportunity to come together to discuss these concerns and Rideau lakes would like to facilitate the exploration of the formation of a coalition to advocate for the restoration of traditional council authority, all we are asking of AMO, is an empty meeting room.

Accordingly, we respectfully request that AMO provide one of the many available empty meeting rooms during the AMO Annual Conference, taking place August 17–20, 2025, to enable interested council members to gather for an open and constructive dialogue on this important issue. We will take care of the other logistics, if AMO can provide the space and the communicating the time and subject matter.

We would be grateful for your assistance in facilitating this conversation and for your continued support of Ontario's municipalities in maintaining strong, democratic local governance.

Thank you very much for your time and consideration. We look forward to your response and hope to work together on this important matter.

Sincerely, Paula Banks

#### Councillor P. Banks - Supporting Municipal Ethics Through Access and Education

Be it resolved, that the Council of the Township of Rideau Lakes supports the District of Parry Sound Municipal Association Resolution related to calling upon the Ontario government to provide free access to information so that Councils can be effective in their role in our democratic system.

#### MAYOR'S UPDATE

June 3: I attended the Joint Services Board Meeting in Brockville. It was noted that the JSB audit was completed and they had a deficit. The County share was off set by an overall County surplus.

June 4: I attended in person in Brockville the Regular Committee of the Whole.

June 5: I attended remotely the Maple View Lodge Board Meeting and can report that the rebuild is 97.5% complete and remains om time and on budget. Later that day I attended the seniors picnic in Lower Beverley Lake Park.

June 8: I attended in Newboro the 175th Anniversary Service and presented certificates on behalf of our MPP, Steve Clark and our own Township.

#### **QUESTIONS FROM THE MEDIA REGARDING AGENDA ITEMS**

Mayor Hoogenboom asked if any questions had been received from the Media and the Clerk advised no questions had been submitted via email.

No members of the media were in attendance at this meeting.

#### QUESTIONS FROM THE PUBLIC REGARDING AGENDA ITEMS

Mayor Hoogenboom asked if any questions had been submitted by the Public regarding Agenda Items and the Clerk advised no questions had been received via email.

#### **CLOSED MEETING: None**

#### **REPORT REGARDING CLOSED MEETING: None**

#### **ADJOURNMENT**

Mayor Hoogenboom declared the meeting adjourned at 1:25 p.m.

Arie Hoogenboom, Chair

Mary Ellen Truelove, Clerk



## **TOWNSHIP OF RIDEAU LAKES - Municipal Services Committee**

## (General Governance/Finance/PP&P/Human Resources)

#### Minutes

## Monday, June 23, 2025, 10:00 a.m. Municipal Office, Chantry

Members Present:	Mayor Arie Hoogenboom, Deputy Mayor Deborah Anne Hutchings, Councillor Jeff Banks, Councillor Paula Banks, Councillor Linda Carr, Councillor Sue Dunfield, Councillor Marcia Maxwell, Councillor Ron Pollard
Staff Present:	Shellee Fournier, CAO, Mary Ellen Truelove, Clerk, Alison Merkley, Development Services Analyst, Thomas Fehr, Manager of Development Services, Dave Schur, Deputy Treasurer, Gene Richardson, Fire Chief/CEMC, Dan Chant, Manager of Roads and Drainage, Leila Stafford, Recreation and Volunteer

## CALL TO ORDER

Mayor Hoogenboom called the Meeting to order at 10:00 a.m. and thanked members of the public for their attendance.

#### ROLL CALL

#### **EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA**

Coordinator

Mayor Hoogenboom asked if there were any emergency additions to the agenda and Councillor P. Banks requested that item 14.3 be removed from the agenda as it will be addressed in another motion.

#### **ADOPTION OF AGENDA**

#### **RECOMMENDATION 74-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

Be it resolved, that the agenda be approved and adopted as amended.

## DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

Mayor Hoogenboom asked if any Council Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and none were heard.

## PRESENTATIONS:

#### Connie Cochran: 2025 Senior of the Year Award

Mayor Hoogenboom presented a certificate to Connie Cochran for the 2025 Senior of the Year Award in Rideau Lakes and thanked her for all her service within the Portland Community and surrounding area.

#### DELEGATIONS:

#### Kendall Ritchie: R12A Road Renaming

Kendall Ritchie was in attendance to provide a delegation to Committee regarding road name changes to R12A.

#### **RECOMMENDATION 75-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee acknowledges the delegation by Kendall Ritchie regarding Road Renaming of R12A.

Carried

#### DEVELOPMENT SERVICES:

#### Alison Merkley, Development Services Analyst: Previous Renaming of R12A Branch

Alison Merkley, Development Services Analyst, provided a verbal and written Report to Committee regarding Previous Renaming of R12A Branch, under Report DS-2025-13.

#### **RECOMMENDATION 76-2025**

Moved by Councillor Dunfield Seconded by Councillor Carr

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that:

- The private road currently named Redwing Lane remain as such; and that
- The entrance way from Higginson Trail Lane to 37 Higginson Trail Lane be considered a driveway,

as presented in MSC report DS-2025-13.

Defeated

#### **RECOMMENDATION 77-2025**

Municipal Services Committee (GG) Monday, June 23, 2025 Pg. 3

Moved by Councillor P. Banks Seconded by Councillor Maxwell

Be it resolved that the Municipal Services Committee directs staff to bring back a report on the renaming of Redwing Lane and 37 Higginson Trail Lane;

AND FURTHER that staff be directed to bring back a report on the number of duplicate road names and the road naming policy for Council's review.

Carried

# Tom Fehr, Manager of Development Services: Building Code Section 7(4)

Tom Fehr, Manager of Development Service provided a verbal and written report to Committee regarding Building Code Section 7(4) under Report DS-2025-14.

#### **RECOMMENDATION 78-2025**

Moved by Councillor Dunfield Seconded by Councillor P. Banks

Be it resolved that the Municipal Services Committee recommends to Council that the attached report be adopted for the purposes of Section 7(4) detailing expenditures of \$668,554 and revenues of \$654,755 for the period of January 1st 2024 – December 31st 2024;

AND FURTHER THAT the Development Reserve remain at its current balance without transferring additional funds, as presented in MSC Report DS-2025-14.

Carried

### Tom Fehr: Manager of Development Services: Planning Fees Update

Tom Fehr, Manager of Development Services, provided a verbal and written Report to Committee regarding Planning Fees Update, under Report DS-2025-15.

#### **RECOMMENDATION 79-2025**

Moved by Councillor Maxwell Seconded by Councillor Carr

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that Schedule C of User Fee By-Law 2015-1 be amended, as presented in MSC Report DS-2025-15.

Carried

Tom Fehr, Manager of Development Services: RWLT Request Regarding Access Over Unopened Township Road Allowance Municipal Services Committee (GG) Monday, June 23, 2025 Pg. 4

Tom Fehr, Manager of Development Services, provided a verbal and written Report to Committee regarding RWLT Request Regarding Access Over Unopened Township Road Allowance, under Report DS-2025-16.

Moved by Councillor Carr Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that staff be directed to undertake Option # 1 (require the payment of the regular application fee of \$823 plus any associated legal costs) for a proposed encroachment agreement related to B-26-25, as presented in MSC Report DS-2025-16.

The following motion was brought forward:

# **RECOMMENDATION 80-2025**

Moved by Councillor J. Banks Seconded by Deputy Mayor D. Hutchings

Be it resolved that the main motion be amended to read "require payment of 50% of the associated application fee plus any associated legal fees".

Carried

# **RECOMMENDATION 81-2025**

Moved by Councillor Carr Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that staff be directed to require payment of 50% of the associated application fee plus any associated legal fees, for a proposed encroachment agreement related to B-26-25, as presented in MSC Report DS-2025-16.

Carried

# FINANCE: Dave Schur, Acting Treasurer

### Treasury YTD Summary - May 2025

Dave Schur, Acting Treasurer, provided a verbal and written Report regarding YTD Summary - May 2025, under Report FIN-2025-11.

### **RECOMMENDATION 82-2025**

Moved by Deputy Mayor D. Hutchings Seconded by Councillor Pollard

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that it receives for information the Treasury Year-to-date Summary for May 2025, as presented in MSC report FIN-2025-11.

Carried

# <u>COMMUNITY PROTECTIVE SERVICES: Gene Richardson, Fire Chief/Manager of</u> <u>Community Protection</u>

Gene Richardson, Fire Chief/Manager of Community Protection, provided verbal and written Reports to Committee regarding the following:

- May Emergency & Protective Services Update, Report FIRE-2025-13
- Fire Services Truck 2 Replacement, Report FIRE-2025-14
- Request for Exemption from Mandatory Certification Requirements, Report FIRE-2025-15

Emergency & Protective Services Update - May

# **RECOMMENDATION 83-2025**

Moved by Councillor Maxwell Seconded by Councillor Carr

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that the Emergency & Protective Services monthly update provided on June 23rd, 2025 covering the period of May 1st, 2025 to May 31st, 2025 be received, as presented in MSC Report FIRE-2025-13.

Carried

Fire Services Truck #2 Replacement

# **RECOMMENDATION 84-2025**

Moved by Councillor Pollard Seconded by Councillor J. Banks

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that:

1. Staff be authorized to proceed with procuring a replacement of Fire Services Truck 2 with an upset target limit of \$60,000;

2. Staff be authorized to sell the old truck on Gov Deals; and,

3. Council approves the associated budget deviation to be funded from year end results, as presented in MSC Report FIRE-2025-14.

Request for Exemption from Mandatory Certification Requirements

# **RECOMMENDATION 85-2025**

Moved by Deputy Mayor D. Hutchings Seconded by Councillor Maxwell

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that it endorses the Correspondence received from the Township of Black River and further that the attached letter be sent to the Office of the Ontario Fire Marshal and the Ministry of the Solicitor General, as presented in MSC Report FIRE-2025-15.

Carried

# PUBLIC WORKS - ROADS: Dan Chant, Manager of Roads and Drainage

### Accessible Parking Space in Elgin

Dan Chant, Manager of Roads and Drainage provided a verbal and written Report to Committee regarding Accessible Parking Space in Elgin, under Report RDS-2025-19.

# **RECOMMENDATION 86-2025**

Moved by Councillor Carr Seconded by Deputy Mayor D. Hutchings

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that Staff send a recommendation to the United Counties of Leeds and Grenville requesting an Accessible Parking Space in front of the Elgin Pharmacy, as presented in MSC report RDS-2025-19.

Carried

# **ADMINISTRATION**

# Leila Stafford, Recreation and Volunteer Coordinator: Westport Lions Club MOU

Leila Stafford, Recreation and Volunteer Coordinator, provided a verbal and written report to Committee regarding Swim Program, under report CLS-2025-17.

# **RECOMMENDATION 87-2025**

Moved by Councillor Pollard Seconded by Councillor Carr

Be it resolved that the Municipal Services Committee (MSC) recommends to Council that a By-Law be passed to authorize the Mayor and Clerk to sign the Westport Lions Club Memorandum of Understanding (MOU), as presented in MSC Report CLS-2025-17.

# **CORRESPONDENCE FOR ACTION/INFORMATION**

Committee recognized a break at 11:28 a.m. and reconvened at 11:38 a.m.

The following correspondence was received and considered by Council:

13.1 Judy Rogers: Fire Station 2 - Final Project Costs

13.2 Hartsgravel Road/Summers Road Residents: Safety Improvements for Summers Road

### **RECOMMENDATION 88-2025**

Moved by Deputy Mayor D. Hutchings Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee Receives correspondence item 13.1 for Information purposes.

Defeated

### **RECOMMENDATION 89-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

Be it resolved that the Municipal Services Committee directs staff to provide a close out report as per the policy and responses to all questions, in the correspondence a report to Council in response to the correspondence from Judy Rogers.

For (7): Mayor Hoogenboom, Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, Councillor Dunfield, and Councillor Pollard

Against (1): Councillor Maxwell

Voter Type: Majority (Present), Recorded

Carried (7 to 1)

### **RECOMMENDATION 90-2025**

Moved by Councillor Carr Seconded by Councillor J. Banks

Be it resolved that the Municipal Services Committee receives the correspondence from residents of Hartsgravel Road and Summers Road regarding a petition for immediate traffic safety improvements on Summers Road and directs staff to prepare a report for a future meeting regarding the implications of creating a four-way stop at the intersection of Summers Road and Hartsgravel Road;

AND FURTHER that improvements to Smith Road be investigated.

# **NEW BUSINESS**

Proposed Motion: Councillor P. Banks - Request for Meeting at AMO Conference re Strong Mayor Powers

# **RECOMMENDATION 91-2025**

Moved by Councillor P. Banks Seconded by Deputy Mayor D. Hutchings

WHEREAS the Township of Rideau Lakes is one of among more than 100 plus municipalities that have formally opposed Strong Mayor Powers and their potential impacts on democratic governance, council collaboration, and local accountability;

AND WHEREAS there has been a lack of broad municipal discussion on this topic at recent conferences and forums;

ANDWHEREAS there is a need for council members across Ontario to have an opportunity to discuss these concerns collaboratively and explore the potential formation of a coalition to advocate for the restoration of traditional council authority;

NOW THEREFORE be it resolved that the Township of Rideau Lakes Council submit the following letter to AMO:

Dear President Jones and the AMO Executive,

On behalf of the Township of Rideau Lakes Council, I am writing to respectfully request your support in facilitating an important discussion at the upcoming AMO 2025 Annual Conference.

While we appreciate your leadership in addressing the significant challenges facing Ontario municipalities, especially the growing burden on property taxpayers and the strain of provincial downloads, we were concerned that recent comments did not address the expansion of Strong Mayor Powers. These powers have raised widespread concerns among many municipal councillors and mayors, particularly regarding their impact on democratic governance, council collaboration, and local accountability.

We believe it is critical that all council members have an opportunity to come together to discuss these concerns and Rideau Lakes would like to facilitate the exploration of the formation of a coalition to advocate for the restoration of traditional council authority, all we are asking of AMO, is an empty meeting room.

Accordingly, we respectfully request that AMO provide one of the many available empty meeting rooms during the AMO Annual Conference, taking place August 17–20, 2025, to enable interested council members to gather for an open and constructive dialogue on this important issue. We will take care of the other logistics, if AMO can provide the space and communicating the time and subject matter.

We would be grateful for your assistance in facilitating this conversation and for your continued support of Ontario's municipalities in maintaining strong, democratic local governance.

Thank you very much for your time and consideration. We look forward to your response and hope to work together on this important matter.

Municipal Services Committee (GG) Monday, June 23, 2025 Pg. 9

Sincerely,

Rideau Lakes Council

For (5): Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, Councillor Carr, and Councillor Dunfield

Against (3): Mayor Hoogenboom, Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (5 to 3)

<u>Proposed Motion: Councillor P. Banks - Review and Reconsideration of Swim Program</u> <u>Structure at Lower Beverley Lake Park</u>

# **RECOMMENDATION 92-2025**

Moved by Councillor P. Banks Seconded by Deputy Mayor D. Hutchings

WHEREAS Lower Beverley Lake Park is a township-owned facility that serves a significant number of families and children throughout the summer months;

AND WHEREAS the park plays an important role in offering recreational opportunities, including vital swim lessons that promote water safety for youth;

AND WHEREAS recent adjustments to the Swim Program's rate structure have raised concerns regarding affordability and accessibility for campers, residents, and visitors;

AND WHEREAS the new registration and fee structure may mean more participation in the program;

NOW THEREFORE be it resolved that Council direct this issue to the new Recreation and Volunteer Committee.

Carried

# NOTICE OF MOTION

As per the Procedural By-Law, Notice is being provided that the following will be discussed and debated at the next regular scheduled meeting:

<u>Councillor P. Banks: Prepare a Timeline, Drawings, and Cost Breakdown for the</u> <u>Chantry Office Project</u>

WHEREAS Council is committed to transparency and accountability in the use of public funds;

AND WHEREAS it is important to demonstrate to the public the full history and financial impact of the Chantry Office project, including how far back the project began and how much has been spent compared to initial expectations;

NOW THEREFORE be it resolved that Council directs staff to prepare and present: - A detailed timeline of all major activities, decisions, and milestones related to the Chantry Office project, beginning with the original open house at Portland Hall; - An itemized breakdown of all costs incurred to date, clearly showing how the approximate \$500,000 has been spent and on what drawings;

- Copies of all associated design drawings and plans completed to date.

AND FURTHER that the full report, including the timeline, drawings, and cost breakdown, be presented to Council for review;

AND FURTHER that following the review, Council will consider next steps, including options for completing, revising, or re-evaluating the project based on the information presented.

### Councillor Dunfield: June National Indigenous History Month

WHEREAS the Township of Rideau Lakes publishes an annual calendar to celebrate the beauty and spirit of our community;

AND WHEREAS the 2025 calendar has identified the photo for the month of July as "Squaw Bay by the Rocky Narrows – Tania Weiland";

AND WHEREAS the month of June is federally recognized as National Indigenous History Month, a time dedicated to honouring the history, heritage, and diversity of Indigenous peoples in Canada;

AND WHEREAS the Township recognizes that respect for Indigenous peoples, cultures, and place names is not confined to one month, but is a commitment upheld throughout the year;

AND WHEREAS the name referenced in the July calendar photo may be colloquially known by some residents but is not an officially recognized or appropriate geographic designation;

NOW THEREFORE BE IT RESOLVED that the Township of Rideau Lakes offers a sincere and humble apology for any harm, discomfort, or misunderstanding this naming may have caused to members of our community, especially Indigenous residents;

AND FURTHER THAT the Township commits to a thorough review process for all future publications and printed communications to ensure cultural sensitivity, accuracy, and respect for all members of our community and shared heritage.

### MAYOR'S UPDATE

- June 12: I welcomed Seniors and Accessibility Minister Cho to Portland where he, along with MPP Steve Clark, announced a \$65k grant to Rideau Lakes to enhance Seniors Programming;

June 13: I attended an International Forum on Tourism at Huck's Marina in Rockport;
 June 16: I attended the Elgin Lions Club awards and president change over evening at which the Club presented a cheque towards the George Tackaberry Family Home Fundraising effort;

- June 17: I attended in Brockville, the Fundraising Committee meeting for the Long Term Care home;

- June 18: We held our 2nd meeting of the year with the Rideau Lakes Lake Association Committee in Morton;

- June 18: I attended along with our MPP Steve Clark, the regional Fire Chiefs meeting held at our Lombardy Fire Station;

- June 19: I attended in Brockville the Regular County Council meeting;

- June 19: In the evening, I presented on behalf of MPP Steve Clark and the Township, certificates to Carl and Joan Willard in Delta celebrating their 60th wedding anniversary; - June 21: At the Newboro Hall, I was part of a capacity crowd that heard a presentation by Ted Stewart on the History of Indigenous People in Rideau Lakes. There is an excellent display on this at the Hall and I encourage citizens to attend it over the summer;

- Finally, as this is our last meeting before July 1st, I encourage all to partake in the many Township Canada Day events.

# **QUESTIONS FROM THE MEDIA REGARDING AGENDA ITEMS**

Mayor Hoogenboom asked if any questions had been received from the Media and the Clerk advised that no questions had been submitted.

No members of the Media were present at this meeting.

# **QUESTIONS FROM THE PUBLIC REGARDING AGENDA ITEMS**

Mayor Hoogenboom asked if any questions had been submitted by the Public regarding Agenda Items and the Clerk advised no questions had been received via email.

No members of the Public were in attendance at this time.

# **CLOSED MEETING - As per Section 239(2) of the Municipal Act**

# **RECOMMENDATION 93-2025**

Moved by Councillor Maxwell Seconded by Councillor Carr

Be it resolved that the Municipal Services Committee moves into closed session at 12:21 p.m. to discuss the following matters:

- One item under Section 239 (2)(f): Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Two items under Section 239 (2)(e): Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Four items under Section 239 (2)(b): Personal matters about an identifiable individual, including Municipal or local board employees;
- One item under Section 239 (2)(c): A proposed or pending acquisition or disposition of land by the Municipality or local board employees.

Carried

# REPORT REGARDING CLOSED MEETING

Mayor Hoogenboom and Councillor Carr had left the meeting during the closed session.

# **RECOMMENDATION 94-2025**

Moved by Councillor P. Banks Seconded by Councillor Dunfield

WHEREAS on March 3, 2025, Council passed a vote of non-confidence in Mayor Arie Hoogenboom, following his disregard of the Township Integrity Commissioner's findings of innocence and imposition of penalties contrary to the report;

AND WHEREAS the Ontario Ministry of Municipal Affairs advised staff to obtain an independent legal opinion, which confirmed the penalties were invalid;

NOW THEREFORE be it resolved that:

- 1.A second formal vote of non-confidence be issued toward Mayor Arie Hoogenboom;
- 2. That the Mayor be requested to resign immediately;
- 3. This resolution be publicly released and forwarded to:
  - o MPP Steve Clark
  - o The Ministry of Municipal Affairs and Housing Rob Flack

For (4): Deputy Mayor D. Hutchings, Councillor J. Banks, Councillor P. Banks, and Councillor Dunfield

Against (2): Councillor Maxwell, and Councillor Pollard

Voter Type: Majority (Present), Recorded

Carried (4 to 2)

# **ADJOURNMENT**

Deputy Mayor Hutchings declared the meeting adjourned at 3:35 p.m.

Arie Hoogenboom, Mayor

Mary Ellen Truelove, Clerk



# TOWNSHIP OF RIDEAU LAKES

# **Economic Development Committee**

# Minutes

# Monday, June 2, 2025, 10:00 a.m. Municipal Office, Chantry

Members Present:	Councillor Linda Carr, Ken Davies, Dudley Hill, Councillor Deborah Anne Hutchings, Councillor Marcia Maxwell, Councillor Paula Banks, Councillor Sue Dunfield
Members Absent:	Mayor Arie Hoogenboom, Councillor Ron Pollard
Staff Present:	Shellee Fournier, CAO, Marie White, Economic Development and Cultural Heritage Coordinator

# CALL TO ORDER

Chair Maxwell called the meeting to order at 10:00 a.m.

# ROLL CALL

Regrets from Mayor Arie Hoogenboom and Councillor Ron Pollard.

# ADDITIONS/AMENDMENTS TO THE AGENDA

The Chair called for any additions or amendments to the agenda. None were heard.

# **ADOPTION OF THE AGENDA**

# **RECOMMENDATION # ECD 2025-27**

Moved by Councillor Carr Seconded by Councillor Hutchings

Be it resolved that the Economic Development Committee adopt the Agenda as presented.

# **DISCLOSURE OF PECUNIARY INTEREST**

Chair Maxwell asked if anyone had a pecuniary interest and none were declared.

### **BUSINESS ARISING**

#### Rideau Lakes Business Listing: Marie White (For Information)

It was noted that a new Handyman service has opened in Newboro, formerly the Village Corner Cafe.

#### Village Renewal Projects: Marie White (For Discussion)

The four options outlined in staff report ECD 2025-06 regarding Village Renewal Projects were discussed. Option 4 was selected.

#### **RECOMMENDATION # ECD 2025-28**

Moved by Councillor Paula Banks Seconded by Councillor Sue Dunfield

Be it resolved that the Economic Development Committee recommends to Council to move forward with Option #4 (First Impressions Community Exchange Program) for consideration as part of the 2026 Budget Process.

Carried

# Publications - Rideau Lakes Experience Guide "Heritage Spaces and Picnic Places" (For Information)

The revised guide content was formatted and circulated as part of the agenda package. It went to press on May 21. Delivery of 3,000 copies are expected in mid- June for distribution.

### **MINUTES**

The minutes of the May 5, 2025 Economic Development Committee Meeting were distributed to the Committee as part of the agenda package. Chair Maxwell asked for any errors, omissions or questions.

#### **RECOMMENDATION # ECD 2025-29**

Moved by Ken Davies Seconded by Dudley Hill

Be it resolved that this Committee approve the Economic Development Committee Meeting minutes of May 5, 2025 as presented.

# ACTION LISTING: Marie White, Economic Development and Cultural Heritage Coordinator (For Information)

Staff provided an update on Economic Development Action items.

### NEW BUSINESS

### Committee Roundtable

Public Representative Ken Davies:

- Announcements about Small Halls Festival communicate to businesses that events are happening
- Morton is hosting an all Candidates Meeting for the Bi- Election on Friday, June 13
- Attended the Seeley's Bay Fire Station opening
- Participated in the Trade Impact Communities Programming Survey from the County will the results be shared
- George Morton Park Sign installed

**Councillor Dunfield** 

• Claire Jacobs Art Gallery property in Portland is for sale

**Councillor Paula Banks** 

- Big Rideau Boat Rentals is no longer in business
- Portland Family Restaurant re-opened after renovations

Public Representative Dudley Hill:

• Attracting large corporations to the area can have unintended consequences, impacting the smaller service providers

### **CORRESPONDENCE FOR ACTION/INFORMATION**

### Letter from Newboro and Area Heritage Society (For Discussion)

The Newboro and Area Heritage Society is interested in advancing the Newboro Cut proposal (by Dudley Hill) that was previously circulated to this committee and a special meeting with Parks Canada took place in February to discuss next steps. Parks Canada staff indicated that they are open to proposals and that they require community support and funding to move ahead. This letter will also go to MHAC regarding the heritage interpretation.

• A canal-side walking path, linking waterfront docking areas to Main Street businesses;

• Footbridge improvements that honour our heritage while enabling greater pedestrian access;

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• Restoration of the Sappers and Miners encampment as a living history experience;

• Public-private partnerships that create tourism infrastructure while maintaining public access and environmental sensitivity.

A letter of support from the Township may be provided.

# **RECOMMENDATION # ECD 2025-30**

Moved by Dudley Hill Seconded by Councillor Carr

Be it resolved that the Economic Development Committee recommends to Council that the Township of Rideau Lakes support in principle the proposal by the Newboro and Area Heritage Society to "Advancing Newboro's Canalfront Potential - A Vision Rooted in Heritage and Opportunity" that outlines the following:

• A canal-side walking path, linking waterfront docking areas to Main Street businesses;

• Footbridge improvements that honour our heritage while enabling greater pedestrian access;

- Restoration of the Sappers and Miners encampment as a living history experience;
- Public-private partnerships that create tourism infrastructure while maintaining public access and environmental sensitivity.

and FURTHER that Correspondence Item 10.1 be provided to the Rideau Lakes Municipal Heritage Advisory Committee and the Royal Sappers and Miners Cemetery Committee.

Carried

# **QUESTIONS FROM THE PUBLIC**

None.

### **ADJOURNMENT**

The Economic Development Committee adjourned meeting at 11:26 a.m.

Marcia Maxwell, Chair

Marie White, Secretary



# TOWNSHIP OF RIDEAU LAKES

# **Municipal Heritage Advisory Committee**

# Minutes

# Thursday, June 19, 2025, 9:30 a.m. Municipal Office, Chantry

Members Present:	Dustin Bulloch, Howard French, George German, Chair, David Gwynne, Diane Haskins, Allison Smith, Sue Warren, Sabina Barrett
Members Absent:	Ted Stewart, Councillor Paula Banks
Staff Present:	Marie White, Economic Development and Cultural Heritage Coordinator

# Call to Order

The Chair called the meeting to order at 9:40 a.m.

# Roll Call

Councillor Paula Banks and Ted Stewart send their regrets.

Public members in attendance who signed in:

- Saoirse Carroll
- Rosanne Lake

# Additions/Amendments to the Agenda

The Chair called for any additions or amendments to the agenda. One was heard:

The Agenda states the meeting time as 9:00 a.m. The start time of the meeting should read 9:30 a.m.

# Adoption of the Agenda

### **RECOMMENDATION MHAC 2025-27**

Moved by Sue Warren Seconded by Dustin Bulloch

Be it resolved that the Municipal Heritage Advisory Committee (MHAC) adopt the agenda as amended.

Carried

# **Disclosure of Pecuniary Interest**

The Chair called for disclosure of any pecuniary interests. None were declared.

# **Delegations**

### Bill Stevens - Powhattan Lodge Renovation (For Information)

Former owners of Powhattan Lodge, Bill and Denise Stevens attended the meeting. Mr. Stevens presented the story of how Powhattan Lodge came into their possession, and how they carefully renovated the historic property. Located at 1 Pine Island in Newboro, the lodge was built in 1907-1908 from Hemlock logs that were harvested in the winter and transported over the ice from the Mill on Perth Road to the island. It has a two-seater outhouse and the original ice box in the kitchen. Arnold Warren (Margaret) delivered the ice.

Mr. Stevens shared that the original owner was Mr. Latham, and that his sons Hugh and Paul were contacted to help with the restoration of the property. Son Hugh Latham offered to help, and arrived by train having travelled from his home at the Benedictine Monastery in New Hampshire wearing a buck skin jacket. Hugh and Paul also have a half brother. It is thought that Latham, an architect, named the structure Powhattan Lodge after the father of Pocahontas, and that Mr. Latham may have been a descendant of Pocahontas.

During the restoration, the tongue and groove oak ceiling was repaired. A mill in Perth was able to match the original thickness of the boards. The stone masonry work was done by Reg Kumm, owner/operator of The Bay Barn antiques in Seeley's Bay.

The restored Lodge was featured in Cottage Life Magazine (April 2011 edition), and features an impressively large fireplace.

In order to keep the main lodge true to its original form, a second log cabin was built as a bath house with a shower and toilet connected to a septic.

A piece of local indigenous furniture from the Lodge, a chair referred to as "stick furniture" built in Jones Falls was brought to the meeting. The seat would have been made of wicker, now missing. An original letter and photos were circulated, as follows:

1. Construction of Powhattan Lodge - Bell Family

2. Three men in a skiff, one is Mr. Latham, the original owner. The skiff canoe was built in Newboro.

- 3. A photo of Pine Island without Pine Trees
- 4. Interior photo of the Lodge
- 5. Negatives of the photos above

MHAC members thanked Bill and Denise Stevens for the treasured documentation. It was noted that the printed material will be housed at the Rideau Lakes History Centre (archives), and that the chair should reside with the Newboro and Area Heritage Society (NAHS).

# Business Arising

### Doors Open Meet and Greet - Update (For Information)

Rosanne Lake presented an update, and shared the contents of the site package as information. The Agenda for the Doors Open Meet and Greet, and a series of draft posters were included in the meeting package.

MHAC members expressed their enthusiasm and gratitude for all the hard work that has gone into coordinating Doors Open Rideau Lakes. A Meet and Greet for the 18 sites takes place on June 20th from 1:00 p.m. to 3:00 p.m. at the Portland Hall. There will be an information exchange and site packages will be provided in preparation for the August 16th & 17th event.

### <u>Heritage Spaces and Picnic Places - 2025 Experience Guide: Marie White (For</u> <u>Information)</u>

The final version of the Picnic Guide was included in the agenda package. Staff noted that comments from the Economic Development Committee suggest that "Points of Interest" in Morton should be reviewed, as some buildings are in disrepair and may be historical notes rather than points of interest.

MHAC members suggested the following changes in 2026:

- On the page for Morton & Jones Falls, omit Judd House as a point of interest, and change storyboard "Historic Morton" font to bold.
- Please add James Fullard Trail along Opinicon Lake
- Consider the addition of the new Whitefish property operated by RWLT

### <u>Minutes</u>

Minutes of the MHAC Meeting held May 15, 2025 were distributed to Committee as part of the Agenda package. The Chair asked for any errors or omissions. None were noted.

### **RECOMMENDATION 2025-28**

Moved by Howard French Seconded by Allison Smith

Be it resolved that the Municipal Heritage Advisory Committee approves and adopts the Minutes of the MHAC Meeting held on May 15, 2025.

Carried

### MHAC Action Listing - Verbal Update: Marie White (For Information)

Staff provided a verbal update on MHAC projects. In particular:

- It was suggested at the Economic Development Committee meeting that MHAC consider including the addition of "Historic Settlement" Tag Bars to all Historic Settlement signs in order to differentiate them from the Village signs. For example, in Elgin, the sign for Cheney's Corners is near to the village sign, causing confusion. In the draft 2026 MHAC Budget, include approx. \$4,000 for consideration (\$200 x 17 = \$3,400 plus taxes and installation, plus some signs are two sided, such as Freeland). MHAC members would also like to add a website to these tag bars. The webpage could include historic maps of the settlements.
- Map distribution took place the week of May 20
- Guide distribution took place the weeks of June 9th and 16th
- QR code labels for Documentaries were shared with the Harbormaster for the Portland Harbour and the Newboro Harbour

MHAC members mentioned that the sign for Halladay Quarry is not facing traffic. One solution would be to order a second side.

#### New Business

#### Cemetery Research Working Group - Verbal Update (For Information)

Howard and George updated the committee on the upcoming Cemetery Meet and Greet, scheduled for Thursday, October 23 from 10:00 a.m. to 3:00 p.m. at the Newboro Community Hall. A draft agenda was circulated at the meeting. MHAC members discussed the convenience of online cemetery plot maps for properties such as Forfar Cemetery.

#### **Correspondence/Events**

#### Letter from Newboro and Area Heritage Society (For Discussion)

MHAC received the proposal by the Newboro and Area Heritage Society (NAHS) for information purposes as per recommendation 2025-30 from the Economic Development Committee.

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### Ontario Heritage Toolkit - As published May 9, 2025 (For Information)

For information, Section 6 outlines the process for amending designation by-laws.

### <u>Call for Projects 2025-2026 - GLAM Incubator - Galleries, Libraries, Archives, and</u> <u>Museums (For Information)</u>

For your information, to support the work of organizations in galleries, libraries, archives, and museums, the Incubator will lend, purchase, or assist with the **acquisition of technological equipment** and software required for the project. It will also assist with project tasks such as event facilitation, graphic design, social media, research expertise, knowledge mobilization activities, project management, and other supports as necessary. The Incubator will help project leads secure external funding to sustain projects after incubation. Due August 1, 2025.

#### Leeds Grenville 175 Years - Request for Content (For Discussion)

John Kalivas of the United Counties of Leeds Grenville reached out regarding the 175th Anniversary of Leeds and Grenville. Rideau Lakes is invited to submit engaging stories, features, photos, and other content that highlight the rich history, vibrant communities, and unique attributes of our region.

MHAC members suggested that content submitted may include:

- Documentaries
- Storyboards
- "Did you know" sections from the Picnic Guide
- Lakes and Islands
- Photos
- Articles such as, "Must see Museums"

### Reports from Committee Members

Sabina Barrett

• Ontario Barn Preservation would like to collaborate with Rideau Lakes to document Barns older than 1961. The process of identification will ideally take place from late Fall to early Spring, when the leaves have fallen.

Howard French

- Attended an excellent historical presentation by Ross Lambert at St. Mary's Church in Newboro
- Also attended local celebration on the June 1 anniversary of the United Church of Canada
- Attended event held in honour of St. Mary's 175th anniversary in Newboro
- Attended Spirit of the Drum Pow Wow in Smiths Falls

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Suggestion to invite John Kalivas from UCLG to an upcoming MHAC meeting

# George German

• Interested in the Barn Preservation project

David Gwynne

• Portland photos in progress

# **Diane Haskins**

- Historic Rideau Canal 1900-1920 Kingston Mills to Ottawa Photographic Display is at the Red Brick School in Elgin
- Recent donation of two beautifully restored Dowsett Boats to Portland on the Rideau Historical Society (PRHS)
- The Minister of Culture and Heritage called from Queens Park regarding the senior volunteer awards, mentioning that 21 people were selected in 2025. Diane recalls how her own volunteer journey was sparked by a call from Sue Warren's mother circa 1969 extending an invitation to get involved. Last year, the Diane and Keith Haskins Award for community service was established with the high school in Elgin, and the first ever bursary will be awarded to a deserving student on Thursday, June 26, 2025.

# Allison Smith

• Submitted an article to the Ottawa Historical Society (OHS) newsletter about the 200th anniversary of the Rideau Canal, spanning 6 years from 2026 to 2032. A film is in development about the early planning of the Canal, the consideration of other routes, a tramway, etc. to be completed in October, 2025.

### Sue Warren

- The Rideau Lakes History Centre archives are very busy with researchers
- Donations have been received from the Anna Greenhorn estate, including items related to Phillipsville and Forfar
- Chaffeys Locks and Area Historical Society (CLAHS) is working on a new textile exhibit for the Doors Open event in August
- CLAHS student is actively re-cataloguing items at the Lockmaster's House
  Museum

### **Questions from the Public**

None.

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# <u>Adjournment</u>

The meeting was adjourned at 11:30 a.m.

George German, Chair

Marie White, Secretary



# Planning Advisory and Committee of Adjustment

Minutes

# June 12, 2025, 1:00 p.m. Municipal Office, Chantry

Members Present:	Councillor Jeff Banks, Councillor Paula Banks, Councillor Sue Dunfield, Councillor Deborah Anne Hutchings, George Bracken, Public Member
Members Absent:	Mayor Arie Hoogenboom, Councillor Ron Pollard
Staff Present:	Tom Fehr, Manager of Development Services, Foster Elliott, Associate Planner, Amy Schur, Development Services Analyst

# Call to Order

Chair Dunfield called the meeting to order at 1:00pm.

# Roll Call

Amy Schur, Development Services Analyst noted that Councillor Pollard and Mayor Hoogenboom were absent with prior notice.

### Adoption of Agenda

Chair Dunfield asked if there were any changes to the Agenda and none were noted.

### **RESOLUTION 70-2025**

Moved by Jeff Banks Seconded by George Bracken

That the Planning Advisory and Committee of Adjustment adopt the Agenda as submitted.

# **Declaration of Pecuniary Interest and the General Nature Thereof**

The Chair asked if any Committee Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and none were received.

# Adoption of Minutes: May 28, 2025

Minutes of the Planning Advisory and Committee of Adjustment Meeting held May 28, 2025 were reviewed by the Committee. Chair Dunfield asked for any errors or omissions and none were heard.

# **RESOLUTION 71-2025**

Moved by Deborah Anne Hutchings Seconded by Paula Banks

That this Committee approve the Planning Advisory and Committee of Adjustment Minutes of Wednesday, May 28, 2025 as submitted.

Carried

### New Business

Zoning By-Law Amendment Applications - NONE

Section 45 Applications

A-11-2025 MACINTYRE & BEAMAN

Owner – David Beaman was present in Council Chambers to hear the presentation from planning staff.

Foster Elliott, Associate Planner, verbally reviewed the proposal to construct a 58sqm (624.3sqft) partial section storey addition on an existing 102.6sqm (1103.9sqft) nonconforming single storey dwelling. The proposed partial second storey addition will be on the existing footprint of the dwelling and will increase the height of the dwelling from 4.2m to 8.7m. The applicants are also proposing to construct a new 4.9sqm (52.5sqft) rear covered unenclosed entrance on the existing dwelling. The existing non-conforming dwelling is located 22m from the water, where a minimum 30m water setback is required. The partial second storey is to be located 22m from the water, and the rear covered porch is proposed to be 29.3m from the water, neither of which are located closer than the existing dwelling.

This property is also subject to a Site Plan Control Application (SP-15-2025) to undertake the works as described above as well as construction of a new 22.3sqm (240sqft) accessory building (garage) and a new 15.6sqm (168.2sqft) sleeping cabin which are in compliance with the Zoning By-law, as well as removal of an existing 9sqm (97sqft) accessory building (shed).

Mr. Elliott mentioned that the CRCA & Parks Canada had no objections, the CBO & Fire Chief had no objection and that no public comments had been received.

Chair Dunfield asked if the owner had anything to add. Mr. Beaman had nothing to add at this time.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield opened the Committee discussion. No comments or questions were heard.

# **RESOLUTION 72-2025**

Moved by George Bracken Seconded by Paula Banks

That Section 45 application A-11-2025 by Tori MacIntyre & Dave Beaman, of the Ward of South Crosby, is approved as submitted for the following reasons provided the attached conditions are complied with:

# **REASONS**:

1. The proposal is compatible with the neighbouring land uses;

2. There are no anticipated impacts to the neighbourhood or environment.

3. There are no anticipated land use compatibility issues through the implementation of the conditions.

# CONDITIONS:

1) That this approval is based on the following specifications and that any deviation from these specifications will require subsequent review and approval by the Township:

a) The dimensions and location of the proposed structure(s) shall be consistent with the approval;

b) All setbacks and development parameters shall be consistent with the details noted in the site plan and compliant with Zoning By-law 2023-50 where no approval has been granted;

2) That this approval is contingent on the owners entering into a site plan agreement with the Township through SP-15-2025; and

3) Future development not included in this approval will be subject to review and approval by the Township, Conservation Authority, and any other governing agency or regulations where applicable.

Carried

# A-15-2025 LOUDON

Agent – Matthew Linton & Owner- Matthew Loudon were present in Council Chambers to hear the presentation from planning staff.

Foster Elliott, Associate Planner, verbally reviewed the proposal to construct a new 195.2sqm (2101sqft) 2 storey accessory building (garage) with a footprint of 97.6sqm (1050sqft). The proposed new garage is proposed to be 6.2m in height.

This property is also subject to a Site Plan Control Application (SP-20-2025) to undertake the works as described above as well as removal of an existing 43sqm (463sqft) accessory building (barn).

Mr. Elliott mentioned that the RVCA & Parks Canada had no objections, the CBO & Fire Chief had no concerns and that no public comments had been received.

Chair Dunfield asked if the agent or owner had anything to add. Mr. Linton & Mr. Loudon had nothing to add at this time.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield opened the Committee discussion. No comments or questions were heard.

#### **RESOLUTION 73-2025**

Moved by George Bracken Seconded by Jeff Banks

That Section 45 application A-15-2025 by Matthew Loudon, of the Ward of South Elmsley, is approved as submitted for the following reasons provided the attached conditions are complied with:

#### **REASONS**:

1. The proposal is compatible with the neighbouring land uses;

2. There are no anticipated impacts to the environment.

3. There are no anticipated land use compatibility issues through the implementation of the conditions.

### CONDITIONS:

1. That this approval is based on the following specifications and that any deviation from these specifications will require subsequent review and approval by the Township:

a. The dimensions and location of the proposed structure(s) shall be consistent with the approval;

b. All setbacks and development parameters shall be consistent with the details noted in the site plan and compliant with Zoning By-law 2023-50 where no approval has been granted;

2. That this approval is contingent upon the owners entering into a Site Plan Agreement (SP-20-2025) with the Township; and;

3. Future development not included in this approval will be subject to review and approval by the Township, Conservation Authority and/or Parks Canada and any other governing agency or regulations where applicable.

Carried

A-16-2025 ROURKE

Owner – Diana Rourke was present via telephone and Contractor - Bill Stewart was present in Council Chambers to hear the presentation from planning staff.

Foster Elliott, Associate Planner, verbally reviewed the proposal to demolish an existing 87.8sqm (945sqft) non-conforming 1 storey dwelling to construct a new 173.8sqm (1870sqft) 1 storey dwelling with walkout basement [footprint of 87.8sqm (945sqft)] in the same location as the existing dwelling. The existing dwelling is non-conforming with the minimum required 30m water setback with a water setback of 12.8m (42ft), as well as non-conforming with the minimum 6m interior side yard setback (east) at a setback of 1.8m (6ft). The proposed new dwelling will maintain the existing setbacks. The proposal results in a height increase from the existing dwelling's 3.9m to a proposed 5m height.

This property is also subject to a Site Plan Control Application (SP-23-2025) to undertake the works as described above as well as reconstruction of an existing 23.8sqm (256sqft) attached uncovered deck to the dwelling which complies with the Zoning By-law.

Mr. Elliott mentioned that no comments had been received from RVCA however due to the proximity to the lake an RVCA permit would be required, the CBO & Fire Chief had no concerns and that one public comment had been received and circulated to the Committee.

Chair Dunfield asked if the owner or contractor had anything to add. Ms. Rourke and Mr. Stewart had nothing to add at this time.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield opened the Committee discussion. Committee members asked for clarification of lot lines according to mapping and which structures are being removed and rebuilt and the 12.8m distance from the highwater mark on site plan drawing.

### **RESOLUTION 74-2025**

Moved by Deborah Anne Hutchings Seconded by Paula Banks

That Section 45 application A-16-2025 by Diana Rourke, of the Ward of North Crosby-Newboro, is approved as submitted for the following reasons provided the attached conditions are complied with:

### **REASONS:**

1. The proposal is compatible with the neighbouring land uses through the recommended conditions;

2. There are no anticipated impacts to the surrounding properties, neighbourhood, or environment.

3. There are no anticipated land use compatibility issues through the implementation of the conditions.

### CONDITIONS:

1) That this approval is based on the following specifications and that any deviation from these specifications will require subsequent review and approval by the Township:

a) The dimensions and location of the proposed structure(s) shall be consistent with the approval;

b) All setbacks and development parameters shall be consistent with the details noted in the site plan and compliant with Zoning By-law 2023-50 where no approval has been granted;

2) That this approval is contingent on the owners entering into a site plan agreement with the Township through SP-23-2025; and

3) Future development not included in this approval will be subject to review and approval by the Township, Conservation Authority, and any other governing agency or regulations where applicable.

Carried

# A-17-2025 FLEMING

Owners - Marie & David Fleming and Agent - Cameron McNutt were present in Council Chambers to hear the presentation from planning staff.

Foster Elliott, Associate Planner, verbally reviewed the technical amendment to an approved minor variance under A-28-2024 from the provisions of the Township of Rideau Lakes' Zoning By-law #2023-50 as amended. The previous application was to construct a new 342.6sqm (3688sqft) 2 storey dwelling with a footprint of 242.2sqm (2607sqft) and 88.7sqm (954sqft) of attached uncovered decking (split between two rear entrance decks and a waterside deck). The dwelling was approved to be setback 18.3m from the water, where 30m is required. Since the approval of A-28-2024 the applicants have re-surveyed the property which identifies the hydro line in a new location than previously mapped and a difference in the high-water mark, resulting in a reduced setback from the water to the dwelling at 15.8m, which is 2.5m closer to the water than previously approved.

This property is also subject to a Site Plan Control Amendment Application (SP-25-2025) under the authority of Section 41 of the Planning Act where the applicants are proposing to undertake the works as described above as well as those previously approved under SP-49-2024.

Mr. Elliott mentioned that the RVCA had no objections and that a permit is required for the decking, Parks Canada continues to outline concerns with the scale of development within 30m of the water, the CBO & Fire Chief had no concerns and that one public comment had been received and circulated to the Committee.

Chair Dunfield asked if the owners or agent had anything to add. Ms. Fleming noted this is only a discrepancy of measurements of the highwater mark used from the original applications.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield opened the Committee discussion. No comments or questions were heard.

Ms. Fleming asked the Committee to waive the 20 day appeal period as they've gone through the process already and want to stay on schedule as much as possible.

Mr. Fehr, Manager of Development Services stated that the 20 day appeal period is a requirement of the Planning Act and cannot be waived.

### **RESOLUTION 75-2025**

Moved by Paula Banks Seconded by Jeff Banks

That Section 45 application A-17-2025 by David & Marie Fleming, of the Ward of Bastard & South Burgess, is approved as submitted for the following reasons provided the attached conditions are complied with

#### **REASONS:**

1. The proposal is not anticipated to have negative impacts on the lake through the implementation of the conditions;

2. There are no anticipated impacts to the surrounding properties and neighbourhood.

3. There are no anticipated land use compatibility issues through the implementation of the conditions.

### CONDITIONS:

1. That this approval is based on the following specifications and that any deviation from these specifications will require subsequent review and approval by the Township: a. The dimensions and location of the proposed structure(s) shall be consistent with the

approval;

b. All setbacks and development parameters shall be consistent with the details noted in the site plan and compliant with Zoning By-law 2023-50 where no approval has been granted;

2. That this approval is contingent upon the owner entering into a Site Plan Agreement (SP-25-2025) with the Township; and;

3. Future development not included in this approval will be subject to review and approval by the Township, Conservation Authority and/or Parks Canada and any other governing agency or regulations where applicable.

Carried

# Manager's Report

Tom Fehr, Manager of Development Services, gave a brief overview of the report.

Chair Dunfield opened the Committee discussion. Committee members asked for

explanation of the OLT process, further information regarding the application and hearing will be coming forward to a future closed session of Council.

# **RESOLUTION 76-2025**

Moved by George Bracken Seconded by Deborah Anne Hutchings

That the Planning Advisory and Committee of Adjustment acknowledges the written and verbal report of Tom Fehr, Manager of Development Services, regarding matters provided for information purposes.

Carried

#### <u>Adjournment</u>

Chair Dunfield declared the Planning Advisory and Committee of Adjustment Meeting adjourned at 1:31p.m.

Sue Dunfield, Chair

Tom Fehr, Secretary/Treasurer



# Planning Advisory and Committee of Adjustment

Minutes

# June 25, 2025, 1:00 p.m. Municipal Office, Chantry

Members Present:	Councillor Jeff Banks, Councillor Sue Dunfield, Councillor Ron Pollard, Councillor Deborah Anne Hutchings, George Bracken, Public Member
Members Absent:	Mayor Arie Hoogenboom, Councillor Paula Banks
Staff Present:	Tom Fehr, Manager of Development Services, Foster Elliott, Associate Planner, Amy Schur, Development Services Analyst

# Call to Order

Chair Dunfield called the meeting to order at 1:00pm.

# Roll Call

Amy Schur, Development Services Analyst noted that Mayor Hoogenboom was absent with prior notice.

### Adoption of Agenda

Chair Dunfield asked if there were any changes to the Agenda and none were noted.

### **RESOLUTION 77-2025**

Moved by Jeff Banks Seconded by Deborah Anne Hutchings

That the Planning Advisory and Committee of Adjustment adopt the Agenda as submitted.

### **Declaration of Pecuniary Interest and the General Nature Thereof**

The Chair asked if any Committee Member had a Pecuniary Interest in any Item on the Agenda and if so, the Nature of that Interest and none were received.

### Adoption of Minutes: June 12, 2025

Minutes of the Planning Advisory and Committee of Adjustment Meeting held Thursday, June 12, 2025 were reviewed by the Committee. Chair Dunfield asked for any errors or omissions and none were heard.

#### **RESOLUTION 78-2025**

Moved by George Bracken Seconded by Jeff Banks

That this Committee approve the Planning Advisory and Committee of Adjustment Minutes of Thursday, June 12, 2025 as submitted.

Carried

#### New Business

#### Zoning By-Law Amendment Applications

#### ZBA-6-2025 174064 CANADA INC (SOUTHAM)

Agent - Tomlyn Graovac was present in Council Chambers to hear the presentation from planning staff.

Foster Elliott, Associate Planner, verbally reviewed the request is to change the zoning classification of the severed and retained lands of B-104-24 from Waterfront Residential (RW) to Waterfront Residential Special Exception (RW-X) to increase the water setback to 40m (where 30m is ordinarily required) based on the Environmental Site Evaluation completed by in support of the consent application. The existing septic system on the severed lands is 36m from the water, and is permitted to remain until it is replaced at which time it will be required to meet the 40m water setback. This application is related to provisionally approved consent application B-104-24 for a lot creation.

Mr. Elliott mentioned that the RVCA had no objections, the Fire Chief had no objections and that one public comment had been received and circulated.

Chair Dunfield asked if the agent had anything to add. Ms. Graovac had nothing to add at this time.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield asked the public in attendance if anyone would like to speak to this application, no comments were heard.

Chair Dunfield opened the Committee discussion, no comments were heard.

# **RESOLUTION 79-2025**

Moved by Deborah Anne Hutchings Seconded by Ron Pollard

That the Planning Advisory & Committee of Adjustment recommend to the Council of the Corporation of the Township of Rideau Lakes that Zoning By-Law Amendment application ZBA-6-2025, by 174064 Canada Inc of the Ward of Bastard & South Burgess, be approved as submitted which will rezone the subject property from Waterfront Residential (RW) to Waterfront Residential Special Exception (RW-X) to increase the water setback to 40m (where 30m is ordinarily required) based on the Environmental Site Evaluation completed in support of the consent application.

Carried

### ZBA-8-2025 WHYTE

Foster Elliott, Associate Planner, verbally reviewed the request is to change the zoning classification on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-X) to reflect the deficient frontage of 56m for the severed lands where a minimum of 60m is required. This application is related to draft approved consent application B-149-23 for the creation of a lot.

This application is also requesting to change the zoning classification on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-Y) to reflect the deficient frontage of 20m for the retained lands where a minimum of 60m is required. Further, this request will include that the retained lands are to have a minimum 180m setback from the centreline of Little Crosby Lake Road for future buildings and structures where 20m is ordinarily the standard. The Environmental Protection A (EP-A) portion of the retained lands will be unaffected and remain zoned Environmental Protection A (EP-A).

Mr. Elliott noted the Staff recommended a revised re-zoning that maintains the intent of the required condition of the consent application. The revision ensures that the zoning is relevant to the whole property, as the section north of the PSW will not be impacted by the 180m centreline setback requirement.

Mr. Elliott mentioned that the RVCA had no objections, the CBO, Fire Chief and Manager of Roads Drainage had no objections and that no public comments had been received.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield asked the public in attendance if anyone would like to speak to this application, no comments were heard.

Chair Dunfield opened the Committee discussion. Committee members asked questions regarding the remaining property access points, obtaining an entrance permit to the severed and retained lands,

# **RESOLUTION 80-2025**

Moved by Ron Pollard Seconded by Deborah Anne Hutchings

That the Planning Advisory & Committee of Adjustment recommend to the Council of the Corporation of the Township of Rideau Lakes that Zoning By-Law Amendment application ZBA-8-2025, by Martin Whyte, of the Ward of North Crosby-Newboro, be approved as submitted which will rezone a portion of the subject property from Rural (RU) to Rural Special Exception (RU-X) to reflect the deficient frontage of 56m for the severed lands where a minimum of 60m is required.

This application is also requesting to change the zoning classification on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-Y) to reflect the deficient frontage of 20m for the retained lands where a minimum of 60m is required. This rezoning also restricts the area within 180m of the centreline of Little Crosby Lake Road from future development.

The Environmental Protection A (EP-A) portion of the retained lands will be unaffected and remain zoned Environmental Protection A (EP-A).

Carried

# ZBA-10-2025 LOOBY

Agent - Lorna Stewart was present in Council Chambers to hear the presentation from planning staff.

Foster Elliott, Associate Planner, verbally reviewed the request to is to change the zoning classification on a portion of the subject property from Rural (RU) to Waterfront Residential (RW). This will align the zoning on the severed lands with the purchasers abutting lot. This is related to draft approved consent application B-117-24 for a lot addition and applies to the proposed severed lands, while excluding the retained lands.

Mr. Elliott mentioned that the RVCA had no objections, the CBO & Manager of Roads & Drainage had no objections and that one public comment had been received simply requesting more information in which staff have addressed.

Chair Dunfield asked if the agent had anything to add. Ms. Stewart asked about the timing of taking procession of the land and when to remove the Notice of Hearing posted on the property.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield asked the public in attendance if anyone would like to speak to this application, no comments were heard.

Chair Dunfield opened the Committee discussion. Committee members asked questions regarding clarification of the lot addition and access to the property, private road access, and if there is a dwelling currently on the lot.

### **RESOLUTION 81-2025**

Moved by Jeff Banks Seconded by Ron Pollard

That the Planning Advisory & Committee of Adjustment recommend to the Council of the Corporation of the Township of Rideau Lakes that Zoning By-Law Amendment application ZBA-10-2025, by John & Kathryn Looby, of the Ward of South Elmsley, be approved as submitted which will which will rezone a portion of the subject property from Rural (RU) to Waterfront Residential (RW). This will align the zoning on the severed lands with the purchasers abutting lot.

Carried

### ZBA-11-2025 ANDROVICH

Foster Elliott, Associate Planner, verbally reviewed the request is to change the zoning classification on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-X) to permit a lot to be less than the minimum 4050sqm (1 acre) size in the Rural zone at a size of 3700sqm (0.93 acres). This is related to draft approved consent application B-132-24 and applies to the proposed retained lands, while excluding the severed lands.

Mr. Elliott mentioned that the CRCA had no objections, their comments on the consent application continue to apply which were in reference to the watercourse crossing, the CBO and Fire Chief had no objection and that no public comments had been received.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield asked the public in attendance if anyone would like to speak to this application, no comments were heard.

Chair Dunfield opened the Committee discussion. Committee members asked questions and made comments regarding the configuration of the lot not wanting to cross the watercourse, purpose of the application of the smaller lot, consent application is a lot addition and both lots of developed.

### **RESOLUTION 82-2025**

Moved by George Bracken Seconded by Jeff Banks

That the Planning Advisory & Committee of Adjustment recommend to the Council of the Corporation of the Township of Rideau Lakes that Zoning By-Law Amendment application ZBA-11-2025, by Ann Androvich, of the Ward of Bastard & South Burgess, be approved as submitted which will rezone a portion of the subject property from Rural (RU) to Rural Special Exception (RU-X) to permit a lot to be less than the minimum 4050sqm (1 acre) size in the Rural zone at a size of 3700sqm (0.93 acres).

Carried

# Section 45 Applications

A-3-2025 HILLS & BRISTOW

Agents – Adam & Jamie Knapp were present in Council Chambers to hear the presentation from planning staff.

Foster Elliott, Associate Planner, verbally reviewed the proposal to demolish an existing 62sqm (668sqft) 1 storey non-conforming dwelling to construct a new 124sqm (1336sqft) 1 storey dwelling with walkout basement [footprint of 62sqm (668sqft)].

This application is also applies to Site Plan Control Application (SP-7-2025) to complete the dwelling as proposed, construct a 14.4sqm (155.1sqft) attached uncovered deck and remove a 2.6sqm (28sqft) shed.

Mr. Elliott mentioned that the RVCA has no objections, however a RVCA permit is required for this development, Parks Canada did not provide comments, the CBO had no objections but notes that the proposed Class 5 septic system will need to be approved through demonstration that a Class 4 system cannot be installed. Proposed system on the site plan does not meet OBC clearance distance, and that one public comment had been received and circulated.

Chair Dunfield asked if the agents had anything to add. Nothing to add at this time.

Mr. Elliott noted that no online comments had been received.

Chair Dunfield opened the Committee discussion. Committee members asked questions, made comments regarding the size of the proposed dwelling, that it is being elevated, and that the deck size is being reduced as it was built in the past without a permit.

### **RESOLUTION 83-2025**

Moved by Deborah Anne Hutchings Seconded by Ron Pollard

That Section 45 application A-3-2025 by Mark Hills & Kara Bristow, of the Ward of North Crosby-Newboro, is approved as submitted for the following reasons provided the attached conditions are complied with:

# REASONS:

1. The proposal is compatible with the neighbouring land uses;

2. There are no anticipated impacts to the surrounding properties and neighbourhood.

3. There are no anticipated land use compatibility issues through the implementation of the conditions.

# CONDITIONS:

1) That this approval is based on the following specifications and that any deviation from these specifications will require subsequent review and approval by the Township:

a) The dimensions and location of the proposed structure(s) shall be consistent with the approval;

b) All setbacks and development parameters shall be consistent with the details noted in the site plan and compliant with Zoning By-law 2023-50 where no approval has been granted;

2) That this approval is contingent upon the owners entering into the Site Plan Agreement (SP-9-2025) for the development;

3) That the Owners/Applicant work with Hydro One on a solution to the overhead hydro service to the satisfaction of Hydro One which may include the replacement and/or relocation of the hydro pole on the lot;

4) Future development not included in this approval will be subject to review and approval by the Township, Conservation Authority and/or Parks Canada and any other governing agency or regulations where applicable.

Carried

# Other Business

# Site Plan Control By-law Amendments

Tom Fehr, Manager of Development Services, gave a brief overview of the report noting 3 amendments to Site Plan Control By-Law 2022-49.

Chair Dunfield opened the Committee discussion, no comments were heard.

# **RESOLUTION 84-2025**

Moved by Jeff Banks Seconded by George Bracken

That the Planning Advisory & Committee of Adjustment recommend to the Council of the Corporation of the Township of Rideau Lakes that By-law 2022-49 - Site Plan Control By-law be amended in accordance with the draft by-law included with this report as Attachment 1.

Carried

# Manager's Report

Planning Advisory & Committee of Adjustment June 25, 2025 pg. 8

Tom Fehr, Manager of Development Services, gave a brief overview of the report.

Chair Dunfield opened the Committee discussion, no comments were heard.

#### **RESOLUTION 85-2025**

Moved by George Bracken Seconded by Ron Pollard

That the Planning Advisory and Committee of Adjustment acknowledges the written and verbal report of Tom Fehr, Manager of Development Services, regarding matters provided for information purposes.

Carried

### <u>Adjournment</u>

Chair Dunfield declared the Planning Advisory and Committee of Adjustment Meeting adjourned at 1:38p.m.

Sue Dunfield, Chair

Tom Fehr, Secretary/Treasurer

#### Township of Rideau Lakes

#### Elgin Seniors Housing Board

#### Minutes

#### June 4, 2025, 10:30 a.m. Municipal Office, Chantry

Members Present:	Chair Councillor Linda Carr, Ron Holman, Jim Stedman
Members Absent:	Mayor Arie Hoogenboom, Ron Pollard
Staff Present:	Nicole Halladay, Property Manager of the Elgin Seniors Complex, Erin Johnson, Secretary, Shellee Fournier, CAO

### CALL TO ORDER

The Chair called the meeting to order at 10:32 a.m.

#### ROLL CALL

#### EMERGENCY ADDITIONS/AMENDMENTS TO AGENDA

The chair asked if there were any emergency additions or amendments to the Agenda and none were noted.

#### **ADOPTION OF AGENDA**

#### **RECOMMENDATION 12-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that the Agenda be approved and adopted as presented.

Carried

# DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

The Chair asked if any member had a Pecuniary Interest in any Item on the Agenda and none were declared.

#### ADOPTION OF MINUTES

The following minutes were read as distributed. The Chair asked for any errors, omissions or questions and none were noted.

### **RECOMMENDATION 13-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that this Board approves the Regular Meeting Minutes of January 29, 2025 as submitted.

Carried

### **BUSINESS ARISING**

### Rec 09-2025 Tenant Issues - Water Runoff/Freezing on Sidewalks & Electrical Issues

The Board reviewed the follow-up spreadsheet and the update on the water runoff and electrical issues. Steve Holmes, Manager of Facilities and Parks, advised that staff reroute the water runoff and there is no fix for the electrical issues at this time as an adapter is not available. Recommendation was that proper stoves be purchased when it comes time to replace.

### **RECOMMENDATION 14-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that the Elgin Seniors Housing Board receives the follow-up spreadsheet for information purposes.

Carried

#### End of Agreement and Capital Repair Funding Options

Shellee Fournier, CAO, provided a verbal update to the board regarding capital repair funding and end of agreement options. Capital options available for larger projects. We are at the beginning stage of the phase out process. Options include asking UCLG to take over, transfer to a not-for-profit or renew another term with the same setup. A report and recommendation will be made at next Council Meeting.

#### **RECOMMENDATION 15-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that the Elgin Seniors Housing Board receives the update regarding End of Agreement and Capital Repair Funding Options for information purposes;

AND FURTHER that staff bring forward a report to Council for their opinion on the phase out process.

Carried

### Rec 10-2025: Walkways

The Elgin Seniors Housing Board members completed a site visit to view the condition of the walkways. Steve Holmes, Manager of Facilities and Parks provided the Board with options for replacement.

#### **RECOMMENDATION 16-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that the Elgin Seniors Housing Board deems it not necessary to replace the existing sidewalk.

Carried

### MUNICIPAL PROPERTIES: Nicole Halladay, Facilities & Tenant Liaison

#### Facilities Custodian & Tenant Liaison Update

Nicole Halladay, Facilities Custodian & Tenant Liaison, provided a verbal and written update to the board.

#### **RECOMMENDATION 17-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that the Elgin Seniors Housing Board acknowledge and accept the verbal and written report by Nicole Halladay, Facilities Custodian & Tenant Liaison;

AND FURTHER that the Board agrees to Thompsons supplying and installing UV system at a cost of \$4,566.10+hst, to be paid from reserves;

AND FURTHER that the Board authorizes the purchase of the replacement washer/dryer in the amount of \$1899.00+hst, to be funded from the building maintenance budget line item;

AND FURTHER that the Board places a pause on automatic filling of vacancies and directs staff to explore options for market rate tenancy as permitted in the agreement.

Carried

#### FINANCE: Dave Schur, Acting Treasurer

#### Financial Update

Shellee Fournier spoke to Dave Schur's written financial update to the Board.

### **RECOMMENDATION 18-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that the Elgin Seniors Housing Board receives the Financial Update Report for information purposes.

Carried

### TENANT CONCERNS, Shirley Dowell: None

Shirley Dowell, Tenant Representative, was absent from the meeting but did not have any concerns to bring forward prior to meeting.

### CORRESPONDENCE

The following Correspondence was received and considered by the board:

- 11.1 UCLG: Emergency Response Plan/Tenant Handbook
- 11.2 Shane Peters, Deputy Fire Chief: Smoke Alarm Testing & Maintenance
- 11.3 Resident Correspondence Regarding Issue with Neighbour 1
- 11.4 Resident Correspondence Regarding Issue with Neighbour 2
- 11.5 Resident Correspondence Regarding Issue with Neighbour 3
- 11.6 Resident Request Unit Upgrades
- 11.7 UCLG: Affordable Housing Asset Limit Amendments
- 11.8 Shane Peters, Deputy Fire Chief: Fire Compliance Reports
- 11.9 Resident Request Dog Park

### **RECOMMENDATION 19-2025**

Moved by Ron Holman Seconded by Jim Stedman

WHEREAS correspondence was received from The United Counties of Leeds and Grenville regarding information on Emergency Response Plans and Tenant Handbooks;

NOW THEREFORE be it resolved that the Elgin Seniors Housing Board directs Nicole Halladay, Facilities Custodian & Tenant Liaison, to draft an Emergency Response Plan/Tenant Handbook to be reviewed at the September 24, 2025, Meeting.

Carried

### **RECOMMENDATION 20-2025**

Moved by Ron Holman Seconded by Jim Stedman

WHEREAS correspondence was received from the Deputy Fire Chief regarding Smoke Alarm Testing and Maintenance;

NOW THEREFORE be it resolved that the Elgin Seniors Housing Board acknowledge the fire codes that fall under the landlord responsibilities;

AND FURTHER that a copy of the smoke alarm manufacturer's maintenance instructions or approved alternative maintenance instructions be saved in our directory and provided to the fire department;

AND FURTHER that smoke alarm batteries in each unit be replaced annually or after a tenancy change and that the alarm be tested after battery is replaced;

AND FURTHER that the Smoke Alarm Tracking & Maintenance spreadsheet be updated by Nicole Halladay, Facilities Custodian & Tenant Liaison, after each test or replacement.

Carried

### **RECOMMENDATION 21-2025**

Moved by Ron Holman Seconded by Jim Stedman

WHEREAS correspondence was received from multiple tenants regarding issues with smoking and pets;

NOW THEREFORE be it resolved that the Board deems it necessary to send reminders to all tenants with information regarding clauses in the agreement relating to smoking and pets;

AND FURTHER that the reminders include information on tenants' areas and municipal property.

Carried

#### **RECOMMENDATION 22-2025**

Moved by Ron Holman Seconded by Jim Stedman

WHEREAS correspondence was received from a tenant requesting that they be authorized to change or replace existing fixtures in the unit and that extra keys be provided for their emergency contacts;

NOW THEREFORE be it resolved that the Elgin Seniors Housing Board denies the request to change or replace the fixtures;

AND FURTHER that 2 extra keys be provided after the cost of \$25 is paid by tenant.

Carried

### **RECOMMENDATION 23-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that the Elgin Seniors Board Receives and Files Correspondence Item 11.7 to 11.9.

Carried

### NEW BUSINESS

Canada Housing and Mortgage Corporation Affordable Housing Survey Rental Structures

Canada Mortgage and Housing Corporation (CMHC) invited the Elgin Seniors Board to participate in CMHC's Social and Affordable Housing Survey — Rental Structures 2025 (SAHS-RS) to help improve social housing in local communities. The survey was completed by staff and returned.

### BY-LAW 2025-02: CONFIRM PROCEEDINGS OF ELGIN SENIORS HOUSING BOARD

#### **RECOMMENDATION 24-2025**

Moved by Ron Holman Seconded by Jim Stedman

Be it resolved that that By-Law #2025-02 being a By-Law to govern the proceedings of the Elgin Seniors Board, at its Meeting held June 4, 2025, be read a first, second and third time and finally passed this 4th day of June 2025.

Carried

#### **ADJOURNMENT**

The Chair declared the meeting adjourned at 11:29 a.m.

Linda Carr, Chair; Erin Johnson, Secretary

### Library Board Minutes May 22, 2025

The Rideau Lakes Public Library Board held a meeting on May 22, 2025 at 6 p.m. via Teams and at the Hall in Elgin.

Land Acknowledgement Statement

**Roll Call** was taken and the following Board Members were in attendance: Dustin Bulloch, Doug Franks, Mary Roantree, Marnie Young, Lorie Truemner, and Maxine Weber in person.

Regrets: Peggy Fletcher, Marcia Maxwell, and Becky White-Thompson

Staff: Vicki Stevenson

Members of the public attending: Sue Dunfield

**Introductory remarks**: Congratulations to Vicki and the Library Team on such a successful Grand Opening and beautiful new Portland Branch. Congratulations to Dustin Bulloch for running in the upcoming by-election for South Crosby. Thanks for arranging the guest speaker, Brad Richards, last month.

#### Adoption of the Agenda

Moved by: Lorie Truemner Seconded by: Marnie Young

The Rideau Lakes Public Library Board approves the Agenda.

Carried.

#### Declaration of Conflict of Interest. None.

#### Adoption of Consent Agenda items

RESOLUTION #25-19

Moved by: Mary Roantree

Seconded by: Dustin Bulloch

The Rideau Lakes Public Library Board approves the Consent Agenda items: the April 24, 2025 Board minutes, the May 2025 CEO report, and the April 2025 statistics.

Carried.

#### Financial statements:

RESOLUTION #25-20

Moved by: Dustin Bulloch

Seconded by: Marnie Young

The Rideau Lakes Public Library Board approves the May 20, 2025 Balance and Income financial statements.

Carried.

#### For Discussion:

a) 2025 Budget and pay grid approval

- Council passed their budget, Monday May 5.
- The approved budget included the library's 3.95% request on the municipal levy with a 2% wage increase (1% cost of living and 1% PE maintenance).

RESOLUTION #25-21

Moved by: Lorie Truemner

Seconded by: Mary Roantree

The Rideau Lakes Public Library Board approves the final 2025 Budget with a 3.95% request and the 2025 pay grid with a 2% wage increase.

Carried.

b) Audit update

- KPMG has our financial documents from 2024 under review.
- We now have Tangible Capital Assets (i.e. books, furniture, fixtures, equipment) listed in our account lines, for continuity purposes.
- There is a 2024 Year End surplus of \$3,283.98, which could be moved to reserves.

RESOLUTION #25-22

Moved by: Dustin Bulloch Seconded by: Marnie Young The Rideau Lakes Public Library Board agrees to move the 2024 year end surplus of \$3,283.98 to the Development Reserves.

#### Carried.

c) Newboro Branch Statistics

- Recent drop in physical checkouts at the Newboro branch is a concern.
- Statistically with smaller numbers small changes can show up as dramatic changes.
- Vicki has canvassed staff for changes they are noticing at the desk and will run further reports on circulation patterns.
- Community use of the branch space remains important and is being recorded.
- Reciprocal borrowing may be having an affect but likely this goes both ways.
- Directional signage may help with traffic off the main road.

d) Policy proposal and review:

S-5 MakerSpace (includes agreement and fees)

- No changes needed since we formed the MakerSpace policy in 2021.
- Renewing the agreement annually is not feasible so it could be removed.

#### RESOLUTION #25-23

Moved by: Marnie Young

Seconded by: Lorie Truemner

The Rideau Lakes Public Library Board has reviewed and approved the changes to S-5 MakerSpace Use, including the agreement and fees.

Carried.

#### d) Risk management:

• nothing to report

#### Advocacy update:

• Based on recent experience with donations made in memory of community members, the Board considers it timely to revive our planned giving strategy.

#### Friends of the Library:

• The Friends are planning a crime writers talk by the lake at the Portland location in August as a fundraising event.

**Public comments:** Sue Dunfield made the following comments:

- Donations made to the library in memory of a loved one can be very meaningful and cards are always appreciated.
- On another note, congratulations for collaborating on such a wonderful event at the Grand Opening in Portland and for an exceptionally beautiful branch which I am sure will be very well used by the community.

**Adjournment:** Meeting adjourned at 7:00 pm, motioned by Dustin Bulloch and seconded by Mary Roantree.

**Next meeting:** The next Library Board meeting will be on Thursday June 26, 2025 at 6 p.m. at the Elgin Hall and via Teams videoconference.

### D.A.R.S

### **TOWNSHIP OF RIDEAU LAKES**

#### Minutes

#### May 20<sup>th</sup> 2025 at 7:00 pm Delta Recreation Centre

### CALL TO ORDER

- Pat Phillips called the meeting to order at 7:00 pm
- **ROLL CALL / REGRETS**

Present: Paula Banks, Michelle Miller, Chuck Chant, Samantha Graham, Susan Dunfield, Wil Phillips, Pat Phillips

Regrets: Adam Curtis, Ron Reed, Christy Mulville

#### ADDITIONS TO THE AGENDA

#### <u>None</u>

#### **DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

\rm 🖌 None

#### ADOPTION OF MINUTES FROM PREVIOUS MEETING: April 8th 2025

#### **RECOMMENDATION # 05-20-01**

To pass a Resolution that; the committee accept the minutes from the last meeting.

Moved by: Michelle M Seconded by: Sam G Carried

#### DELEGATIONS

\rm 🖊 None

#### **BUSINESS: Action Items Review**

NONE

#### **NEW BUSINESS:**

🜲 Cornhole: Wil Phillips

DARS is hoping to run two nights for cornhole. Wednesday night – League night will start June 4<sup>th</sup> Friday (TBD) night – Recreational or fun night (Michelle M to run)

#### Horse Shoes: Wil Phillips

Horseshoes has started back up. The second annual Gerald Phillips Memorial Horseshoe Tournament will be July  $5^{\rm th}$ .

#### Pickle Ball: Paula Banks

Jeff and Sue hart have started a pickle ball league up. Two nights for league play on Tues and Thur night at 6 pm and Mon and Wen at 1pm. Two nets will be left up during the day in hopes that it gets some use.

### **RECOMMENDATION # 05-20-02**

To pass a Resolution that; the committee approves paying Scott Miller \$250.00 for fixing the snowblower and thank him for donating his time.

Moved by: Michelle M Seconded by: Sam G Carried

Chuck has asked that we look for rink volunteers

### **DONATIONS & GRANTS: None**

### **NEW BUSINESS:**

There is a fashion show to support DARS ta the Bastard Café June 13<sup>th</sup> at 6 pm tickets on sale for \$15.00 each

COUNCILLOR REMARKS: Susan Dunfield

The Maple Syrup Factory, Lower Beverley Park

**TOWNSHIP UPDATES:** Christy, Volunteer & Recreation Coordinator

None

### DATE OF NEXT MEETING:

 $\circ~$  June 17th 2025 My 63 birthday lol

### **ADJOURNMENT**

• Pat Phillips declared the meeting adjourned at 7:45 pm.

### D.A.R.S

#### **TOWNSHIP OF RIDEAU LAKES**

#### **Minutes**

#### June 17<sup>th</sup> 2025 at 7:00 pm Delta Recreation Centre

### CALL TO ORDER

- Pat Phillips called the meeting to order at 7:10 pm
- ROLL CALL / REGRETS

Present: Paula Banks, Michelle Miller, Chuck Chant, Susan Dunfield, Wil Phillips, Pat Phillips

Regrets: Adam Curtis, Ron Reed, Christy Mulville, Samantha Graham, Lelia Stafford

### **ADDITIONS TO THE AGENDA**

Fashion Show

#### **DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

\rm None

#### ADOPTION OF MINUTES FROM PREVIOUS MEETING: May 20th 2025

#### **RECOMMENDATION # 06-25-01**

To pass a Resolution that; the committee accept the minutes from the last meeting.

Moved by: Sue D Seconded by: Chuck C Carried

#### DELEGATIONS

### **4** A Heartfelt Thank You to Catherine Nantel and BettyAnne Nolan!

We are incredibly grateful to Catherine Nantel and BettyAnne Nolan for their generous support of DARS. On June 13th, these amazing women hosted a fabulous fashion show at The Bastard Coffee House in partnership with Fern & Fox Wellness and the Thrift Store. Thanks to their hard work and the community's participation, they presented a cheque to DARS in the amount of **\$1,683.00**! What makes Catherine and BettyAnne so special is that they saw a need and without being asked they simply stepped up to help. Their initiative and kindness are what community spirit is all about.

#### **BUSINESS: Action Items Review**

NONE

#### NEW BUSINESS:

Cornhole: Wednesday night 7:00 PM: Contact Wil Phillips -

Wednesday night - League \$ 10.00 a night everyone welcome

Horse Shoes: Thursday nights 7:00 PM: Contact Wil Phillips -

Thursday night – League \$ 5.00 a night everyone welcome

The second annual Gerlad Phillips Memorial Horseshoe Tournament will be July 5<sup>th</sup>. They will be playing singles and doubles \$ 10.00 per person.

Pickle Ball: Tuesday and Thursday nights at 6:00 PM. Jeff Hart & Sue Hart or
 Free - everyone welcome
 Two nights for league play on Tues and Thru night at 6 pm and Mon and Wen at 1pm. Two nets will be left up at all times and there will be equipment outside that people can borrow to try the sport.

#### Rink Maintenance: Chuck Chant

Chuck has asked that we look for rink volunteers

### **RECOMMENDATION # 06-25-02**

To pass a Resolution that; the committee ask council to reconsider painting the boards using the spraying equipment and DARS will pay for the paint, due to the age of the DARS members and the time it would take to do this by hand it makes more sense to have staff do it. DARS would also like seven days' notice so that they can prep the boards to make it easier for staff.

Moved by: Michelle M Seconded by: Chuck C Carried

#### **RECOMMENDATION # 06-25-03**

To pass a Resolution that; that Paula ask Amy Patry and staff review our insurance to make sure we are covered. Pat to email the rider to Paula.

Moved by: Michelle M Seconded by: Chuck C Carried

#### **RECOMMENDATION # 06-25-04**

To pass a Resolution that; that Sue look for a used fridge and contact Willy from Elgin to see if he can fix the fridge and if not get a price for a new one.

Moved by: Wil P	Seconded by: Michelle M	Carried
-----------------	-------------------------	---------

### DONATIONS & GRANTS: Fashion show

#### **NEW BUSINESS:**

There is a fashion show \$1,683.00.

### COUNCILLOR REMARKS: Susan Dunfield

The Maple Syrup Factory, The Berm

TOWNSHIP UPDATES: Lelia, Volunteer & Recreation Coordinator

Leila can you please drop off volunteer forms to DARS and make one poster for all the events going on at DARS.

**Cornhole:** Wednesday night 7:00 PM: Contact Wil Phillips -Wednesday night – League \$ 10.00 a night everyone welcome

Horse Shoes: Thursday nights 7:00 PM: Contact Wil Phillips -Thursday night – League \$ 5.00 a night everyone welcome

The second annual Gerlad Phillips Memorial Horseshoe Tournament will be July 5<sup>th</sup>. They will be playing singles and doubles \$ 10.00 per person.

Pickle Ball: Tuesday and Thursday nights at 6:00 PM. Jeff Hart & Sue Hart

Free - everyone welcome

Two nights for league play on Tues and Thru night at 6 pm and Mon and Wen at 1pm. Two nets will be left up at all times and there will be equipment outside that people can borrow to try the sport.

#### DATE OF NEXT MEETING:

o August 19<sup>th</sup>

#### **ADJOURNMENT**

• Pat Phillips declared the meeting adjourned at 7:45 pm.

### THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

### BY-LAW NUMBER #2025-85

### Being a By-law to Name Certain Roads within the Township

**WHEREAS** under the provisions of the Municipal Act S.O. 2001, c. 25, Council may pass By-laws to name roads within the Township.

**AND WHEREAS** notice has been given as to the intent to name certain roads within the Township.

**AND WHEREAS** it is deemed advisable to name certain roads within the Township.

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

1. The private road currently named 1401 North Shore Road in the Ward of North Crosby, be renamed to Blundons Lane, as per Schedule "A";

All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

**THIS BY-LAW** shall come into force and effect on the date of passing.

Read a first and second time this 7<sup>th</sup> day of July, 2025.

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

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### SCHEDULE "A" BY-LAW #2025-85



### BY-LAW NUMBER 2025-86

### THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

**BEING** a By-Law to Authorize the Mayor and Clerk to sign an Agreement with Jamrock Construction Ltd. for the replacement of sidewalks.

**WHEREAS** Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Municipal Services Committee reviewed Report FAC-2025-23 and concurs with the recommendation to pass a By-law to enter into a contract with Jamrock Construction Ltd. For the replacement of sidewalks and accessibility corners in the Villages of Delta and Portland;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1. That the Mayor and Clerk are hereby authorized to execute the attached Agreement, as outlined in Schedule 'A', with Jamrock Construction Ltd.
- 2. All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

Read a first and second time this 7<sup>th</sup> day of July, 2025

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

#### CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES AGREEMENT

#### BETWEEN: The Corporation of the Township of Rideau Lakes (Hereinafter referred to as "the Township") OF THE FIRST PART

AND: Jamrock Construction Ltd. (Hereinafter referred to as "the Proponent") OF THE SECOND PART

**WHEREAS** authority is given under the *Municipal Act* for the Council of the Township of Rideau Lakes to engage in contracts for the purpose of providing services;

**AND WHEREAS** the Council of the Corporation of the Township of Rideau Lakes is desirous of engaging Jamrock Construction Ltd. to undertake the replacement of the sections of sidewalk in Portland and Delta identified in RFP PW2025-10.

**NOW THEREFORE** the Township and the Proponent hereby agree to the following terms and conditions:

- 1. The Proponent will provide the services/scope and undertake the work as set out in RFP PW2025-10, in the proposal submitted by the Proponent and dated May 22, 2025 (attached hereto as Schedule 'A'), all documents forming part of this Agreement.
- 2. The Proponent represents and warrants that the performance of this Agreement will not conflict with any other contract to which it is bound and, while performing this Agreement it will not engage in any services or employment or enter into any agreement in conflict with this Agreement. The Proponent agrees to disclose potential conflicts of interest that may arise during the term of this Agreement.
- 3. The Proponent shall not assign or sublet the whole or any part of this Agreement without the prior written consent of the Township, unless the use of subcontractors is expressly stated in the proposal submitted by the Proponent and accepted by the Township.
- 4. The Proponent acknowledges that while performing the services under this Agreement, that it is not an employee of the Township of Rideau Lakes, and as such shall be responsible for the payment of all expenses required by law, including, but not necessarily limited to, Employment Insurance premiums, Income Tax, Canada Pension Plan contributions, etc., failing which the Proponent shall reimburse the Township for any expenses it may have to pay as a result of the Proponent neglecting to do so.

- 5. The Township agrees to pay the Proponent the professional fees and associated disbursements for the replacement of sections of sidewalk in Portland and Delta as per RFP PW2025-10 for the grand total of \$66,444.00 (including HST). Any additional expenditures or disbursements shall not be incurred without the prior expressed written approval of the Township. Disbursements will be charged as per the actual costs incurred.
- 6. The Proponent will invoice the Township for work that has been completed at key intervals as determined by the parties. Such invoices shall include a detailed description of the tasks included therein, in conformity with the approved work plan, and shall contain a list of the disbursements and applicable taxes. The Township hereby agrees to pay the invoices in a timely fashion.
- 7. In the event of any dispute with respect to the payment of the invoices which cannot otherwise be resolved between the Proponent and the Township, the Proponent and the Township hereby agree to submit the matter to an impartial arbitrator under the *Arbitrations Act*, whose decision shall be final and binding. In the event that a matter is referred to an arbiter under this Article, the parties agree to equally share the cost of the arbitration and y related expenses.
- 8. The Proponent will cooperate with the Township's auditor with respect to any financial matters involving business between the Proponent and the Township.
- 9. The Proponent shall, at all times during the term of this Agreement, maintain not less than \$5,000,000 in liability insurance, with the Township as a named insured. A copy of the insurance policy shall be filed with the Township upon the commencement of the Agreement and the Township shall be advised immediately of any change in status in the insurance coverage required pursuant to this Article.
- 10. The Proponent shall file a current Workplace Safety and Insurance Board (WSIB) certificate with the Township upon the commencement of the Agreement.
- 11. The proponent Jamrock Construction Ltd. shall indemnify and hold the Township of Rideau Lakes harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence acts or omissions whether willful or otherwise by Jamrock Construction Ltd., its officers, employees or other persons for whom Jamrock Construction Ltd. is legally responsible arising out of this agreement.
- 12. The Accessibility for Ontarians with Disabilities Act, 2005 (AODA), Accessibility Standard for Customer Service (ASCS) and the Integrated Accessibility Standards Regulation (IASR) requires all contractors and their employees who provide goods, services or facilities on behalf of the Township of Rideau Lakes receive training on these standards and on the Human Rights Code as they pertain to persons with disabilities. Contractors must keep records of all training, including dates when training was provided, the number of employees who received training and individual training records for their business. Contractors are required to make this information available to the Township and/or the

Province upon request.

- 13. All information collected by the Proponent in the performance of the services described herein shall be considered to be the property of the Township and shall be surrendered to the Township immediately upon request for same. It is understood that in the collection of any information, that the Proponent will have proper regard for the *Municipal Freedom of Information and Protection of Privacy Act,* and that the disclosure of any information collected will be pursuant to the requirements of the legislation as embodied in the procedures set out by the Township.
- 14. This Agreement shall be effective from the date of its signing thereof and the terms of this Agreement shall remain in force and effect until the project is completed, unless otherwise amended in writing and agreed to by both the Township and the Proponent.
- 15. This Agreement shall be subject to the applicable laws of Canada and Ontario.

Dated this <u>13th</u> day of <u>June</u>, 2025.

#### THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

Arie Hoogenboom, Mayor

(SEAL)

Mary Ellen Truelove, Clerk

"I/We have the authority to bind the Corporation"

Al Charania Owner

Name / Position

"I/We have the authority to bind the Corporation"

A copy of the RFP Proposal submitted can be obtained from the Clerk's Office and will form part of this agreement.

### BY-LAW NUMBER 2025-87

### THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

**BEING** a By-Law to Amend By-Law 2015-1 to adopt user fees and charges for the Township of Rideau Lakes.

**WHEREAS** section 9 of the *Municipal Act, 2001*, SO 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under that Act or any other Act;

**AND WHEREAS** the Municipal Services Committee reviewed Report DS-2025-15 and concurs with the recommendation to pass a By-law to amend the User Fees By-Law to amend the User Fees under Schedule 'C' for Planning Fees;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

#### PART 1 – AMENDMENT

1) Amend Schedule 'C' as follows:

Fee Description	Current Fee	Proposed Fee
Telecommunication Towers	None	\$1250
Subdivision Agreement	None	\$823
Agreement to Amend a	\$1,701	\$823
Subdivision Agreement		
Amendment to Draft Plan	None	\$1,701
Conditions		
Development Agreement	None	\$500
Peer Review – All application	None	Full retainer cost to be paid
types		to Township before review is
		commenced

2) That all previous By-Laws, Resolutions, Motions or Actions of Council that are in contravention of this By-Law are hereby repealed.

#### PART 2 – ADMINISTRATION

#### Validity

If any section, clause or provision of this By-Law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this By-Law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all the remaining sections, clauses or provisions of this By-Law shall remain in force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.

#### Force and Effect

This By-Law shall come into force and effect on the date of passing.

That this By-Law be read a first and second time this 7<sup>th</sup> day of July, 2025

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

#### BY-LAW NUMBER 2025-88

### THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

**BEING** a By-Law to Authorize the Entering into a Memorandum of Understanding with the Westport Lions Club;

**WHEREAS** Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, grants municipalities the rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Municipal Services Committee reviewed Report CLS-2025-17 and concurs with the recommendation to enter into a Memorandum of Understanding with the Westport Lions Club for the use of their beach for Swim Lessons in 2025;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1. That the Mayor and Clerk are hereby authorized to execute the attached Memorandum of Understanding, as outlined in Schedule 'A', with the Westport Lions Club.
- 2. All previous By-laws, Resolutions or Motions that contravene this By-law are hereby repealed.

Read a first and second time this 7<sup>th</sup> day of July, 2025.

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this

day of 2025.

Arie Hoogenboom Mayor

### MEMORANDUM OF UNDERSTANDING

#### Between

## TOWNSHIP OF RIDEAU LAKES (hereafter 'Township') and

### WESTPORT LIONS CLUB (hereafter 'Lions')

This Memorandum of Understanding ('MOU') acts as an agreement between the Township and the Lions and sets out terms for a partnership to host a Township Swimming Lessons Program ('Swim Program') for the summer of 2025 at the Westport Lions Club Beach ('Beach').

#### 1. Background

The Lions own and operate a Beach in North Crosby. The Township will be offering a swimming program in the summer of 2025.

The Township and the Lions both wish to see the Beach and the extending property used by residents.

The parties agree to enter into a partnership to achieve their mutual goals related to programming at the Beach.

#### 2. Terms

- 1. The Township acknowledges that the use of the property under this MOU is not exclusive, and other users may be using the facilities at the same time.
- 2. The Lions will provide access to the property from Monday to Friday (12:00 pm to 4:00 pm) July 7 to August 29, 2025, and at other reasonable times required to allow for the set-up and administration of the Swim Program.
- 3. The Township will pay the Lions \$65.00 per day of use for the Swim Program, to be invoiced monthly. Should the weekly beach testing result in closure, the fee will not be owed for those days.
- 4. The Township will be the administrator of the Swim Program at the Beach, the provision of which will be at the Township's sole discretion, including registration fees.
- 5. The Lions will allow Swim Program staff along with participants to use all public facilities on the property.

- 6. The Lions will provide the Township with a locked storage space which will be used to store swimming aids.
- 7. The Lions will provide keys for the locked storage, which will not be duplicated by the Township without express permission and will be returned by the Township at the end of the Swim Program in 2025.
- 8. The Lions will perform seasonal operations to open the beach, buildings and washroom facilities.
- 9. The Lions will perform regular maintenance of landscape grass areas and beach and install and maintain buoys to mark the swimming area.
- 10. Both parties will carry liability insurance.
- 11. The partnership will end upon the completion of the Swim Program on August 29, 2025.

### Township of Rideau Lakes

Mary Ellen Truelove, Clerk

Arie Hoogenboom, Mayor

We have the authority to bind the Township

Westport Lions Club

Dorothy Maynard, President

Date:

I have the authority to bind the Westport Lions Club

Date:

Date:

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#### BY-LAW NO. 2025-89 ZBA-6-2025

#### THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

174064 CANADA INC BURG CON 1 PT LOT 16 ISLAND;143 RIDEAU & BURG CON 1 PT LOT 14 PT LOT;15 PT ISLAND 143 RP 28R6523;PART 2 RIDEAU Civic Address: 6280 & 6290 BIG ISLAND BIG RIDEAU Ward of Bastard & South Burgess, Township of Rideau Lakes Roll Number: 0831-831-051-03500 & 0831-831-051-02900

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-89 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

#### 174064 CANADA INC BURG CON 1 PT LOT 16 ISLAND;143 RIDEAU & BURG CON 1 PT LOT 14 PT LOT;15 PT ISLAND 143 RP 28R6523;PART 2 RIDEAU Civic Address: 6280 & 6290 BIG ISLAND BIG RIDEAU Ward of Bastard & South Burgess, Township of Rideau Lakes Roll Number: 0831-831-051-03500 & 0831-831-051-02900

**WHEREAS** Section 34(1) of the Planning Act, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Township of Rideau Lakes;

**AND WHEREAS** the Council of The Corporation of the Township of Rideau Lakes deems it advisable to amend Zoning By-law No. 2023-50, as amended, as hereinafter set forth;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1. The lands affected by this By-law are highlighted on Schedule, "A" which is attached hereto and forms part of this By-law.
- 2. That By-Law 2023-50 is hereby amended by changing the zoning classification of the affected lands from Waterfront Residential (RW) to Waterfront Residential Special Exception (RW-28).

Read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

### CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

### EXPLANATORY NOTE

#### The Purpose and Effect of By-law No. 2025-89

This application is related to provisionally approved consent application B-104-24 for a lot creation. The purpose of the application is to change the zoning classification of the severed and retained lands of B-104-24 from Waterfront Residential (RW) to Waterfront Residential Special Exception (RW-28) to increase the water setback to 40m (where 30m is ordinarily required) based on the Environmental Site Evaluation completed by in support of the consent application.

### <u>Key Map</u>

For the purposes of this explanatory note, Schedule "A" to the by-law (attached) will serve as the Key Map which shows the general location of the subject lands in relation to the surrounding lands.

Tom Fehr Manager of Development Services

### CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-89 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

#### 174064 CANADA INC BURG CON 1 PT LOT 16 ISLAND;143 RIDEAU & BURG CON 1 PT LOT 14 PT LOT;15 PT ISLAND 143 RP 28R6523;PART 2 RIDEAU Civic Address: 6280 & 6290 BIG ISLAND BIG RIDEAU Ward of Bastard & South Burgess, Township of Rideau Lakes Roll Number: 0831-831-051-03500 & 0831-831-051-02900

I, Mary Ellen Truelove, Clerk, hereby certify that By-law No. **2025-89** has been passed in accordance with the requirements of the following:

- 1. Notice of the public meeting under Sections 34(12) and 34(13) of the *Planning Act*, R.S.O., 1990, Chapter P.13; and
- 2. Written notice of the passing of the By-law under Section 34(18) of the *Planning Act*, R.S.O., 1990, Chapter P.13.

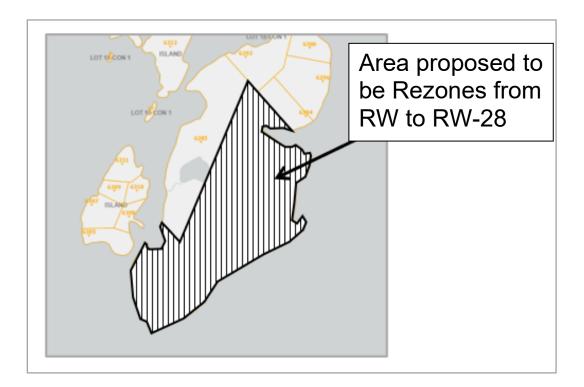
I further certify that: (check one)

- □ No notice of appeal under Section 34(19) of the *Planning Act*, R.S.O., 1990, Chapter P.13, has been filed within twenty (20) days from the date of notice of the passing of the By-law; or
- ❑ Notice of appeal has been filed and the attached submissions are true copies of all written submissions and supporting material received in respect of the By-law prior to the passing thereof together with all notices of appeal.

### CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

### SCHEDULE "A" TO BY-LAW NUMBER 2025-89

This is Schedule "A" to By-law No. **2025-89** passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



Arie Hoogenboom Mayor

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#### BY-LAW NO. 2025-90 ZBA-8-2025

#### THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

#### WHYTE, MARTIN

CON 3 PT LOT 19 PERTH RD N Civic Address: Perth Rd N – no civic address Ward of North Crosby-Newboro, **Township of Rideau Lakes Roll Number: 0831-839-049-11300** 

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-90 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

#### WHYTE, MARTIN CON 3 PT LOT 19 PERTH RD N Civic Address: Perth Rd N – no civic address Ward of North Crosby-Newboro, Township of Rideau Lakes Roll Number: 0831-839-049-11300

**WHEREAS** Section 34(1) of the Planning Act, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Township of Rideau Lakes;

**AND WHEREAS** the Council of The Corporation of the Township of Rideau Lakes deems it advisable to amend Zoning By-law No. 2023-50, as amended, as hereinafter set forth;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1. The lands affected by this By-law are highlighted on Schedule, "A" which is attached hereto and forms part of this By-law.
- 2. That By-Law 2023-50 is hereby amended by changing the zoning on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-47) to reflect the deficient frontage of 56m for the severed lands where a minimum of 60m is required.
- 3. That By-Law 2023-50 is hereby amended by changing the zoning on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-48) to reflect the deficient frontage of 20m for the retained lands where a minimum of 60m is required and also restricts future development in this area. The area to be rezoned RU-48 is to be the portion of the retained lands in consent application B-149-23 within 180m of the centreline of Little Crosby Lake Road.

Read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

# EXPLANATORY NOTE

# The Purpose and Effect of By-law No. 2025-90

This application is related to draft approved consent application B-149-23 for the creation of a lot. The request is to change the zoning classification on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-47) to reflect the deficient frontage of 56m for the severed lands where a minimum of 60m is required.

This application is also requesting to change the zoning classification on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-48) to reflect the deficient frontage of 20m for the retained lands where a minimum of 60m is required. Further, this request will include that the retained lands are to have a minimum 180m setback from the centreline of Little Crosby Lake Road for future buildings and structures where 20m is ordinarily the standard.

# Key Map

For the purposes of this explanatory note, Schedule "A" to the by-law (attached) will serve as the Key Map which shows the general location of the subject lands in relation to the surrounding lands.

Tom Fehr Manager of Development Services

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-90 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

# WHYTE, MARTIN CON 3 PT LOT 19 PERTH RD N Civic Address: Perth Rd N – no civic address Ward of North Crosby-Newboro, Township of Rideau Lakes Roll Number: 0831-839-049-11300

I, Mary Ellen Truelove, Clerk, hereby certify that By-law No. **2025-90** has been passed in accordance with the requirements of the following:

- 1. Notice of the public meeting under Sections 34(12) and 34(13) of the *Planning Act*, R.S.O., 1990, Chapter P.13; and
- 2. Written notice of the passing of the By-law under Section 34(18) of the *Planning Act*, R.S.O., 1990, Chapter P.13.

I further certify that: (check one)

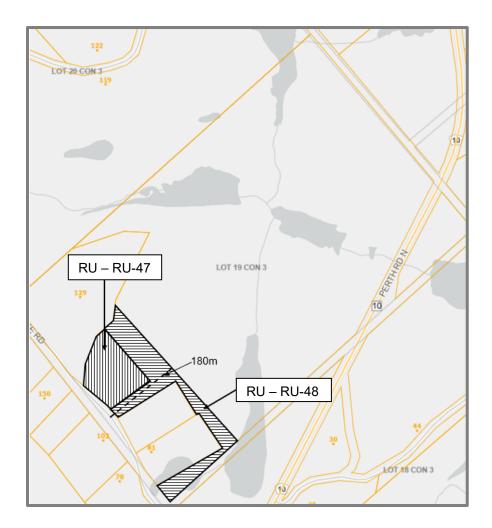
- □ No notice of appeal under Section 34(19) of the *Planning Act*, R.S.O., 1990, Chapter P.13, has been filed within twenty (20) days from the date of notice of the passing of the By-law; or
- □ Notice of appeal has been filed and the attached submissions are true copies of all written submissions and supporting material received in respect of the By-law prior to the passing thereof together with all notices of appeal.

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# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

# SCHEDULE "A" TO BY-LAW NUMBER 2025-90

This is Schedule "A" to By-law No. **2025-90** passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



Arie Hoogenboom Mayor

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# BY-LAW NO. 2025-91 ZBA-10-2025

# THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

# LOOBY, JOHN & KATHRYN

SOUTH ELMSLEY CON 2 PT LOTS;24 AND 25 AND RP 28R4418 PT;PART 1 RP 28R9042 PT PART 34;RP 28R13614 PART 16 Civic Address: 79 Otter Lake Rd Ward of South Elmsley, **Township of Rideau Lakes Roll Number: 0831-828-033-19400** 

CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-91 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

# LOOBY, JOHN & KATHRYN

# SOUTH ELMSLEY CON 2 PT LOTS;24 AND 25 AND RP 28R4418 PT;PART 1 RP 28R9042 PT PART 34;RP 28R13614 PART 16 Civic Address: 79 Otter Lake Rd Ward of South Elmsley, **Township of Rideau Lakes Roll Number: 0831-828-033-19400**

**WHEREAS** Section 34(1) of the Planning Act, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Township of Rideau Lakes;

**AND WHEREAS** the Council of The Corporation of the Township of Rideau Lakes deems it advisable to amend Zoning By-law No. 2023-50, as amended, as hereinafter set forth;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1. The lands affected by this By-law are highlighted on Schedule, "A" which is attached hereto and forms part of this By-law.
- 2. That By-Law 2023-50 is hereby amended by changing the zoning of the affected lands from Rural (RU) to Waterfront Residential (RW).

Read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

# EXPLANATORY NOTE

# The Purpose and Effect of By-law No. 2025-91

This is related to draft approved consent application B-117-24 for a lot addition and applies to the proposed severed lands, while excluding the retained lands. The request is to change the zoning classification on a portion of the subject property from Rural (RU) to Waterfront Residential (RW). This will align the zoning on the severed lands with the purchasers abutting lot.

# <u>Key Map</u>

For the purposes of this explanatory note, Schedule "A" to the by-law (attached) will serve as the Key Map which shows the general location of the subject lands in relation to the surrounding lands.

Tom Fehr Manager of Development Services

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-91 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

# LOOBY, JOHN & KATHRYN

SOUTH ELMSLEY CON 2 PT LOTS;24 AND 25 AND RP 28R4418 PT;PART 1 RP 28R9042 PT PART 34;RP 28R13614 PART 16 Civic Address: 79 Otter Lake Rd Ward of South Elmsley, **Township of Rideau Lakes Roll Number: 0831-828-033-19400** 

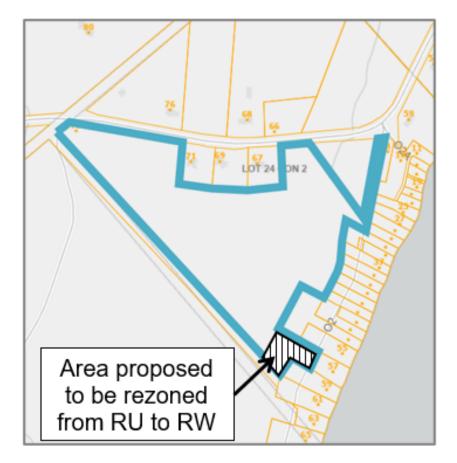
I, Mary Ellen Truelove, Clerk, hereby certify that By-law No. **2025-91** has been passed in accordance with the requirements of the following:

- 1. Notice of the public meeting under Sections 34(12) and 34(13) of the *Planning Act*, R.S.O., 1990, Chapter P.13; and
- 2. Written notice of the passing of the By-law under Section 34(18) of the *Planning Act*, R.S.O., 1990, Chapter P.13.

I further certify that: (check one)

- □ No notice of appeal under Section 34(19) of the *Planning Act*, R.S.O., 1990, Chapter P.13, has been filed within twenty (20) days from the date of notice of the passing of the By-law; or
- □ Notice of appeal has been filed and the attached submissions are true copies of all written submissions and supporting material received in respect of the By-law prior to the passing thereof together with all notices of appeal.

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES



# SCHEDULE "A" TO BY-LAW NUMBER 2025-91

This is Schedule "A" to By-law No. **2025-91** passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

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# BY-LAW NO. 2025-92 ZBA-11-2025

# THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

### ANDROVICH ANN

BAST CON 6 PT LOT 13 RP;28R10309 PART 1 Civic Address: 1447 COUNTY RD 8 Ward of Bastard & South Burgess, **Township of Rideau Lakes Roll Number: 0831-831-041-10000** 

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-92 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

# ANDROVICH ANN BAST CON 6 PT LOT 13 RP;28R10309 PART 1 Civic Address: 1447 COUNTY RD 8 Ward of Bastard & South Burgess, Township of Rideau Lakes Roll Number: 0831-831-041-10000

**WHEREAS** Section 34(1) of the Planning Act, R.S.O., 1990, Chapter P.13, authorizes Council to pass by-laws to regulate the use of lands and the character, location and use of buildings and structures within the Township of Rideau Lakes;

**AND WHEREAS** the Council of The Corporation of the Township of Rideau Lakes deems it advisable to amend Zoning By-law No. 2023-50, as amended, as hereinafter set forth;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1. The lands affected by this By-law are highlighted on Schedule, "A" which is attached hereto and forms part of this By-law.
- 2. That By-Law 2023-50 is hereby amended by changing the zoning of the affected lands from Rural (RU) to Rural Special Exception (RU-49) to permit a lot to be less than the minimum 4050sqm (1 acre) size in the Rural zone at a size of 3700sqm (0.93 acres).

Read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

# EXPLANATORY NOTE

# The Purpose and Effect of By-law No. 2025-92

This is related to draft approved consent application **B-132-24** and applies to the proposed retained lands, while excluding the severed lands. The request is to change the zoning classification on a portion of the subject property from Rural (RU) to Rural Special Exception (RU-49) to permit a lot to be less than the minimum 4050sqm (1 acre) size in the Rural zone at a size of 3700sqm (0.93 acres).

# <u>Key Map</u>

For the purposes of this explanatory note, Schedule "A" to the by-law (attached) will serve as the Key Map which shows the general location of the subject lands in relation to the surrounding lands.

Tom Fehr Manager of Development Services

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES BY-LAW NO. 2025-92 BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 2023-50, AS AMENDED

# ANDROVICH ANN BAST CON 6 PT LOT 13 RP;28R10309 PART 1 Civic Address: 1447 COUNTY RD 8 Ward of Bastard & South Burgess, Township of Rideau Lakes Roll Number: 0831-831-041-10000

I, Mary Ellen Truelove, Clerk, hereby certify that By-law No. **2025-92** has been passed in accordance with the requirements of the following:

- 1. Notice of the public meeting under Sections 34(12) and 34(13) of the *Planning Act*, R.S.O., 1990, Chapter P.13; and
- 2. Written notice of the passing of the By-law under Section 34(18) of the *Planning Act*, R.S.O., 1990, Chapter P.13.

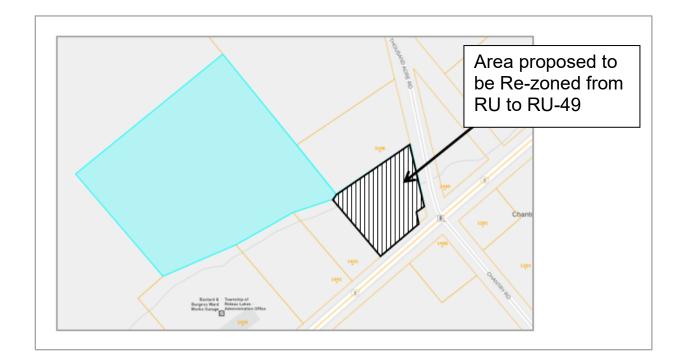
I further certify that: (check one)

- □ No notice of appeal under Section 34(19) of the *Planning Act*, R.S.O., 1990, Chapter P.13, has been filed within twenty (20) days from the date of notice of the passing of the By-law; or
- □ Notice of appeal has been filed and the attached submissions are true copies of all written submissions and supporting material received in respect of the By-law prior to the passing thereof together with all notices of appeal.

# CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

SCHEDULE "A" TO BY-LAW NUMBER 2025-92

This is Schedule "A" to By-law No. **2025-92** passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



Arie Hoogenboom Mayor

# BY-LAW NUMBER 2025-93

# THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

**BEING** a By-Law to Amend By-Law 2022-49, the Site Plan Control By-Law;

**WHEREAS** Section 41 of the Planning Act, R.S.O, 1990, Chapter P.13, as amended provides that where an area is shown or described as a proposed site plan control area within an Official Plan, the Council may, by by-law, designate the whole or any part of such area as a Site Plan Control Area;

**AND WHEREAS** The Council of The Corporation of the Township of Rideau Lakes deems it desirable to amend By-Law 2022-49;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

#### PART 1 – AMENDMENT

# By-law 2022-49 is hereby amended as follows:

- **1.** Amend Section 4. a) by replacing with new text reading "A residential building containing up to ten (10) units, including buildings and structures accessory thereto, on lands where no development is proposed within 100 m of a waterbody"
- 2. Amend Section 4 by inserting new section 4. i) with text reading "Where an existing building or structure would otherwise be subject to site plan control, the height of the building or structure may be increased up to the maximum height permitted in the Comprehensive Zoning By-law. This exemption shall not apply to the redevelopment of the building or structure, or to any increase in floor area of the building or structure."
- **3.** Delete Section 6 which reads "Notwithstanding the above exemptions in Section 4, all Additional Residential Units as defined by the Township's Official Plan shall be subject to Site Plan Control pursuant to Section 2.4.4 d) of the Official Plan, as amended." And renumber the following sections accordingly and implement all necessary formatting changes.

**AND FURTHER** that this By-Law shall come into force and effect on the date of final reading.

That this By-Law be read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Arie Hoogenboom
Mayor

Mary Ellen Truelove Clerk

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Arie Hoogenboom Mayor

July 8, 2025

Mayor Arie Hoogenboom Members of Council

The Upper Rideau Branch 542 of the Royal Canadian Legion is preparing to launch a Memorial Banner Program in Rideau Lakes. This program is the same as the one currently operating in communities near us.

It is designed to provide a visual reminder to the community of those who served in our Canadian Armed Forces. The banners would feature members of our community in Rideau Lakes both past and present.

There is no financial request of council for this program to proceed. But, as a sign of your support, we would humbly request permission to add the logo of the township to the banners. This is a practice used by other Legion Branches who are participating in this program.

We look forward to your response.

Yours truly,

David Thurston, Capt. (retired) President, Branch 542, Upper Rideau

#### From:

Sent: Thursday, July 3, 2025 9:18 AM To: Shellee Fournier <<u>sfournier@rideaulakes.ca</u>> Cc: Linda Carr <<u>councillorcarr@rideaulakes.ca</u>>; Paula Banks <<u>councillorpbanks@rideaulakes.ca</u>>; Mary Ellen Truelove <<u>mtruelove@rideaulakes.ca</u>> Subject: Re: Seniors Insurance

Good morning

Would council please add to their agenda our concerns

thank you

Pat

On 2025-06-25 11:13, Shellee Fournier wrote:

Good Morning Linda and Pat,

Please see below in red font.

Thank you Shellee

From: Paula Banks <<u>councillorpbanks@rideaulakes.ca</u>> Sent: Sunday, June 22, 2025 5:35:11 PM To: Linda Carr <<u>councillorcarr@rideaulakes.ca</u>> Cc: Pat Phillips < > Subject: Seniors Insurance

To the Members of Rideau Lakes Council,

We are writing jointly on behalf of the **Beverley Seniors** and the **South Crosby Friendship Club** to express our deep concern and disappointment over the sudden realization that our senior groups are no longer covered under Township insurance, coverage we understood to be in place since before the formation of the Community Enhancement Committees (CECs).

We have been running programs for approximately six years under the firm belief that our members and activities were covered by Township insurance. At no time were we notified that this coverage had changed or been withdrawn. This lack of transparency and communication is both disheartening and deeply worrisome.

Our organizations are made up of dedicated volunteers, many of whom are also active contributors to other community programs across Rideau Lakes. Seniors form a vital part of the volunteer fabric of this township, and we believe that the decision to end coverage, without consultation or notice, shows a lack of respect for our contributions and our need for clarity and protection.

Now, due to declining membership and limited funds, we are unable to afford private insurance. The sudden removal of coverage places our programs, and the seniors who

rely on them for social connection, physical activity, and mental wellbeing at serious risk.

We respectfully request the following from Council:

- 1. A clear explanation of when and why this insurance coverage was ended. It is our understanding that this insurance ended when the new structure of the CECs was implemented in 2019. This was an unintended consequence that is just coming to staff's attention as well.
- 2. An acknowledgment that proper notice was not given to affected groups. As stated above as soon as staff became aware (2025) we are now trying to address it.
- 3. A commitment to work with our organizations to explore options for reinstating or replacing this coverage in a sustainable, affordable way. Absolutely. Staff have provided various options for a solution.

1. Become a sub-committee of the CEC or

2. Obtain your own insurance if your group chooses to remain independent of the Township.

Please note that if you choose Option #1 - all finances will have to go through the Township, bank accounts closed, CEC approval for all activities, etc.

We hope that Council will take this matter seriously and recognize the significant value our senior groups bring to the community. Please don't take this oversight as a lack of value the Township has for it's Seniors Groups. We hope to jointly resolve the matter now that we are aware of it.

We welcome the opportunity to meet with you or Township staff to find a solution that allows our programs to continue safely and confidently. Staff would be happy to meet at a time of your choosing. Please advise.

Sincerely, **Pat Phillips** On behalf of Beverley Seniors **Linda Carr** On behalf of South Crosby Friendship Club

Disclaimer: This e-mail and any attachments may contain personal information or information that is otherwise confidential and is intended for the exclusive use of the intended recipient. The contents hereof are protected under the rights and privileges of the Municipal Freedom of Information and Protection of Privacy legislation. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Township of Rideau Lakes accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply advising of the error, and delete or destroy any copies of it. The transmission of e-mails between an employee or agent of the Township of Rideau Lakes and a third party does not constitute a binding contract without the express written consent of an authorized representative of The Corporation of the Township of Rideau Lakes.

Ministry of Municipal Affairs and Housing

Municipal Services Office (Eastern Ontario) Rockwood House 8 Estate Lane Kingston, ON K7M 9A8

Phone: (613) 545-2100 Toll Free: 1-800-267-9438 Ministère des Affaires municipales et du Logement



Bureau des services aux municipalités de l'Est de l'Ontario Maison Rockwood 8 ruelle Estate Kingston ON K7M 9A8

Téléphone:(613) 545-2100Sans frais:1-800-267-9438

234-2025-2900

June 20, 2025

Paula Banks Township of Rideau Lakes <u>councillorpbanks@rideaulakes.ca</u>

Dear Paula Banks:

The Honourable Rob Flack, Minister of Municipal Affairs and Housing, has forwarded your email regarding concerns about the integrity commissioner process, involvement of staff, governance issues, and the head of council's use of strong mayor powers in the Township of Rideau Lakes. Thank you for taking the time to write.

The concerns that you have raised are best directed to the Ontario Ombudsman. The ministry does not have a role in investigating the conduct of integrity commissioners or the content of their reports, or in reviewing decisions taken by a head of council under the strong mayor power framework. You may also wish to bring these concerns to the township's legal representation.

Regarding your concerns about broader provincial accountability mechanisms, and the proposed *Municipal Accountability Act, 2025,* you may wish to refer to the following:

- Meetings of the Standing Committee on Heritage, Infrastructure and Cultural Policy to consider Bill 9, the proposed *Municipal Accountability Act, 2025*, have been scheduled to take place in London on Thursday, July 3, 2025, in Niagara Falls on Friday, July 4, 2025, in Barrie on Thursday, July 10, 2025, in Ottawa on Thursday, July 17, 2025, in Whitby on Thursday, July 24, 2025, and in Thunder Bay on Thursday, July 31, 2025.
- Those interested in presenting to the Standing Committee are encouraged to apply to be considered at <u>ola.org/en/apply-committees</u>.
- More information about the committee process for Bill 9 can be found on the Ontario Legislative Assembly website.

Thank you for bringing your concerns to the attention of the government. Please accept my best wishes.

Sincerely,

Mike Elms

Mike Elms, M.U.R.P. Regional Director (Acting)

# Agenda Item # 14.1

Proposed Motion: Councillor P. Banks - Staff to Prepare a Timeline, Drawings, and Cost Breakdown for the Chantry Office Project

Moved By: Councillor P. Banks

Seconded By: \_\_\_\_\_

WHEREAS Council is committed to transparency and accountability in the use of public funds;

AND WHEREAS it is important to demonstrate to the public the full history and financial impact of the Chantry Office project, including how far back the project began and how much has been spent compared to initial expectations;

NOW THEREFORE be it resolved that Council directs staff to prepare and present:

- A detailed timeline of all major activities, decisions, and milestones related to the Chantry Office project, beginning with the original open house at Portland Hall;
- An itemized breakdown of all costs incurred to date, clearly showing how the approximate \$500,000 has been spent and on what drawings;
- Copies of all associated design drawings and plans completed to date.

AND FURTHER that the full report, including the timeline, drawings, and cost breakdown, be presented to Council for review;

AND FURTHER that following the review, Council will consider next steps, including options for completing, revising, or re-evaluating the project based on the information presented.

# Agenda Item # 14.2

Proposed Motion: Councillor Dunfield – June National Indigenous History Month

Moved By: Councillor Dunfield

Seconded By: \_\_\_\_\_

WHEREAS the Township of Rideau Lakes publishes an annual calendar to celebrate the beauty and spirit of our community;

AND WHEREAS the 2025 calendar has identified the photo for the month of July as "Squaw Bay by the Rocky Narrows – Tania Weiland";

AND WHEREAS the month of June is federally recognized as National Indigenous History Month, a time dedicated to honouring the history, heritage, and diversity of Indigenous peoples in Canada;

AND WHEREAS the Township recognizes that respect for Indigenous peoples, cultures, and place names is not confined to one month, but is a commitment upheld throughout the year;

AND WHEREAS the name referenced in the July calendar photo may be colloquially known by some residents but is not an officially recognized or appropriate geographic designation;

NOW THEREFORE BE IT RESOLVED that the Township of Rideau Lakes offers a sincere and humble apology for any harm, discomfort, or misunderstanding this naming may have caused to members of our community, especially Indigenous residents;

AND FURTHER THAT the Township commits to a thorough review process for all future publications and printed communications to ensure cultural sensitivity, accuracy, and respect for all members of our community and shared heritage.

# Agenda Item #14.3

Proposed Motion: Councillor Dunfield - Motion to Reconsider By-Law 2025-69

Moved By: Councillor Dunfield

Seconded By: \_\_\_\_\_

WHEREAS at the May 12, 2025 Special Council meeting, By-Law 2025-69 was passed confirming the proceedings of the Council during the meeting which specifically dealt with the 99% construction working drawings from IDEA for the Chantry Municipal Office Renovation and Addition and directing IDEA to issue the tender;

AND WHEREAS Mayoral Decision MD-2025-01-a was issued on May 26, 2025 to veto By-Law 2025-69;

AND WHEREAS a vote to override the veto took place at a Special Council meeting on May 28, 2025, which was within 21 days after the day the clerk provide the written veto document to the members of council and said override was defeated;

AND WHEREAS reconsidering the original by-law that was the subject of the veto, is unaffected by the 'strong mayor powers' and would be subject to the provisions of the municipality's procedural by-law dealing with a motion for reconsideration.

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby reconsiders By-Law 2025-69.

# Agenda Item #15.1

Notice of Motion: Councillor P. Banks - AV and Acoustic Assessment for Portland Hall

Moved By: Councillor P. Banks

Seconded By: \_\_\_\_\_

WHEREAS Portland Hall is now a centrally located and accessible municipal facility;

AND WHEREAS there is a growing need for modern AV capabilities and improved acoustics to support diverse uses;

NOW THEREFORE be it resolved that Council direct staff to engage qualified AV and acoustic professionals to assess Portland Hall and recommend:

- Equipment to support Council and Township functions, community rentals, multimedia presentations, and outdoor/wireless needs;
- cost-effective AV solutions;
- Sound absorption treatments to reduce echo and improve audio quality.

AND FURTHER that staff consult the Portland Hall Board and facility staff to identify any additional operational issues since the hall's opening;

AND FURTHER that staff report back to Council with recommendations and cost estimates of needed changes or equipment to guide future improvements.

# Agenda Item #15.2

Notice of Motion: Councillor P. Banks - Council Seeking Clarification on Mayor Hoogenboom's Media Comments – June 25 & 27, 2025

Moved By: Councillor P. Banks

Seconded By: \_\_\_\_\_

Moved by: Councillor Paula Banks Seconded by:

WHEREAS Mayor Hoogenboom made public statements on June 25 and June 27, 2025, including allegations of *"ongoing harassment"* by Council and claims that Council ignored legal, architectural, and staff advice;

AND WHEREAS these comments raise concerns regarding their accuracy, tone, and potential impact on public trust, staff morale, and Council integrity;

NOW THEREFORE be it resolved that,

- 1. The mayor, and staff if required, respond to and clearly answer the questions and concerns outlined in this report.
- 2. The mayor be requested to clarify or retract the false public claims made, or provide specific examples and documentation where applicable.
- 3. That this motion and report be submitted to the public record and circulated to the Integrity Commissioner, the Minister of Municipal Affairs and Housing and the Ontario Ombudsman.

# Council Seeking Clarification on Mayor Hoogenboom's Media Comments – June 25 & 27, 2025

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#### Mayor Hoogenboom 'I will not be bullied into quitting'

Posted on: June 25, 2025

#### LAURIE WEIR

<u>'I will not be bullied into quitting': Rideau Lakes Mayor Arie Hoogenboom reacts to second non-</u> confidence vote and resignation request

#### **HOOGENBOOM REACTS**

When reached by phone on Wednesday afternoon, June 25, Hoogenboom was forthcoming, disheartened and frustrated. He spoke candidly with *Hometown News*.

"This is part of the ongoing campaign to discredit me as mayor," he said. "They are clearly upset that I legitimately used my strong mayor powers to cancel their retrofit of the Chantry office renovation. This ongoing harassment of myself and my supporters brings more embarrassment to our township and to themselves."

Hoogenboom also addressed a recent CBC report suggesting he had received specific advice from MPP Steve Clark's office regarding his use of strong mayor powers. He said the reporter oversimplified the situation and clarified that the MPP's office directed him to consult the Ministry of Municipal Affairs and Housing's Kingston office for guidance.

Hoogenboom said he has significant community support, along with backing from fellow mayors in the United Counties of Leeds and Grenville.

"Staff fully support my role as mayor, and they're caught in the middle with 55 per cent of council regularly voting down my initiatives and ignoring staff and outside professional advice," he said.

"We've had multiple integrity commissioner investigations against them, and I know they're continuing to file complaints against me and other members of council. The taxpayer is left to foot that extremely high and growing bill."

The mayor reiterated a position he's previously expressed — that the province should declare all council seats vacant and call a new election.

"They've driven staff to resign, they've cost taxpayers dearly, and they are the ones who should reconsider their roles. They cannot and will not force me to bend to their will."

Hoogenboom said he used strong mayor powers to request data on council voting patterns.

"We've had 150 recorded votes this term. I thought it was 70 or 80, but staff said it's 150. What does that tell you? There are so many issues this council disagrees on. We've also had 17 or 18 IC investigations. I was told today there are seven more coming."

Many of the complaints, he said, are anonymous and internal. "They're digging up dirt and hoping something sticks."

Regarding the latest non-confidence vote by the "block of five" — as Hoogenboom refers to Jeff and Paula Banks, Dunfield, Hutchings, and Linda Carr — he said: "I'm incredibly disappointed. It gained us absolutely nothing. The only people who can force me out of office are the taxpayers — through a vote. Or the province, and I don't expect they would do that."

He accused the group of driving up legal fees at taxpayers' expense while not being willing to fund his own representation.

"I'm not necessarily concerned about my pay or costs. I signed up for this, and I'm trying to do the best I can. I will not be bullied into resigning."

The next municipal election is in fall 2026.

"We've got another year and a half with the same group of people who are not going to get along," Hoogenboom said. "We've already had one councillor resign because of their antics. We've had multiple legal situations move forward."

He added: "I'm sure they intend to try to take me to court using taxpayers' money to argue my strong mayor powers should not have been exercised. This is just ridiculous."

Still, the mayor said he's buoyed by public support.

"People stop me at the grocery store or on the golf course and say, 'Mr. Mayor, hang in there. We know it's tough, but you need to stay.' And I'm trying. I take it personally because I care so much."

Regarding the June 26 by-election for South Crosby, Hoogenboom said he hadn't endorsed a candidate and was disappointed in low, early turnout.

"Even if the new councillor supports some of my initiatives, it's still a five-four vote. The makeup isn't going to change."

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#### Mayor's Comment:

"We've had multiple Integrity Commissioner investigations against them, and I know they're continuing to file complaints against me and other members of council. The taxpayer is left to foot that extremely high and growing bill."

#### **Response & Question:**

No Integrity Commissioner report has come before council at this time, and under the Code of Conduct and council protocol, all information related to Integrity Commissioner (IC) complaints is to remain strictly confidential between the Integrity Commissioner and the Clerk until it is formally brought forward in closed session. So, Mayor, how exactly do you know how many complaints have been filed, who they've been filed against, and, even more troubling, who filed them? IC complaints are filed in confidence for a reason: to protect the integrity of the process and to prevent retaliation or political interference. If you are publicly identifying complainants or targets without a report being released, then you are either breaching confidentiality, or you are inventing information for political effect. Both scenarios are deeply inappropriate. *The question stands: how does the mayor know the contents and authors of confidential IC complaints, unless that information was improperly shared with him, or he is*  *making public statements that are not based on fact?* Either possibility raises serious concerns about conduct, confidentiality, and misuse of information.

#### Mayor's Comment:

He accused the group of driving up legal fees at taxpayers' expense while not being willing to fund his own representation.

*"I'm not necessarily concerned about my pay or costs. I signed up for this, and I'm trying to do the best I can. I will not be bullied into resigning."* 

#### **Response & Question:**

Mayor Hoogenboom in his previous term filed and IC complaint with council against councillor Bresee for undermining them, over the new office, at a cost of over 17k. She was found guilty of things like saying WOW and calling for recorded votes. The total cost of all eleven IC investigations into the majority of council for turning our backs on the Rideau Lakes Grassroots and for wanting to get a cost to fix Chantry was only 16k.

Any discussions related to funding the mayor's legal expenses would have occurred in closed session, where confidentiality rules apply and where the mayor, had he been involved would have been required to declare a conflict of interest and recuse himself from the discussion entirely. His recent public comments raise serious red flags. Either he is speculating about matters he was not legally permitted to be part of, or someone leaked confidential information to him from a closed meeting. Both scenarios are deeply inappropriate. If the mayor does not know what was discussed, he should not be commenting. And if he does know, then the question becomes: *how did he come to possess that information in violation of closed meeting rules, and why is he now using it publicly for political messaging?* This is either a breach of confidentiality or a fabrication, both of which undermine public trust and council integrity.

#### Mayor's Comment:

"We've already had one councillor resign because of their antics. We've had multiple legal situations move forward."

*"Even if the new councillor supports some of my initiatives, it's still a five-four vote. The makeup isn't going to change."* 

#### **Response & Question:**

The mayor fails to acknowledge that Councillor Joan Delaney resigned on March 4, just one day after she attempted to assign blame to a fellow councillor for matters in which the Integrity Commissioner had already found no wrongdoing. To suggest she resigned because of others' "antics" is a deliberate distortion of the facts. Once again, the mayor fixates on what will happen to *his* initiatives, as though the role of council is simply to support him, not to represent the public interest. The new councillor will be elected to serve the people of Rideau Lakes, not the mayor's personal agenda. *Does the mayor believe that council members are elected to be loyal to him, or to exercise independent judgment on behalf of their constituents? And why does he continue to frame council decisions solely in terms of whether they help or hinder his power, rather than respecting the democratic process?* 

**Transcript Report** 

Source: 88.1 myFM News – Lanarkleedstoday.ca Date: June 27, 2025 Title: "They will not force me to bend to their will," Rideau Lakes mayor rebukes council's calls to resign

Mayor Hoogenboom says:

"I believe that this is part of an ongoing campaign to try and discredit me."

"I believe the 'Gang of Five' are clearly upset with of what I have legitimately used, because I legitimately used my Strong Mayor Powers to cancel the Chantry office renovation and addition."

"I would say that this ongoing harassment of myself and my supporters on council brings only more embarrassment to the township and to themselves."

"I have support and sympathy of all my fellow 12 mayors from the United County of Leeds and Grenville."

"Staff also fully support my role as mayor and of course they are caught with needing to implement the decisions of 55 percent of the council."

"And this group regularly votes down my initiatives and they ignore staff, they ignore outside professional advice, both legal and architectural engineering."

"And of course we have had multiple Integrity Commissioner investigation against them and the tax payers left to pay the bill."

"I think the best thing that could happen going forward would be for the province to declare all of our council seats vacant, so that our public could elect a new council that would be more accountable, civil and transparent."

The mayor goes on to say:

"I have never formally called for it, but I doubt very much that the province would do that based on what they have done with other municipalities."

"In other municipalities where the council for example refuses to meet or there has been financial fraud and things of that nature, that's when the province has stepped in to take over the municipality or called new elections."

"This council is clearly dysfunctional and I don't think any progress is going to be made in the balance of the term, based on what I'm seeing."

"The ongoing situation where we have had over 150 recorded votes we have had and 17 or 18 Integrity Commissioner investigations, I know there are more underway and it just doesn't seem to stop."

"These people who called for my resignation, there the ones that need to reconsider their role and the appropriate role for elected ward politicians."

When asked about the SMP to have staff do research on councillors into recorded vote and IC investigations and the illegal pay suspensions for councillors Paula and Jeff Banks:

"In term of the other ones, I mean, the penalty that was imposed was an error, which was an admitted error, it was immediately corrected."

"In fact, if we had done it the way the legislation would have suggested we could do it, the penalties to the Banks' councillor Bank's would have been higher, so they benefited from our error."

"So, I'm not sure what the concern is, I mean as soon as we were made aware by the Integrity Commissioner and our staff, which if we had of known that in advance, we would have done that whole process just a little bit differently."

"There is no smoking gun there."

"We were going on the basis of the information we had , once that information was corrected, we reversed that decision and as a result the Banks, the two councillor Banks ended up with a much lower penalty than what I felt would have been appropriate, given that fact that they have had multiple Integrity Investigations complaints and volitation's recorded in the past."

#### Mayor's Comment:

"We've already had one councillor resign because of their antics. We've had multiple legal situations move forward."

*"Even if the new councillor supports some of my initiatives, it's still a five-four vote. The makeup isn't going to change."* 

#### **Response & Question:**

The accusation that the majority of council has been undermining the mayor was already thoroughly investigated during the eleven Integrity Commissioner investigations conducted between November 2024 and March 2025. These complaints overwhelmingly focused on two matters: the majority's decision to turn their backs during a delegation by Wendy Alford, spokesperson for the Rideau Lakes Grassroots Group, and council's principled refusal to approve a new municipal office without first obtaining a cost to repair Chantry. One of these complaints found misconduct by the majority and recommended an apology, only. The only recommendations issued were to apologize for the symbolic protest during the delegation, and for Councillor Jeff Banks to refrain from directly challenging the mayor's authority during a meeting. That's it.

If the mayor has additional allegations, beyond what was fully investigated and dismissed, he should bring them forward. Otherwise, as with many of his recent media appearances, I must assume these statements are categorically false.

As I've said before, the real source of division is not disagreement over "HIS initiatives," but the mayor's repeated use of inflammatory and, at times, misogynistic language, including publicly referring to the majority of council as the "Gang of Five." Choosing not to support his agenda is not sabotage, it is the very essence of representative democracy.

And if the mayor genuinely believes his use of Strong Mayor Powers was lawful and justified, then he must also explain why he falsely claimed, during his June 4, 2025 interview on CBC's *All in a Day*, that his actions were backed by MPP Steve Clark and the Ministry of Municipal Affairs. Those endorsements do not exist. There is no letter. No email. No statement of support. In fact, MPP Clark explicitly refuted the claim. **So the question remains: why does the mayor keep doubling down on falsehoods while accusing others of dishonesty, that this veto was made based on provincial priorities?** 

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#### June – 4 CBC's All in a Day – Transcript, Mayor Hoogenboom comments.

During an interview with on June 4, 2025, Mayor Arie Hoogenboom defended his use of Strong Mayor Powers to veto a council decision regarding the Chanty office project. He stated:

*"It completely follows the intentions of the Strong Mayor Powers. I think it is a complete waste of taxpayers' dollars to go out and hire a lawyer to give an opinion as to whether that rationale is strong enough or not strong enough.* 

" I have spoken to the province and they certainly see this as legitimate. They have told me I'm well within my power to utilize Strong Mayor Powers in this particular case ."

That would be through the MPP's office, that would be Mr. Clark. 'I clearly have talked to Mr. Clark's office about the potential of using the Strong Mayor Powers and I was told that I could certainly proceed in that fashion."

However, following the interview, journalist Alan Neal reported that Mayor Hoogenboom called back to clarify his statements. The mayor admitted:

- He did speak with MPP Steve Clark's office but did not receive any advice or endorsement regarding the use of Strong Mayor Powers.
- He did not follow up with the Ministry of Municipal Affairs and Housing's Municipal Services Office in Kingston, as recommended.
- He cited participation in a training session in Brockville on Strong Mayor Powers.
- He also stated he had previously received advice from township staff and more recently consulted his own lawyers regarding the powers.

#### Press release from Steve Clark

"Rideau Lakes Township Mayor Arie Hoogenboom's comments during his interview with CBC Radio's All In A Day that my office provided advice regarding the use of Strong Mayor Powers is **categorically false**. When contacted on this issue, our office has referred both Mayor Hoogenboom and the Township of Rideau Lakes CAO to the Ministry of Municipal Affairs and Housing's Municipal Services Office in Kingston.

It is not the role of an MPP's office to provide guidance to municipal officials and it's disappointing that Mayor Hoogenboom has made this false claim. I encourage him to do the honorable thing and immediately retract his **untruthful comments.**"

# What advice did the Mayor of Rideau Lakes get before using strong mayor powers? | All in a Day | On Demand | CBC Listen

## June 27th Story by Grant Deme - Lake 88

#### **Mayor's Comment:**

"I would say that this ongoing harassment of myself and my supporters on council brings only more embarrassment to the township and to themselves."

#### **Response & Question:**

The true source of embarrassment is not council disagreement, it's the mayor's continued promotion of false narratives in the media, which council is then forced to correct in public meetings. A clear example is his claim of support from MPP Steve Clark for his use of Strong Mayor Powers, an assertion that has no basis in any official record or correspondence, and which was categorically denied by MPP Clark himself.

At the very time when the majority of council, derisively referred to by the mayor as the "Gang of Five", was under intense scrutiny through eleven Integrity Commissioner investigations, all of those complaints stemmed from opposition to the new municipal office project. They falsely claimed harassment, bullying, or misconduct, with the mayor and fellow councillors, but those were unfounded. They were about disagreement, disagreement over spending priorities, transparency, and process.

After more than three months of investigation, the Integrity Commissioner found no wrongdoing on the part of the majority, aside from a recommendation that Councillor Jeff Banks refrain from challenging the mayor's authority during a meeting, and that council apologize for turning their backs during a delegation, from the RLGG. Yet the mayor and former councillor Joan Delaney continue to publicly repeat these allegations as though they were proven facts.

So here is the question: *if the mayor or anyone else has new, credible evidence of harassment since the conclusion of those investigations, then bring it forward. Otherwise, the continued repetition of unfounded claims, particularly in media interviews, can only be viewed as intentionally misleading and damaging to both council integrity and public confidence.* 

#### **Mayor's Comment:**

"I think the best thing that could happen going forward would be for the province to declare all of our council seats vacant, so that our public could elect a new council that would be more accountable, civil and transparent."

"In other municipalities where the council, for example, refuses to meet or there has been financial fraud and things of that nature, that's when the province has stepped in to take over the municipality or called new elections."

#### **Response & Question:**

The mayor often speaks of accountability, civility, and transparency, but his actions and rhetoric tell a very different story. He has publicly compared the majority of his own council to a "gang" and suggested we should be disbanded, likening Rideau Lakes to municipalities suffering from financial fraud or total collapse. That comparison is not just reckless, it is false.

In Rideau Lakes, there has been no financial misconduct, no refusal to meet, and no failure of governance. What we do have is a majority of council who have lost confidence in the mayor's

leadership style and who continue to challenge his unilateral decision-making and repeated use of Strong Mayor Powers. Disagreement is not dysfunction, it is democracy. The role of council is not to rubber-stamp the mayor's initiatives but to debate, question, and vote based on the public good.

If the mayor believes that dissent is disloyalty, or that disagreement is grounds for provincial intervention, then the issue is not the conduct of council, it is his refusal to collaborate with the elected representatives of this township. *So the question is this: does the mayor want to lead a council or control it?* 

#### **Mayor's Comment:**

*"Staff also fully support my role as mayor and of course they are caught with needing to implement the decisions of 55 percent of the council."* 

"And this group regularly votes down my initiatives and they ignore staff, they ignore outside professional advice, both legal and architectural engineering."

#### **Response & Question:**

This exact complaint was already addressed through the Integrity Commissioner's investigation into the majority of council, and we were found not to have acted improperly. If the mayor, or staff under his direction are now suggesting that council is ignoring legal or engineering advice, then I respectfully ask that they provide clear, specific examples. Vague accusations are not evidence. Broad or repeated claims without documentation only serve to mislead the public and inflame division at this table.

If such concerns are legitimate, then they should be brought forward transparently and backed by facts, not assumptions or insinuation. Council decisions require scrutiny, but that scrutiny must go both ways. If the mayor wishes to speak of professionalism and accountability, then let's start with honesty and specifics, not recycled talking points already addressed and dismissed through due process, that is suppose to be impartial.

#### **Mayor's Comment:**

"And of course we have had multiple Integrity Commissioner investigations against them and the taxpayers are left to pay the bill."

"The ongoing situation where we have had over 150 recorded votes and 17 or 18 Integrity Commissioner investigations—I know there are more underway—and it just doesn't seem to stop."

#### **Response & Question:**

Both a taxpayer and members of council explicitly warned Mayor Arie Hoogenboom in advance that his directive to staff, ordering the compilation of named Integrity Commissioner (IC) complaints and voting records would be misused for political purposes, particularly during the Ward 2 by-election. These warnings were not vague or speculative; they were clear, detailed, and formally documented. Councillor Sue Dunfield cautioned that the directive would erode public trust and deepen division. Taxpayer [REDACTED] specifically warned the mayor that releasing the data without outcomes or context would misrepresent conduct and harm reputations, especially given that several councillors had already been cleared. Councillor Jeff Banks warned it would be used as "ammunition" by the Rideau Lakes Grassroots Group (RLGG).

The mayor dismissed these warnings, claiming there was "no hidden agenda." Yet within hours of the data's release, RLGG launched a coordinated video campaign targeting his political opponents using the very figures compiled under the directive. The timing and coordination made the political misuse of that data not only foreseeable, but inevitable. Most concerning is that the mayor himself has now begun publicly citing those same raw numbers, without noting which complaints were dismissed or resolved, as justification for his ongoing use of Strong Mayor Powers and as evidence of dysfunction, dysfunction largely manufactured by this misuse of authority by overturning IC findings of innocence.

This transforms the mayor's earlier denial into a knowingly false assurance and reinforces the conclusion that Mayoral Directive MDS-2025-01 was never about transparency or accountability. It was about targeting political opponents and consolidating power. If the mayor is going to continue using this data in public discourse, then he must also take responsibility for how it was obtained, how it was weaponized, and the damage it has done to public trust in our local democracy.

#### **Mayor's Comment:**

"In terms of the other ones, I mean, the penalty that was imposed was an error, which was an admitted error—it was immediately corrected."

"In fact, if we had done it the way the legislation would have suggested we could do it, the penalties to the Banks'—Councillor Banks—would have been higher, so they benefited from our error." "So, I'm not sure what the concern is. As soon as we were made aware by the Integrity Commissioner and our staff, which—if we had known that in advance—we would have done the whole process a little bit differently."

"There is no smoking gun there."

"We were going on the basis of the information we had. Once that was corrected, we reversed the decision. And as a result, the Banks—both Councillors Banks—ended up with a much lower penalty than what I felt would have been appropriate, given that they have had multiple Integrity Commissioner complaints and violations recorded in the past."

#### **Response & Question:**

The penalty in question was not just an "error", it was the result of a group of council members colluding to override an Integrity Commissioner's finding of innocence. It was a fundamental breach of due process. Both Councillors Paula and Jeff Banks were found innocent by the Integrity Commissioner, yet the mayor and several councillors-imposed penalties anyway. This decision was not "immediately corrected," as the mayor now claims. It took sustained pressure, a formal legal opinion, and direct intervention from both the Ministry of Municipal Affairs and the Integrity Commissioner to force a reversal. That correction came only after a month of reputational harm and public damage to the councillors involved, which continues to this day with the mayor and ex-councillor Delaney's, further false claims in the media, about bullying.

Now, rather than taking responsibility, the mayor claims the Banks "benefited" from the error because the penalties weren't more severe. That is not only misleading, it's deeply offensive. Councillors do not "benefit" from being wrongly penalized, falsely accused, or politically smeared. They were harmed by a coordinated, deliberate, politically motivated act that ignored the Integrity Commissioner's rulings.

So let's be clear: how does publicly and repeatedly accusing councillors of misconduct, when they were explicitly found innocent, serve the public interest? How high would the mayor like the penalty to be for actions the IC confirmed never happened? And can he point to any measurable way Councillors Paula or Jeff Banks "benefited" from an error that required external intervention and resulted in ongoing reputational damage?

If the mayor is serious about accountability, then it must begin with honesty. He continues to cite raw figures compiled under Directive MDS-2025-01 as justification for his Strong Mayor actions, despite the fact that these numbers include no outcomes and are being used selectively. He still includes Councillor Jeff Banks in his narrative of repeated violations, even though Jeff Banks has **never once** been found guilty in any prior Integrity Commissioner investigation, another false claim made by the mayor.

So again, why would the mayor want to increase penalties for councillors who were found innocent? That's not accountability. That's political retaliation dressed up as governance, and it has no place at this council table.

# SEE - Transcript of March 3rd and April 7th council Meetings

#### **Mayor's Comment:**

"There is no smoking gun there."

#### **Response & Question:**

The mayor is now scrambling to manage the fallout by highlighting past Integrity Commissioner investigations involving other councillors, hoping to divert attention from the fact that he is currently under investigation himself, and that both the Ministry of Municipal Affairs and the Integrity Commissioner have questioned if he and his allies acted outside the law. Unlike those he's now attacking, every councillor who breached the Code of Conduct has accepted the findings and issued an apology. None of their actions required legal intervention from the province. But what was done to Councillors Paula and Jeff Banks, ignoring rulings of innocence and imposing penalties anyway, did. It created serious exposure for the Township of Rideau Lakes, the kind most municipalities work hard to avoid.

Rather than show leadership, the mayor continues to deflect blame and cast himself as the victim while publicly misrepresenting events, undermining cleared colleagues, and using selectively framed data to justify his conduct. This reached another level when he falsely claimed provincial backing for his actions, specifically from MPP Steve Clark, despite Clark publicly denying ever offering such support for his VETO. It's the kind of public misstatement that doesn't just damage credibility, it can have far-reaching implications when made against elected officials. At a time when Rideau Lakes depends on cooperation and funding from the province, this kind of reckless rhetoric doesn't just isolate the mayor, it risks consequences the entire township may have to answer for.

"They will not force me to bend to their will," Rideau Lakes mayor rebukes council's calls to resign Lanarkleedstoday.ca

# Transcript of March 3<sup>rd</sup> and April 7<sup>th</sup> council Meetings

march 3, 2025 – Council Meeting

Topic: Integrity Commissioner Reports – IC-35303-1124, IC-35308-1124, IC-35309-1124

#### Paula Banks

18:00

Councillor Paula Banks is asked to leave despite being found innocent.

#### 19:00

Mayor asks for clarification on penalties.

Councillor Maxwell proposes 15-day penalties "per complaint."

Maxwell: *"It has already been demonstrated at this meeting again, the behavior at this table—rude, inconsiderate... I feel their behavior should be more than an apology."* 

#### 21:00

Banks: "May I ask why 15 days have been added?" Maxwell: "Rudeness. Inconsideration. Disregard for procedures. This behavior needs more than an apology."

#### 23:00

Banks: "I'm confused because I was found innocent."

#### 28:00

Hutchings: "Only the Integrity Commissioner can bring the hoe down on us." Delaney: "I don't think this Integrity Commissioner did the job she was supposed to do."

# 31:00

Banks: *"How can a council member find me guilty when the Integrity Commissioner could not?" "You can't find me guilty of something she did not find me guilty of."* 

# 33:00

Carr: **"She has been found innocent by the Integrity Commissioner. You can't say she is guilty now."** Mayor: **"I don't see how that is relevant."** 

# 35:00

Dunfield: "The rest of the report identified these actions were not to be found guilty."

**Recorded Vote:** Mayor Hoogenboom, Maxwell, Pollard, and Delaney vote to impose 15-day penalties despite innocence rulings.

# 37:00

New motion for a second IC report on Paula Banks. Maxwell again proposes 15-day penalty. Pollard seconds it. Maxwell: *"She was found guilty."* Banks objects again.

# 49:00

Carr: *"How can Councillor Banks be charged three times for turning her chair?"* Banks: *"Why am I getting 45 days for turning my chair once?"* 

# Jeff Banks

# 59:00

Mayor: "There was no penalty suggested other than an apology, is there not?" Clerk: **"Not on the second one."** Maxwell again requests 15-day penalty. Delaney seconds.

# 1:00

Maxwell: *"All five of them turned their backs. It was quite obvious."* Dunfield: *"Point of order—we are talking about one individual, not all five."* Mayor: *"That is not a point of order. The action was taken by all five. We've already determined that."* 

# 1:02

Maxwell: *"I'm not buying his reason for turning his back. That came after the fact."* Dunfield: *"There was no penalty issued here, so how can we add a penalty?"* Mayor: *"Whether there is a penalty or not, it is up to the majority of council."* 

# 1:04

Jeff Banks: **"You've always said you support IC recommendations."** Mayor: **"This is not about the HUB. This is about people turning their backs on a delegation."** 

1:05

Jeff Banks: "I was not found guilty of that."

Mayor: *"It does not matter. You did it, and from my perspective, you should have been found guilty of that."* 

Jeff Banks: **"So you're the Integrity Commissioner now?"** Mayor: **"No, but I don't accept your 'valid reason.' We are free as a group to decide."** 

## 1:07

Jeff Banks: "The IC confirmed I had a valid reason. Why are you trying to change the charge?" Mayor: "The public does not accept that 'valid reason.'"

Recorded Vote: Mayor, Maxwell, Pollard, and Delaney vote to impose 15-day penalty again.

# 1:16

Maxwell (on Carr's report): "Obviously this is not going to go anywhere, so I'm not going to bother to make an amendment for the 15 days on this one."

m April 7, 2025 – Council Meeting

# **Topic: Reconsideration of Penalties and Legal Opinion**

# 19:00

Dunfield: Requests reconsideration of motions on Banks' IC reports.

Maxwell: "I don't know why the others are being added."

Mayor: *"I will be voting against this amendment. I think it's inappropriate to eliminate the penalties that the previous council agreed upon."* 

22:00

CAO: "Council exceeded its authority with regards to applying penalty where no IC findings of fault were found."

"The legal opinion confirms council broke the rules."

# 31:00

Banks offers olive branch: "Let's accept the apology and move on."

# 33:00

Maxwell: *"I guess I'll have to go along with the lawyer and say yes."* Pollard: *"Yes, I feel the same way, if the lawyer has spoken."* 

# 36:00

Banks: "We were found innocent. You found us guilty anyway. I'm willing to move forward if there's an apology."

# 37:00

Maxwell: "The public is really upset. It needs to stay the way it is."

# 41:00

Banks: *"I'd like to put a motion forward to ask for an apology from the mayor, Councillor Maxwell, and Councillor Pollard."* 

#### 45:00

Banks: *"Our reputations were damaged, and members went to the media continuing to make false claims."* 

# 47:00

Jeff Banks: "This has caused personal harm to us."

# 48:00

Mayor: "I'm getting a tad tired of all these accusations from the Banks'. I'll defend my position any day of the week."

"They feel they got off on a technicality. That's fine. But council has the right to decide."

# 51:00

Banks: "This was not a technicality. You applied 15 days to everything no matter what." Mayor: "We could have just put all 45 days on the first one." "The apology was voting to retract one of the penalties."

#### 56:00

Mayor: "I did not break the Municipal Act and I will certainly not be apologizing."

#### **59:00**

Motion for apology fails – Mayor Hoogenboom, Maxwell, and Pollard vote against.

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Regular Council Meeting – July 7, 2025

# Agenda Item #15.3

Notice of Motion: Councillor P. Banks - Direction to Staff – Future Office Location, Chantry Property, Design Options, and Public Engagement

Moved By: Councillor P. Banks

Seconded By: \_\_\_\_\_

Moved by: Councillor Paula Banks Seconded by:

Be it resolved that, Council receive the report titled *Direction to Staff Regarding Future Office Location, Use of Chantry Property, Design Options, and Public Engagement*, submitted by Councillor Paula Banks;

AND FURTHER that Council directs the CAO to follow the report as amended and treat the future office project as the Township's TOP priority for the remainder of this term;

AND FURTHER that the CAO prepare a complete project timeline, identify and retain external support as needed, and ensure this work reflects the full range of Council views, including side-by-side cost comparisons and options related to the Chantry office, while also addressing its role in the Township's Asset Management Plan;

AND FURTHER that the existing working group continue oversight of this file, with the newly elected councillor included to support onboarding and ensure full representation;

AND FURTHER that the CAO deliver final analysis and recommendations to Council no later than December 31, 2025, enabling a decision before the 2026 lame duck period;

AND FURTHER that in recognition of ongoing infrastructure failures at the Chantry office, over \$500,000 in unresolved expenditures, and the urgent need for a safe and functional workplace, this file be supported by clear, fiscally responsible data, including possible next-step costs such as the \$50,000 referendum estimate;

AND FURTHER that the CAO be authorized to take any necessary actions to advance this project, including calling special meetings, hiring experts, or retaining legal or planning support, should any effort be made to delay, obstruct, or override Council's direction through the use of Strong Mayor Powers or other means.

#### **REPORT TO COUNCIL**

# Title: Direction to Staff Regarding Future Office Location, Use of Chantry Property, Design Options, and Public Engagement

#### **PURPOSE OF REPORT**

This report seeks Council's and staff's direction to advance multiple municipal office options, including new construction, renovation of the Chantry office, and reuse of existing infrastructure, through the 90% design and costing stage, with a potential simultaneous tendering process if supported. This will provide the side-by-side, fully costed data Council needs to make an informed decision, particularly regarding the future of the Chantry office.

The Chantry building is falling into further disrepair and continues to weigh heavily on the Township's Asset Management Plan (AMP), requiring urgent capital investment. Without a clear decision, on the Chantry office both operational planning and long-term asset management remain stalled. Council and staff need real, costed options, not assumptions, to take to the public and guide responsible decision-making.

This decision is directly linked to the AMP, as it affects asset classification, future capital commitments, and current staff safety and working conditions. The outcome will shape the Township's financial sustainability and infrastructure planning for years to come.

Once costed options are complete, Council must proceed with public consultation. However, any Townhall must reflect broad, Township-wide input. The prior response, 75 residents, was not acted on by Council and cannot be considered representative. Doing nothing is no longer an option. Council must prioritize fairness, facts, and the needs of the entire community over the repeated opposition of a narrow interest group that has hindered progress in the past by spreading misinformation.

#### BACKGROUND

Over the past 25 years, councils have attempted to resolve the question of where and how to house the Township's administrative functions. Despite more than \$500,000 in cumulative spending, including \$138,000 in this term alone on design work for a proposed 21-office complex addition at the current Chantry site, no final decision has been reached, and each new term has revisited the issue without resolution.

Council is currently weighing its options, the financial implications of modifying existing designs and a design to return Chantry to a garage and a public archive, and the long-term role of the Chantry office. Members of Council hold differing views: some support retaining and upgrading Chantry, others favour building a new facility, while several have called for a fair, side-by-side cost comparison before any final decision is made.

In the meantime, the Chantry building continues to deteriorate, with increasingly frequent infrastructure failures impacting staff safety and operational effectiveness. With the 2026 lame duck period approaching, and the need to enter into binding construction contracts before then, resolving this matter within the current term is both urgent and essential.

#### **RECOMMENDED NEXT STEPS: Future Municipal Office Project – Side-by-Side Comparison Plan**

#### 1. Design Options, Chantry Reuse/Disposition, and 90% Costing

Provide council with a quote and timeline from IDEA Inc. (or another qualified firm) to:

• Develop a design for retrofitting the Chantry office into a three-bay garage and public archive.

All three core design concepts will be advanced to the 90% design and tender stage, including:

- A revised new-build office complex on a shortlisted site;
- The current 21-office addition design at the Chantry site (already paid for);
- The Chantry retrofit (if retained).

All estimates will include capital and implementation costs, operational impacts, lifecycle projections, and integration with AMP timelines. These efforts will be guided by the current working group to ensure continuity and Council oversight.

#### 2. Land Option Shortlisting

Staff will identify and evaluate viable properties for a potential new municipal office. A report will be brought to Council including:

- If a site within a village is selected a townhall should be held immediately to gain support. Site readiness and development feasibility;
- Construction timeline (aligned with the pre-lame duck period);
- MTO access considerations (e.g., Elgin "free land" option).

#### 3. Chantry Market Valuation and Long-Term Financial Assessment

To support a decision on whether to retain, retrofit, sunset, or declare Chantry surplus, staff will:

- Obtain two independent market valuations from licensed local realtors;
- Consult with Beckwith Township regarding their recent process for evaluating and selling a surplus municipal property;
- Provide a comprehensive report to Council outlining the financial, operational, and strategic implications of each scenario, selling, sunsetting, or repurposing Chantry, tied to long-term asset planning and capital forecasting.

This report will provide Council with the necessary long-term financial and asset management information to support a clear recommendation regarding the future of the Chantry site.

#### 4. Simultaneous Tendering of Options

Staff will prepare a combined tender package including:

- Option 1: The current 21-office design for construction at the Chantry site;
- Option 2: A new office build on a shortlisted property, plus the Chantry retrofit (if retained).

This approach will allow Council to compare all options in real-time under identical market conditions and support a transparent decision-making process.

# 5. Working Group & Councillor Onboarding

The current office project working group will continue guiding the process. The newly elected councillor will join the group for onboarding and full representation in decision-making. An existing working group member of Council will be asked to volunteer to step down to keep the composition at four (4).

# 6. Project Priority & Reporting

This project will be designated a top priority by staff. Regular progress updates will be provided to Council. If delays arise, staff may recommend special Council meetings or hire outside help to maintain momentum. All deliverables must be completed by December 21<sup>st</sup> 2025, timed to allow a final decision before the 2026 lame duck period.

# 7. Public Engagement – After Tender

Tender Engagement:

After receiving verified tender results, Council will host a public Townhall at Portland Hall to present final designs, costs, and options. This will allow for informed public feedback prior to Council's final decision.

Council will require participation well beyond the 75 residents who previously submitted input, as that level of engagement was not acted on and cannot alone represent the community. The process must reflect Township-wide fairness, facts, and long-term needs.

# RATIONALE

This plan provides a structured, evidence-based pathway forward amid diverse opinions on Council. It ensures that all major options—including building new, retaining or converting Chantry, or divesting surplus property—are explored to the same level of depth and rigour. By moving all viable options to the 90% design and costing stage and proceeding with simultaneous tendering, Council and the public will have the tools needed to make a decision grounded in facts, not assumptions.

With the condition of Chantry worsening and over \$500,000 spent to date without resolution, it is critical that Council prioritize this project, finalize its direction within this term, and act in accordance with the principles of transparency, fiscal responsibility, and long-term planning outlined in the Township's AMP.

# BY-LAW 2025-94

# THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

# A By-Law to confirm the proceedings of the Council of The Corporation of the Township of Rideau Lakes at its Regular Meeting held on Monday, July 7, 2025.

**WHEREAS** Subsection 5 (1) of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipal Corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(4) of the said *Municipal Act* provides that the powers of every Council are to be exercised by By-Law;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the Township of Rideau Lakes at this Meeting be confirmed and adopted by By-Law;

**NOW THEREFORE** the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

- 1. **THAT** the action of the Council at its Meeting held on the 7<sup>th</sup> day of July, 2025 in respect to each recommendation contained in and of the Committee of the Whole Council and in respect to each Resolution, By-Law and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board or any other body or agency is required, hereby adopted, ratified and confirmed.
- 2. **THAT** the Mayor and the proper officers of The Corporation of the Township of Rideau Lakes are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary on their behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

By-Law read a first, second and third time and finally passed this 7<sup>th</sup> day of July 2025.

Arie Hoogenboom, Mayor